



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022
11:30 a.m.

Agenda

**Committee Members**

Michelle Barker, DHSc, Committee Chair
Scott Jacobson, Committee Vice Chair
Nelly Clotter-Woods, Ph.D., Member
Joseph Larios, Member
Eileen Sullivan, Member
Barbara Harding, CEO, FQHC Clinics, Non-Voting Member

AGENDA**Executive Committee of the
Valleywise Community Health Centers
Governing Council****Mission Statement of the****Valleywise Community Health Centers Governing Council**

Serve the population of Maricopa County with excellent, comprehensive health and wellness in a culturally respectful environment.

• Valleywise Health Medical Center • 2601 East Roosevelt Street • Phoenix, Arizona 85008 •

Meeting will be held remotely. Please visit <https://valleywisehealth.org/events/valleywise-community-health-centers-governing-councils-executive-committee-meeting-07-14-22/> for further information

Thursday, July 14, 2022
11:30 a.m.

One or more of the members of the Valleywise Community Health Centers Governing Council's Executive Committee may be in attendance telephonically or by other technological means. Committee members participating telephonically or by other technological means will be announced at the meeting.

Please silence any cell phones, pagers, computers, or other sound devices to minimize disruption of the meeting.

Call to Order**Roll Call****Call to the Public**

This is the time for the public to comment. The Executive Committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling a matter for further consideration and decision at a later date.

Agendas are available within 24 hours of each meeting via the Clerk's Office, Valleywise Health Medical Center, 2601 East Roosevelt Street, Phoenix, Arizona 85008, Monday through Friday between the hours of 9:00 a.m. and 4:00 p.m. and on the internet at <https://valleywisehealth.org/about/governing-council/>. Accommodations for individuals with disabilities, alternative format materials, sign language interpretation, and assistive listening devices are available upon 72 hours advance notice via the Clerk's Office, Valleywise Health Medical Center, 2601 East Roosevelt Street, Phoenix, Arizona 85008, (602) 344-5177. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

7/8/2022 11:04 AM

ITEMS MAY BE DISCUSSED IN A DIFFERENT SEQUENCE

General Session, Presentation, Discussion and Action:

1. Approval of Consent Agenda: 5 min

Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any voting Committee member.

a. Minutes:

- i. **Approve** Executive Committee Meeting Minutes dated May 12, 2022

End of Consent Agenda

2. Discuss and Review topics for the September 2022 Valleywise Community Health Centers Governing Council Meeting 10 min

Executive Committee Members

3. Discuss the roles and expectations of Governing Council mentors and mentees 15 min

Executive Committee Members

4. Discuss future Executive Committee Meeting Schedule 10 min

Executive Committee Members

5. Review Valleywise Community Health Centers Governing Council Members' Attendance 5 min

a. Attendance logs

- b. **Approve** Salina Imam's request for excused absence due to extenuating circumstances for the following date/meeting:

- June 8, 2022 Valleywise Community Health Centers Governing Council meeting
- Executive Committee Members*

6. Executive Committee Members Closing Comments/Announcements 5 min

Executive Committee Members

7. Review Staff Assignments 5 min

Cassandra Santos, Assistant Clerk

Old Business:

April 14, 2022

Future agenda item: Discuss development of an outline on the function of a Governing Council member and discuss a candidate commitment form

Explore the possibility of creating and sending a survey to Valleywise Health patients for recruitment efforts

May 12, 2022

Future agenda item: Development of a succession plan for Governing Council officer roles

Future agenda item: Discuss mentor/mentee roles and expectations

Create an orientation program, member orientation policy, and prompts for mentors to discuss during mentorship

Add verbiage to roles and responsibilities on importance of recruiting patients; define the role of a member who is also a patient

Adjourn



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 1.

Consent Agenda



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 1.a.i.

Minutes:
May 12, 2022

Minutes

**Valleywise Community Health Centers Governing Council
Executive Committee Meeting
Valleywise Health Medical Center
May 12, 2022
11:30 a.m.**

DRAFT

Voting Members Present: Ryan Winkle, Committee Chair – *participated remotely*
Michelle Barker, DHSc, Committee Vice Chair – *participated remotely*
Nelly Clotter-Woods, Ph.D., Member – *participated remotely*
Joseph Larios, Member – *participated remotely*

Non-Voting Members Present: Barbara Harding, Chief Executive Officer, Federally Qualified Health Centers Clinics – *participated remotely*

Others/ Guest Presenters: Melanie Talbot, Chief Governance Officer – *participated remotely*

Recorded by: Cassandra Santos, Assistant Clerk – *participated remotely*

Call to Order

Chairman Winkle called the meeting to order at 11:31 a.m.

