

Valleywise Health Administrative Policy & Procedure

Effective Date: 05/17

Reviewed Dates: 05/19

Revision Dates:

Policy #: 99107 G – Governance

Policy Title: Board Meeting Per Diem

Scope: **District Governance (G)**
 System-Wide (S)
 Division (D)
 Multi-Division (MD)
 Department (T)
 Multi-Department (MT)
 FQHC (F)

Policy:

Members of the Board of Directors shall serve without compensation; however, in accordance with A.R.S. § 48-5505, each Board member may receive a per diem for attending Board of Directors meetings. This per diem will not exceed, \$200 per meeting, as prescribed by A.R.S. § 32-1604.

Procedure:

1. On an annual basis, Board members will need to complete a Payment Authorization Form, selecting the option to receive a per diem. Per diems will be paid on the first pay period of the following month.
2. Per diems will be charged against the Board Office cost center.
3. Board members are eligible for a per diem for all regular, executive session, special and emergency meetings of the Board of Directors.

References: Payment Authorization Form

Valleywise Health Policy & Procedure - Approval Sheet
(Before submitting, fill out COMPLETELY.)

POLICY RESPONSIBLE PARTY: Maricopa County Special Health Care District
Board of Directors

DEVELOPMENT TEAM(S): Clerk's Office

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Policy Title: Board Meeting Per Diem

e-Signers: Melanie Talbot, Chief Governance Officer and Clerk of the Board

Place an X on the right side of applicable description:

New -

Retire -

Reviewed - X

Revised with Minor Changes -

Revised with Major Changes -

Please list revisions made below: (Other than grammatical changes or name and date changes)

Reviewed and Approved by in Addition to Responsible Party and E-Signer(s):

Committee: N/A

Committee: N/A

Committee: N/A

Reviewed for HR: N/A

Reviewed for EPIC: N/A

Other: N/A

Other: N/A

Other: N/A