

## **Valleywise Health Administrative Policy & Procedure**

**Effective Date:** 10/07

**Reviewed Dates:** 02/10, 02/11, 03/19

**Revision Dates:** 01/09, 02/13, 01/15, 03/17

**Policy #: 99303 G – Conduct**

**Policy Title: Political Contributions**

**Scope:**  **District Governance (G)**  
 **System-Wide (S)**  
 **Division (D)**  
 **Multi-Division (MD)**  
 **Department (T)**  
 **Multi-Department (MT)**  
 **FQHC (F)**

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### **Policy:**

1. It is the policy of the Board of Directors that Maricopa County Special Health Care District (District) resources cannot be used for contributions to a political party, committee, organization or candidate, or to influence the outcome of an election. This prohibition includes (i) any use of District resources, including but not limited to the use or expenditure of monies, accounts, credit, materials, equipment, buildings, facilities, vehicles, postage, telecommunications, computer hardware and software, web pages and personnel and any other thing of value of the District that is provided without charge or at less than the usual and normal charge, on behalf of one candidate versus another candidate, or for or against a proposition; (ii) the use of Valleywise Health/District resources to influence the outcome of bond, budget override and other tax-related election; and (iii) Valleywise Health/District focused promotional expenditure, as described in A.R.S. §16-192(B), that occurs after an election is called and through election day.
2. Notwithstanding the provisions of Paragraph 1, this policy does not prohibit (i) Valleywise Health/District's presentation of factual information in a neutral manner for the purposes of educating and informing voters as otherwise provided by law, including information on a bond, budget, override, candidate or other type of election; or (ii) messages or advertisements that are germane to the functions of Valleywise Health/District and that maintain

the frequency, scope and distribution consistent with Valleywise Health/District's past practices or are necessary for public safety.

3. The Board of Directors shall administer District business, activities and programs in an unbiased manner and without favoritism for or against any political party or group or any member of such political party or group.
4. No member of the Board (Board Member) shall solicit a District employee to engage in or not engage in political activities, with the direct or indirect use of any threat, intimidation or coercion including threats of discrimination, reprisal, force or any other adverse consequence including the loss of any benefit, reward, promotion, advancement or compensation. Employees shall be free from any such express or implied requirement or any political or other pressure of any kind to engage or not engage in political activity.
5. Board Members may not engage in any personal campaign activities while carrying out official duties or solicit funds or contributions from District employees for political purposes.
6. Board Members may communicate their views on pending ballot measures and may use their official titles when doing so but may not use District equipment or resources for the purpose of expressing these views.
7. Board Members may run for other public office as permitted by law.
8. Nothing contained in this Policy shall be construed as denying Board Members their civil or political liberties as guaranteed by the United States and Arizona Constitutions.
9. The Board will comply with the provisions set forth in Valleywise Health policy # 77200 S – Political Activity and Electioneering.

**References:** A.R.S. § 41-772G; A.R.S. §16-192; A.R.S. § 16-901 et seq.; A.R.S. § 35-212; Hatch Act, 5 U.S.C. §§ 1501-1508; Arizona Attorney General Opinion I00-020; Arizona Attorney General Opinion I07-008; Arizona Attorney General Opinion I15-002; Policy #: 77200 S (Administrative Services/Human Resources: Political Activity and Electioneering).

**Valleywise Health Policy & Procedure - Approval Sheet**  
(Before submitting, fill out COMPLETELY.)

**POLICY RESPONSIBLE PARTY:** Maricopa County Special Health Care District  
Board of Directors

**DEVELOPMENT TEAM(S):** Clerk's Office

**Policy #:** 99303 G – Conduct

**Policy Title:** Political Contributions

**e-Signers:** Melanie Talbot, Chief Governance Officer and Clerk of the Board

**Place an X on the right side of applicable description:**

**New -**

**Retire -**

**Reviewed - X**

**Revised with Minor Changes -**

**Revised with Major Changes -**

**Please list revisions made below:** (Other than grammatical changes or name and date changes)

**Reviewed and Approved by in Addition to Responsible Party and E-Signer(s):**

**Committee:** N/A

**Committee:** N/A

**Committee:** N/A

**Reviewed for HR:** N/A

**Reviewed for EPIC:** N/A

**Other:** N/A

**Other:** N/A

**Other:** N/A