Roll Call

Ms. Talbot called roll. Following roll call, it was noted that all four voting members of the Valleywise Community Health Centers Governing Council's Executive Committee were present which represented a quorum.

For the benefit of all participants, Ms. Talbot announced the committee members participating remotely.

Call to the Public

Chairman Winkle called for public comment.

There were no comments.

General Session, Presentation, Discussion and Action:

1. Approval of Consent Agenda:

a. Minutes:

i. Approve Executive Committee Meeting Minutes Dated April 14, 2022

MOTION: Chairman Winkle moved to approve the consent agenda. Mr. Larios seconded.

VOTE: 4 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Larios
0 Nays
Motion passed.

**Valleywise Community Health Centers Governing Council – Executive Committee
Meeting Minutes – General Session – May 12, 2022**

General Session, Presentation, Discussion and Action, cont.:

2. Discuss a succession plan for Valleywise Community Health Centers Governing Council's officers

Ms. Talbot presented excerpts from the governance guide published by the National Association of Community Health Centers (NACHC). The material was related to health center board officer roles and officer succession planning.

Chairman Winkle commented that succession planning would prepare members with the confidence and ability to serve in an officer role.

Ms. Talbot agreed, noting that a written succession plan would be beneficial.

Chairman Winkle highlighted parts of the presented material and expressed the importance of membership recruitment to ensure multiple candidates for future officer roles.

Dr. Clotter-Woods expressed her thoughts on the added value of succession planning.

Vice Chairman Barker emphasized the primary goal of membership recruitment in order to carry out an effective succession plan.

Ms. Harding pointed out the general assumption that the vice chairman automatically succeeded the role of chairman.

Chairman Winkle also understood this was a general assumption. He recalled the Bylaws stated members could serve in an officer role for a maximum of three terms during their membership tenure. Additionally, he believed experiencing leadership at the committee level was an effective precursor to assuming the role of a Governing Council officer.

Mr. Larios asked whether the goal was to also develop a succession plan for committee officer roles. He expressed the value in mentorship at the committee level, which encouraged transition into officer roles.

Regarding officer role term lengths, Ms. Talbot reminded the committee that revising the Bylaws was an option. She agreed the first priority was membership recruitment and commented on the value of mentorship which proactively inspired leadership development.

The committee discussed succession planning, ideas for effective leadership preparation, officer role term lengths, and peer mentorship.

It was decided that the committee revisit succession planning sometime in the later future.

3. Discuss Valleywise Community Health Centers Governing Council member orientation policy and program

Ms. Talbot provided information related to board orientation which included the Governing Council member orientation policy, an excerpt from Health Resources and Services (HRSA) related to board structure, multi-session board orientation scenarios, and a sample orientation checklist.

She recalled a previous committee meeting where Mr. Larios suggested the onboarding process come from a patient's personal health care perspective. It was important for new members, who were also Valleywise Health Federally Qualified Health Center (FQHC) clinic patients, to openly share their patient experience. The goal was to encourage a patient-centered onboarding approach.

Chairman Winkle believed that incorporating an orientation checklist was beneficial to the process. He also liked the idea of a staggered board orientation process.

Dr. Nelly Clotter-Woods found the presented material useful and inspiring and also thought an orientation checklist was helpful. In addition, she felt that group orientation was a supportive approach.

**Valleywise Community Health Centers Governing Council – Executive Committee
Meeting Minutes – General Session – May 12, 2022**

General Session, Presentation, Discussion and Action, cont.:

3. Discuss Valleywise Community Health Centers Governing Council member orientation policy and program, cont.

Although Ms. Talbot did not recommend an overall group orientation process, she said all ideas were welcomed. She pointed out the possibility of revising the orientation process as outlined within the policy. She shared examples of staggered board orientation scenarios and highlighted the peer mentorship section of the policy.

