

Valleywise Health Administrative Policy & Procedure

Effective Date: 05/17

Reviewed Dates: 05/19

Revision Dates: 03/21, 02/23, 02/25

Policy #: 99107 G – Governance

Policy Title: Board Member Meeting Per Diem

Scope: ☒ **District Governance (G)**
☐ **System-Wide (S)**
☐ **Division (D)**
☐ **Multi-Division (MD)**
☐ **Department (T)**
☐ **Multi-Department (MT)**
☐ **FQHC (F)**

Policy:

Members of the Maricopa County Special Health Care District (District) Board of Directors (Board) shall serve without compensation; however, in accordance with A.R.S. § 48-5505, each Board member may receive a per diem for attending Board of Directors meetings. This per diem will not exceed \$200 per day per meeting, as prescribed by A.R.S. § 32-1604.

Procedure:

1. On an annual basis, Board members will need to complete a Payment Authorization Form and select the option to receive a meeting per diem. Per diems will be paid on the first pay period of the following month.
2. Per diems will be charged against the Healthcare District Board cost center.
3. Board members are eligible for a per diem for all meetings of the Board of Directors.

References: Payment Authorization Form