



**MARICOPA COUNTY SPECIAL HEALTH CARE DISTRICT  
VALLEYWISE HEALTH**

**ADDENDUM #1 TO THE  
REQUEST FOR QUOTATION  
GOLF CART SHUTTLE SERVICE  
90-21-043-RFQ**

**POSTED 9-4-2020**

**COVER SHEET**

BY SIGNING AND RETURNING THIS COVER SHEET, I CERTIFY RECEIPT OF ADDENDUM #1

\_\_\_\_\_  
Printed Name of Authorized Individual

\_\_\_\_\_  
Name of Submitting Organization

\_\_\_\_\_  
Signature of Authorized Individual

\_\_\_\_\_  
Date

THE SIGNATURE PAGE OF THIS ADDENDUM ONE SHOULD BE SIGNED AND RETURNED WITH YOUR OFFER.

CONTRACTS MANAGEMENT DEPARTMENT  
2619 E PIERCE STREET, PHOENIX, AZ 85008-6092

GOLF CART SHUTTLE SERVICE  
90-21-043-RFQ  
ADDENDUM #1

The Maricopa County Special Health Care District (“District”) d.b.a. Valleywise Health is hereby issuing Addendum #1 to the Request for Quote to provide Golf Cart Shuttle Service.

Pursuant to the Procurement Code Clause HS-305, Addenda to Solicitations, Paragraph A(3), Addendum One (1) will Furnish to other Respondents information given to one Respondent, if the information will assist the other Respondents in submitting Responses or if the lack of the information will prejudice the other Respondents.

- 1. Question:** Attachment F asks for employee names - are these to be provided as part of the RFQ response or to be completed/provided only once selection has been made?  
**Answer:** This can be completed once a selection is made
- 2. Question:** Can you confirm the anticipated start date of service?  
**Answer:** Not at this time
- 3. Question:** Is there a current operator in place for the 2 golf carts you currently use?  
**Answer:** Yes
- 4. Question:** How many carts in circulation at the same time?  
**Answer:** We operate up to four 8 passenger carts
- 5. Question:** Are the current carts gas or electric? Do the new carts need to be gas or electric?  
**Answer:** Electric
- 6. Question:** Is there a storage/ charging location in place for the carts currently?  
**Answer:** Yes
- 7. Question:** I am requesting a clarification on scope for this RFQ:  
On Page 12 of 52 under How To Respond to This RFQ it describes the scope as....”standardize the Heating, Ventilating and Air Conditioning Testing, Adjusting and Balancing throughout all Valleywise Health facilities. and as required by”...  
**Answer: Shall now read:** “Submit a quotation not to exceed ten (10) pages describing how you would perform all labor, provide all equipment, all material and all administrative time necessary to perform provide all labor, supervision, materials, replacement parts, supplies, tools, transportation, equipment and incidentals required to provide Golf Cart Shuttle Services as defined within the scope of work.”
- 8. Question:** This is not the scope described on Page 3 of 52 under 1.1.1 Contractor’s Scope of Work. Please clarify the desired scope of work.  
**Answer:** The desired scope of work is for Golf Cart Shuttle Services
- 9. Question:** Is Valleywise providing 2 golf carts along with request for us to provide 2 golf carts  
Total of 4 golf carts?  
**Answer:** Yes

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- 10. Question:** Do we receive faster payment if we accept payment by credit card?  
**Answer:** When a vendor is set up for credit card payments, we minus 7 days off of their terms to account for transfer timing of funds through the banks. Net 45 days, would be set up at Net 38 days. Vendors do receive their funds faster because if we do a Commerce run on Monday, and they get an email to retrieve their funds on Friday, they could get their funds that day, compared to cutting a check Wed or Thursday, they would probably not get their check by Friday.
- 11. Question:** What are the Vendormate fees?  
**Answer:** GHX-VendorMate Customer Service can be reached at 1-888-476-0377
- 12. Question:** We are concerned that electric carts will not hold a charge for the full shift. Would you consider new gas carts that are very quiet, clean air efficient, and less down time for charging.  
**Answer:** We would be agreeable looking at alternatives to electric carts
- 13. Question:** Is the \$3 million aggregate on general liability policy mandatory, or can we adjust to \$2 million?  
**Answer:** Yes
- 14. Question:** What is the effect of “Cooperative Purchasing”?  
**Answer:** Cooperative Purchasing could allow other municipalities to use this contract.
- 15. Question:** Tail coverage – Does this apply to us if we have an occurrence policy?  
**Answer:** No tail coverage is needed for an occurrence form policy
- 16. Question:** Immunization Requirements – Please send us a copy of the fee schedule.  
**Answer:** This is not relevant to submitting a response to the RFQ.
- 17. Question:** Would Valleywise consider amending the section regarding immunizations to no charge if we utilize their facility?  
**Answer:** No
- 18. Question:** 2.1.10 Would you like the chosen operator to own/lease the golf carts and bill back the cost monthly?  
**Answer:** The cost of the operator’s golf carts will be charged monthly, the monthly cost will be the cost identified on the Price Sheet (Attachment A).
- 19. Question:** Operating Hours- Do you envision two golf carts operating 6:00am-8:00pm or one from 6:00am-2:00pm and another 12:00pm-8:00pm?  
**Answer:** Yes. That basically covers the peak times and allows us to recharge batteries during the off-peak hours
- 20. Question:** Is there a storage/ charging location in place for the carts currently?  
**Answer:** Yes, we charge at the loading dock area and behind the facilities building

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- 21. Question:** We are concerned that electric carts will not hold a charge for the full shift. Would you consider new gas carts that are very quiet, clean air efficient, and less down time for charging.
- Answer:** Looking at alternatives to electric cards would be agreeable.

NO OTHER REVISIONS ARE MADE TO THIS SOLICITATION AT THIS TIME