The committee agreed the orientation process should include a standard practice which allowed officers and committee chairs to share their new member experiences with incoming members. The goal was to provide a comfortable and welcoming onboarding atmosphere.

Ms. Talbot recommended revising and expanding the member orientation policy to mirror the committee's suggestions in conjunction with the sample board orientation material.

Chairman Winkle reiterated the value of a staggered board orientation process as a part of the rewritten policy.

The committee agreed that the peer mentorship process be revisited and strengthened at some point, in accordance with the feedback.

The committee would first discuss the roles and expectations of the mentor and mentee to clearly define the relationship at a future meeting.

Mr. Larios suggested the orientation program also include an overview of the goals, challenges, and pressing issues currently being focused on at the committee level. He felt this approach would provide the incoming member with a deeper sense of understanding and awareness of the Governing Council as a whole.

In addition, he suggested orientation prompt questions to assist the officers and committee chairs during the orientation process.

Chairman Winkle agreed with the suggestions.

Vice Chairman Barker found value in developing a peer mentorship checklist as this would establish a standard guideline for the mentor while supporting the mentee. She mentioned the importance of being mindful of time considerations regarding member responsibility and personal life balance.

Based on the discussion, the committee agreed it was advantageous to revise the current orientation policy.

Mr. Larios suggested a three-month time frame to conceptualize an effective orientation program.

Ms. Talbot noted that the first step was to re-draft the current orientation policy. The next step was to develop an orientation program utilizing committee feedback and examples from the documents provided. As suggested, prompt questions would be incorporated to assist during the peer mentorship relationship.

The committee agreed in the proposed next steps, timeline and overall process as noted.

4. Discuss and Review Valleywise Community Health Centers Governing Council's officer and member roles and responsibilities

Ms. Talbot outlined health center board roles and responsibilities as stated in the NACHC governance guide. She encouraged feedback from the committee on whether to incorporate some of the examples into the Governing Council's roles and responsibilities.

**Valleywise Community Health Centers Governing Council – Executive Committee
Meeting Minutes – General Session – May 12, 2022**

General Session, Presentation, Discussion and Action, cont.:

4. Discuss and Review Valleywise Community Health Centers Governing Council's officer and member roles and responsibilities, cont.

Chairman Winkle suggested adding verbiage to the roles and responsibilities regarding the importance of recruiting members who were also FQHC clinic patients. In addition, the document would also note the importance of sharing patient experiences as a user of the system.

It was also decided that the Clerk's Office email a copy of the roles and responsibilities to members every new fiscal year.

5. Discuss a Valleywise Community Health Centers Governing Council member recruitment and retention process

Chairman Winkle stated he was in the process recruiting three individuals, one of which was employed by Central Arizona Shelter Services (CASS). He asked to clarify whether the employment posed at a conflict of interest (COI).

Ms. Harding stated she did not consider it a COI but could not be certain.

Vice Chairman Barker asked if the current focus was to recruit Valleywise Health FQHC clinic patients.

While the goal was to recruit patients, Chairman Winkle explained that overall membership recruitment was the current objective. It was also imperative to recruit those who were passionate about advocating for underserved and vulnerable communities.

Vice Chairman Barker suggested a standard email distribution to patients to help encourage membership recruitment. The correspondence would include a pre-qualification query to identify ideal candidates.

Although Chairman Winkle agreed, he was not positive the task was feasible.

Ms. Harding said she would continue to explore the possibility and provide a definitive update to the committee.

Regarding the application process, Chairman Winkle conveyed his concern for individuals who may not possess basic competency skills or who had low English proficiency. He also mentioned concern about the required background check, noting that a discrepancy or minor flag could result in the exclusion of an otherwise ideal candidate.

Mr. Larios said it was important to research data related to vulnerable and marginalized populations to discover their unique perspective. One of the characteristics of an effective board member was their representation of those types of communities. This type of board member likely possessed a pre-existing passion for the cause and could share experiences that were valuable beyond measure. Related to emailing patients for recruiting purposes, the idea was to develop correspondence that described the type of candidate being sought and why.

Ms. Harding agreed on that approach and shared similar initiatives at the clinic level related to measuring patient experience.

6. Narrow down topics for the Valleywise Community Health Centers Governing Council meeting in September, 2022

Ms. Harding recalled a speaker that presented to the Governing Council on the history of red lining, a widely studied form of structural racism.

