



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022  
6:00 p.m.

Agenda



**Council Members**

Michelle Barker, DHSc., Chairman  
Scott Jacobson, Vice Chairman  
Nelly Clotter-Woods, Ph.D., Treasurer  
Salina Imam, Member  
Joseph Larios, Member  
Liz McCarty, Member  
Daniel Messick, Member  
Eileen Sullivan, Member  
Ryan Winkle, Member  
Mary Rose Garrido Wilcox, District Board,  
Non-Voting Member

**AGENDA**

**Valleywise Community Health Centers  
Governing Council**

**Mission Statement of the  
Valleywise Community Health Centers Governing Council**

Serve the population of Maricopa County with excellent, comprehensive health and wellness in a culturally respectful environment.

• Valleywise Health Medical Center • 2601 East Roosevelt Street • Phoenix, Arizona 85008 •

Meeting will be held remotely. Please visit <https://valleywisehealth.org/events/valleywise-community-health-centers-governing-council-meeting-07-06-22/> for further information.

Wednesday, July 6, 2022  
6:00 p.m.

One or more of the members of the Valleywise Community Health Centers Governing Council may be in attendance telephonically or by other technological means. Council members participating telephonically or by other technological means will be announced at the meeting.

**Please silence any cell phones, pagers, computers, or other sound devices to minimize disruption of the meeting.**

**Call to Order**

**Roll Call**

**Call to the Public**

*This is the time for the public to comment. The Valleywise Community Health Centers Governing Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling a matter for further consideration and decision at a later date.*

Agendas are available within 24 hours of each meeting via the Clerk's Office, Valleywise Health Medical Center, 2601 East Roosevelt Street, Phoenix, Arizona 85008, Monday through Friday between the hours of 9:00 a.m. and 4:00 p.m. and on the internet at <https://valleywisehealth.org/about/governing-council/>. Accommodations for individuals with disabilities, alternative format materials, sign language interpretation, and assistive listening devices are available upon 72 hours advance notice via the Clerk's Office, Valleywise Health Medical Center, 2601 East Roosevelt Street, Phoenix, Arizona 85008, (602) 344-5177. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

## ITEMS MAY BE DISCUSSED IN A DIFFERENT SEQUENCE

### **General Session, Presentation, Discussion and Action:**

1. **Approval of Consent Agenda: 15 min**  
*Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any voting Governing Council member.*
  - a. **Minutes:**
    - i. **Approve** Valleywise Community Health Centers Governing Council meeting minutes dated June 1, 2022
    - ii. **Approve** Valleywise Community Health Centers Governing Council meeting minutes dated June 8, 2022
  - b. **Contracts:**
    - i. **Approve** a new Sub-Recipient Agreement (90-22-254-1) between the Arizona Association of Community Health Centers dba Arizona Alliance for Community Health Centers and Maricopa County Special Health Care District dba Valleywise Health, for American Rescue Plan Act (ARPA) funding, as part of the Federally Qualified Health Center capital assistance program, to install a new HVAC chiller at Valleywise Community Health Center-Avondale
    - ii. **Acknowledge** a new grant agreement (90-22-255-1) between the Arizona Department of Health Services (ADHS) and the Maricopa County Special Health Care District dba Valleywise Health, to provide breast and cervical cancer screenings for uninsured and underinsured women through a Well Woman Health Check Program while also implementing quality improvement initiatives
    - iii. **Acknowledge** amendment #58 to the professional services agreement (90-12-084-1-58) between District Medical Group and the Maricopa County Special Health Care District dba Valleywise Health
    - iv. **Acknowledge** a new agreement (MCO-20-027) between Cigna Healthcare of Arizona, Inc. and the Maricopa County Special Health Care District dba Valleywise Health, for the provision of comprehensive healthcare services
  - c. **Governance:**
    - i. **Appoint** Michelle Barker to the Valleywise Community Health Centers Governing Council's Strategic Planning and Outreach Committee
    - ii. **Approve** Change in Scope of Service: delete Saturday hours at Valleywise Community Health Center-Chandler, effective August 2022
    - iii. **Approve** Change in Scope of Service: delete Saturday hours at Valleywise Comprehensive Health Center-Peoria, effective August 2022
    - iv. **Approve** Change in Scope of Service: reduce Saturday hours at Valleywise Community Health Centers-Avondale and South Central, effective August 2022
    - v. **Acknowledge** Valleywise Health's Federally Qualified Health Center Clinics' Locations, Services, and Hours of Operation

**General Session, Presentation, Discussion and Action, cont.:**

1. Approval of Consent Agenda, cont.
  - d. Medical Staff:
    - i. **Acknowledge** the Federally Qualified Health Centers Medical Staff and Advanced Practice Clinician/Allied Health Professional Staff Credentials