**Valleywise Community Health Centers Governing Council – Executive Committee
Meeting Minutes – General Session – May 12, 2022**

General Session, Presentation, Discussion and Action, cont.:

6. Narrow down topics for the Valleywise Community Health Centers Governing Council meeting in September, 2022, cont.

Chairman Winkle spoke about the intersection of race and health care within vulnerable populations. The effects of structuralized racism directly influenced racial disparities in health outcomes.

Mr. Larios said it was a good idea to zero in on three marginalized patient populations that had considerable and unique challenges affecting access to health care. He suggested a discussion on the challenges of those populations related to historically systemic racial inequality, the outcome of inaccessibility to care, and whiteness in health care.

Vice Chairman Barker agreed noting that health disparities and social determinants of health (SDOH) were also topics of concern.

The committee discussed the various topics and ways to best inform and engage the Governing Council.

The committee agreed that topics for discussion would be centered around understanding the impact of structuralized racism, whiteness in health care, and the framework for dismantling white supremacy in public health care settings.

Mr. Larios would assist Ms. Harding by providing materials and ideas for potential presenters to prepare for the September, 2022 Governing Council meeting.

7. Review Valleywise Community Health Centers Governing Council members' attendance 5 min
- a. Attendance logs
 - b. Approve Dr. Nelly Clotter-Woods' request for excused absence due to extenuating circumstances for the following date/meeting:
 - April 14, 2022 Valleywise Community Health Centers Governing Council's Executive Committee meeting

Governing Council members' attendance logs were highlighted. It was noted that attendance was calculated on a 12-month rolling basis.

Chairman Winkle presented Dr. Clotter-Woods' request for excused absence due to extenuating circumstances.

MOTION: Chairman Winkle moved to approve Dr. Clotter-Woods' request for excused absence due to extenuating circumstances for the April 14, 2022 Valleywise Community Health Centers Governing Council's Executive Committee meeting. Vice Chairman Barker seconded.

Dr. Clotter-Woods stated she would abstain from voting on the excuse of her own absence due to conflict of interest.

VOTE: 3 Ayes: Chairman Winkle, Vice Chairman Barker, Mr. Larios
0 Nays
1 Abstain: Dr. Clotter-Woods
Motion passed.

8. Executive Committee Members Closing Comments/Announcements

There were no closing comments or announcements.

***Valleywise Community Health Centers Governing Council – Executive Committee
Meeting Minutes – General Session – May 12, 2022***

General Session, Presentation, Discussion and Action, cont.:

9. Review Staff Assignments

Ms. Talbot reviewed staff assignments and follow up requests.

She recapped old business from April, 2022 regarding member roles and responsibilities, the orientation policy, the onboarding process for new members who were patients, and discussion of topics for the September, 2022 meeting. All items were considered satisfied.

Adjourn

MOTION: Chairman Winkle moved to adjourn the May 12, 2022 Valleywise Community Health Centers Governing Council's Executive Committee meeting. Mr. Larios seconded.

VOTE: 4 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Larios
0 Nays
Motion passed.

Meeting adjourned at 1:05 p.m.

Cassandra Santos
Assistant Clerk



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 2.

September 2022 Governing
Council Meeting Topics
(No Handout)



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 3.

Roles and Expectations of
Mentors and Mentees

Valleywise Health Administrative Policy & Procedure

Effective Date: 08/19

Reviewed Dates: 06/21

Revision Dates: 00/00

Policy #: 89102 F

Policy Title: Valleywise Community Health Centers Governing Council
Member Orientation

Scope: ☐ District Governance (G)
☐ System-Wide (S)
☐ Division (D)
☐ Multi-Division (MD)
☐ Department (T)
☐ Multi-Department (MT)
☒ FQHC (F)

Purpose:

Newly appointed members of the Valleywise Community Health Centers Governing Council (VCHCGC) shall receive orientation and education to ensure there is understanding of their responsibilities in accordance with the Health Resources & Services Administration (HRSA) Health Center Program Compliance Manual (Manual, 2018), specifically Chapter 19 Board Authority and Chapter 20 Board Composition.

Procedure:

Newly appointed members of the VCHCGC will receive the following orientation and education:

1. Orientation with the Federally Qualified Health Center (FQHC) Clinics' Chief Executive Officer (CEO)
 - a. Orientation of the new VCHCGC member within 60 days of appointment will include receiving and reviewing a copy of the *Essential Documents for the Operation of the Valleywise Community Health Centers Governing Council*

2. Peer Mentorship

- a. The VCHCGC Chair will select a current Council member to serve as a mentor to the new member.
- b. The mentor shall serve as a colleague in orienting the new member to the VCHCGC. If the member's mentor leaves the Council within the first six (6) months, the member will be offered a replacement if requested.
- c. The mentor shall schedule an initial meeting with the new member upon appointment to the VCHCGC at a mutually agreed upon time and place.
- d. The mentor and member shall determine if further meetings are needed following the initial meeting.

Valleywise Health Policy & Procedure - Approval Sheet
(Before submitting, fill out COMPLETELY.)

POLICY RESPONSIBLE PARTY: Valleywise Community Health Centers
Governing Council

DEVELOPMENT TEAM(S): Barbara Harding, Senior Vice President
Ambulatory Services and Chief Executive Officer of the Federally Qualified
Health Center Clinics

Policy #: 89102 F

Policy Title: Valleywise Community Health Centers Governing Council
Member Orientation

e-Signers: Melanie Talbot, Chief Governance Officer and Board Clerk

Place an X on the right side of applicable description:

New -

Retire -

Reviewed - X

Revised with Minor Changes -

Revised with Major Changes -

Please list revisions made below: (Other than grammatical changes or name
and date changes)

**Reviewed and Approved by in Addition to Responsible Party and E-
Signer(s):**

Committee: 00/00

Committee: 00/00

Committee: 00/00

Reviewed for HR: 00/00

Reviewed for EPIC: 00/00

Other: 00/00

Other: 00/00

Other: 00/00

- Current board and committee meeting calendars
 - Copy of the strategic plan
 - A copy of the health center’s conflict of interest policy and annual disclosure form
 - Copies of relevant statutes, regulations and guidance from the U.S. Department of Health and Human Services and key state agencies – such as, Section 330, Health Center Program Compliance Manual
 - A copy of minutes from the board meetings from the last six months to one year
 - A copy of the budgets
 - A copy of the most recently submitted Section 330 Service Area Competition application or look-alike designation application (as applicable), as well as other relevant submissions to HRSA since submission of the last full application
 - A copy of the last set of audited financial statements
 - A copy of the current Quality Assurance / Quality Improvement plan and sample Quality Dashboards (if relevant)
 - Information on the health center’s corporate compliance program and risk management plans
 - As applicable, a copy of the current board work plan and/or a board culture statement
 - Any other information that the board feels is appropriate
- Having in-person orientation session(s) with the board chair, CEO, and others as relevant – In-person orientation – which may be one long session or several shorter sessions – can review and underscore information in the board handbook but can also go a step further to equip board members with the knowledge and skills needed to begin contributing immediately during board meetings. Topics to address may include:
 - the requirements the board and health center must fulfill based on receiving federal funding,
 - how to read financial reports and quality data,
 - the board’s culture and nuances about serving on a board – including that it is a group of equals where everyone has one vote,
 - health center issues and trends,
 - health care industry issues and trends,
 - particular opportunities and challenges facing the health center so that the member feels comfortable contributing immediately to any dialogue or discussion.

Some boards invite all members to attend in case individuals may find the additional education to be helpful.

- **Supporting a mentor or board buddy program – Assigning new board members a mentor or buddy who has served on the board for a period of time can be a tool for helping new members become comfortable in their board role. Often the mentor/buddy will call the new member in advance of their first meeting to answer questions and sit next to them during the new member’s first few meetings so they can ask questions or provide additional information. Having an informal “sounding board” can be helpful to a new member especially for individuals who have never served on a board or who are new to health centers. Below are a few considerations:²⁷**
 - **Mentor Role – A mentor can help a new board member learn about the board and how it operates. They can help provide some of the overarching context for board discussions, provide support, and help the mentee set expectations.**
 - **Mentee Role – A mentee is ideally committed to learning more about their role on the board, respects the mentor’s suggestions, and appreciates the mentorship relationship.**

²⁷ Considerations are adapted from a presentation at NACHC’s CHI 2017 on “Using Mentors to Engage Consumer Board Members” by Kimberly McNally, McNally & Associates.

- Determine parameters for the relationship – It can be helpful to determine the goals of the relationship, how often to meet (e.g., once a month), how meetings will be scheduled, and create a process for checking in on the relationship.

F. Ongoing Education and Engagement

Allocating time for ongoing board education is critical for a few reasons. First, effective governance takes work and periodically talking about different facets of governance is good practice for any board. Additionally, the complexity of the health care and regulatory environments in which health centers operate mean there is continuous need to share information with boards.

Topics for board education may be identified based on:

- Board Self-Assessment Results: A board's self-assessment may reveal areas in which a board rates its performance low and/or identify areas of training that may be helpful. See Chapter 10 of the *Governance Guide* for a discussion of Board Self-Assessments.
- Future decisions: What decisions does the board need to make in six to twelve months that require up-front education? Is the health center, for example, considering joining an Accountable Care Organization?
- Changing health care landscape: What changes in the community, health care sector, and/or regulatory landscape does the board need to know about?

Some boards allocate time before or during board meetings or during board retreats for such education. Appendix 8 includes a list of Board Member Competencies which can be referenced for skills/knowledge board members may need and can serve as a resource for providing ideas on board education topics.

G. Rotation and Term Limits

Every board can decide how it will approach rotation and renewal on the board, including whether it will adopt term limits. While term limits are a good practice, they are not a required practice and each board will want to consider whether or not to adopt them if it has not done so already.

Adopting Term Limits

It is worth noting that “term limits have become the norm” among U.S.-based nonprofit organizations with 72% of boards adopting this practice and term limits are generally a recommended governance practice.²⁸ Term limits provide a mechanism to bring new ideas and new perspectives to the board and its’ decision-making; they also create the opportunity to adjust the board’s membership to align with the organization’s changing needs.

Of those boards that have term limits, the most common configuration is two, three-year terms.²⁹ Some boards opt for three, three-year terms and still others have an initial year-long term followed by two or three longer terms with the rationale that an initial year-long commitment allows both the member and organization time to try out the fit.

Once the term allotment is complete, some boards require members come fully off the board for at least a year but, allow former members to be considered for membership again once that period has passed. In order to realize the benefits of rotation, however, it is important to use this option sparingly and for the truly exceptional board members whose background and skills meet the future needs of the board.

At times, boards and board members resist term limits; for example, boards may fear losing a valued member and board members rotating off may fear losing a connection to members staying on and/or no longer being of service

²⁸ BoardSource, *Leading with Intent: 2017 National Index of Nonprofit Board Practices* and BoardSource, “Recommended Governance Practices” available at www.boardsource.org.

²⁹ BoardSource, *Leading with Intent: 2017 National Index of Nonprofit Board Practices* available at www.boardsource.org.







Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 4.

Future Meeting Schedule -
2022 Calendar

-  Holiday
-  Finance Committee/Governing Council Meetings, Monthly, 4:30 p.m., 6:00 p.m.
-  Executive Committee Meetings, Quarterly, 11:30 a.m.
-  Compliance and Quality Committee Meetings, Quarterly, 5:30 p.m.

 GC Special Budget Meeting, 6:00 p.m.

(Strategic Planning and Outreach Committee meetings are as needed)

January

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Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 5.

Attendance



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 5.a.

Attendance Logs

Valleywise Community Health Centers Governing Council Attendance

Name	8/4/21	9/1/21	9/14/21	9/29/21	10/6/21	11/3/21	12/1/21	1/5/22	2/2/22	3/2/22	4/6/22	5/4/22	6/1/22	6/8/22	7/6/22
Barker, DHSc., Michelle	*	*	A	A	*	*	*	*	*	*	*	*	*	*	*
Clotter-Woods, Ph.D., Nelly	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Imam, Salina	*	*	*	*	*	E	*	*	*	*	*	A	A	A	*
Jacobson, Scott	*	*	*	*	E	*	*	*	*	*	*	*	*	*	*
Larios, Joseph	A	*	*	*	*	*	*	A	*	*	*	*	*	*	*
McCarty, Liz	*	*	*	*	*	*	A	*	*	*	*	*	*	*	*
Messick, Daniel	*	*	A	*	A	*	*	*	*	*	*	*	*	*	*
Sullivan, Eileen													*	*	*
Winkle Ryan	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*

Legend

* = Participated Telephonically

E = Excused by vote

P = Present

A = Absent



Meeting Canceled

Not a member of council during this time

Valleywise Community Health Centers Governing Council: Committee Attendance

Executive	8/12/21	9/9/21	10/14/21	11/12/21	12/9/21	1/13/22	2/10/22	3/10/22	4/14/22	5/12/22	6/9/22	7/14/22
Michelle Barker						*			*	*		
Nelly Clotter-Woods, Ph.D.						*			E	*		
Joseph Larios						*			*	*		
Ryan Winkle						*			*	*		

Finance Committee	8/4/21	9/1/21	10/6/21	11/3/21	12/1/21	1/5/22	2/2/22	3/2/22	4/6/22	5/4/22	6/1/22	7/6/22
Nelly Clotter-Woods, Ph.D.	*	*	*	*	*	*	*	*	*	*	*	
Salina Imam	*	*	*	*	*	*	*	*	*	A	A	
Daniel Messick	*	*	*	*	*	*	*	*	*	*	*	
Ryan Winkle	*	*	*	*	*	*	*	*	*	*	*	

Compliance & Quality	8/9/21	9/13/21	10/12/21	11/8/21	12/13/21	1/10/22	2/14/22	3/14/22	4/11/22	5/9/22	6/13/22	7/11/22
Michelle Barker	*			*			*			*	*	
Liz McCarty	*			*			*			*	*	
Daniel Messick	A			*			A			*	*	
Eileen Sullivan											*	

Strategic Planning & Outreach	8/9/21	9/13/21	10/12/21	11/8/21	12/13/21	1/10/22	2/14/22	3/14/22	4/11/22	5/9/22	6/13/22	7/11/22
Scott Jacobson		*		*	*		*				*	
Joseph Larios		*		*	*		*				*	
Michelle Barker												

Legend


* = Participated Telephonically

E = Excused by vote

P = Present

A = Absent

 Meeting Canceled/Did not Meet

 Not a member of committee during this time



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 5.b.

Request for Excused Absence
for Salina Imam

Cassandra Santos

From: Salina Imam [REDACTED]
Sent: Friday, June 3, 2022 10:49 AM
To: Cassandra Santos
Subject: Re: Public meeting notice and agenda

[REDACTED]

Hello Cassandra
Sorry I will be back on the 9th. I will miss this meeting too. Please excuse me.
Thanks.

[REDACTED]

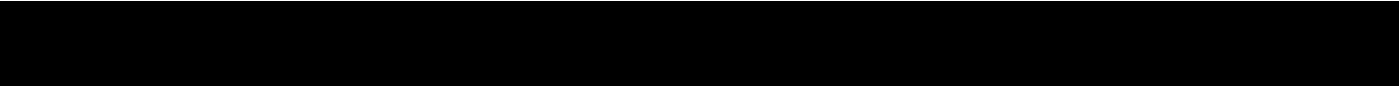
[REDACTED]

From: Cassandra Santos [REDACTED]
Sent: Friday, June 3, 2022 9:23 AM
To: Melanie Talbot [REDACTED]
Subject: Public meeting notice and agenda

DISCLAIMER: To ensure compliance with the Open Meeting Law, recipients of this message who are members of a public body should not forward it to other members of the public body. Members of the public body may reply to this message, but they should not send a copy of the reply to other members.

Attached is the public meeting notice and agenda for the June 8, 2022 Valleywise Community Health Centers Governing Council meeting. The public meeting notice and agenda are posted at Valleywise Community Health Centers/Valleywise Comprehensive Health Centers-Phoenix and Peoria. The packet will be emailed to you today as well. **This meeting will be held remotely.**

To access this meeting click the following link, and please not share the link:



Documents can be found shortly at: <https://valleywisehealth.org/events/valleywise-community-health-centers-governing-council-meeting-06-08-22/>

bcc: council members



Cassandra Santos
Assistant Clerk
Maricopa County Special Health Care District

Valleywise Health
2601 East Roosevelt
Phoenix, AZ 85008



[Valleywisehealth.org](https://valleywisehealth.org)



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 6.

Closing Comments
and Announcements
(No Handout)



Valleywise Community Health Centers Governing Council

Executive Committee Meeting

July 14, 2022

Item 7.

Staff Assignments
(No Handout)