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**End of Consent Agenda**

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2. Discuss, Review and **Approve** a budget modification to American Rescue Plan Act (ARPA) funding received for Valleywise Health's Federally Qualified Health Center Clinics **15 min**  
*Barbara Harding, Chief Executive Officer, Federally Qualified Health Center Clinics*
3. Discuss and Review Valleywise Community Health Centers Governing Council member's roles and responsibilities **20 min**  
*Michelle Barker, DHSc., Chairman, Valleywise Community Health Centers Governing Council*
4. Recent meeting reports from the Valleywise Community Health Centers Governing Council's committees **5 min**
  - a. Compliance and Quality Committee  
*Eileen Sullivan, Committee Chair*
  - b. Executive Committee  
*Michelle Barker, DHSc., Committee Chair*
  - c. Finance Committee  
*Nelly Clotter-Woods, Ph.D., Committee Chair*
  - d. Strategic Planning and Outreach Committee  
*Joseph Larios, Committee Chair*
5. Federally Qualified Health Center Clinics Chief Executive Officer's report **10 min**  
*Barbara Harding, Chief Executive Officer, Federally Qualified Health Center Clinics*
6. Maricopa County Special Health Care District Board of Directors report **5 min**  
*Mary Rose Garrido Wilcox, Chairman, Maricopa County Special Health Care District Board of Directors*
7. Valleywise Health's President and Chief Executive Officer's report **5 min**  
*Steve Purves, President and Chief Executive Officer, Valleywise Health*
8. Chairman and Council Member Closing Comments/Announcements **5 min**  
*Valleywise Community Health Centers Governing Council*

**General Session, Presentation, Discussion and Action, cont.:**

9. Review Staff Assignments 5 min  
*Cassandra Santos, Assistant Clerk*

**Old Business:**

April 6, 2022

Provide cross comparison report on how Valleywise Health's Federally Qualified Health Center Clinics compare to others in state, specifically related to patient demographics, including race  
*(dependent on timing of Health Resources and Services Administration's release)*

June 1, 2022

Add item to July, 2022 agenda for a budget modification to American Rescue Plan Act (ARPA) funding, to fund a marketing outreach position

**Adjourn**



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.

Consent Agenda



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.a.i.

Minutes:  
June 1, 2022

**Minutes**

**Valleywise Community Health Centers Governing Council  
Valleywise Health Medical Center  
June 1, 2022  
6:00 p.m.**

DRAFT

**Members Present:** Ryan Winkle, Chairman - *participated remotely*  
Michelle Barker, DHSc, Vice Chairman - *participated remotely*  
Nelly Clotter-Woods, Ph.D., Treasurer - *participated remotely*  
Scott Jacobson, Member - *participated remotely*  
Joseph Larios, Member - *participated remotely*  
Liz McCarty, Member - *participated remotely*  
Daniel Messick, Member - *participated remotely*  
Eileen Sullivan, Member - *participated remotely*

**Members Absent:** Salina Imam, Member

**Non-Voting Members Present:** Mary Rose Garrido Wilcox, Maricopa County Special Health Care District Board of Directors - *participated remotely*

**Others/Guest Presenters:** Barbara Harding, Chief Executive Officer, Federally Qualified Health Center Clinics - *participated remotely*  
Michael White, M.D., Chief Clinical Officer - *participated remotely*  
Claire Agnew, Chief Financial Officer - *participated remotely*  
Runjhun Nanchal, Senior Vice President, Strategy, Marketing and Communications - *participated remotely*  
Jennifer Joiner, Director, Grants Administration - *participated remotely*  
Kari Lockwood, Project Manager - *participated remotely*  
Martin Demos, General Counsel - *participated remotely*  
Melanie Talbot, Chief Governance Officer - *participated remotely*

**Recorded by:** Cassandra Santos, Assistant Clerk - *participated remotely*

**Call to Order**

Chairman Winkle called the meeting to order at 6:02 p.m.

**Roll Cal**

Ms. Talbot called roll. Following roll call, it was noted that eight of the nine voting members of the Valleywise Community Health Centers Governing Council were present, which represented a quorum.

For the benefit of all participants, Ms. Talbot announced the Governing Council members participating remotely.

**Call to the Public**

Chairman Winkle called for public comment.

He welcomed and introduced Eileen Sullivan as a new and returning member and announced the resignation of Terry Benelli from the Governing Council.



**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 1, 2022**

**General Session, Presentation, Discussion and Action:**

1. Approval of Consent Agenda:
  - a. Minutes:
    - i. Approve Valleywise Community Health Centers Governing Council meeting minutes dated May 4, 2022
    - ii. Approve Valleywise Community Health Centers Governing Council's Ad Hoc Membership Committee meeting minutes dated May 19, 2021
  - b. Contracts:
    - i. Acknowledge amendment #4 to the grant agreement [90-18-428-1-04 (FTF-RC033-19-064-01-Y50)] between First Things First and the Maricopa County Special Health Care District dba Valleywise Health, for the Phoenix South Regional Partnership Council Family Resource Center services at the Valleywise Community Health Centers-South Central and West Maryvale, and Valleywise Comprehensive Health Center-Phoenix
    - ii. Acknowledge amendment #4 to the grant agreement [90-18-403-1-04 (GRAMULTI-19-0965-01-Y5)] between First Things First and the Maricopa County Special Health Care District dba Valleywise Health, for the Northwest Maricopa and Southwest Maricopa Regional Partnership Councils Care Coordination/ Medical Home Service Program
    - iii. Acknowledge amendment #4 to the grant agreement [90-18-420-1-04 (FTF-RC035-19-0614-01-Y5)] between First Things First and the Maricopa County Special Health Care District dba Valleywise Health, for the East Maricopa Regional Partnership Council Care Coordination/Medical Home Services Program
    - iv. Acknowledge amendment #4 to the grant agreement [90-19-004-1-04 (FTF-RC033-19-0615-02-Y5)] between First Things First and the Maricopa County Special Health Care District dba Valleywise Health, for the Phoenix South Care Coordination/Medical Home Services Program
    - v. Acknowledge amendment #6 to the contract (90-11-038-06) between Blue Cross and Blue Shield of Arizona, Inc. and the Maricopa County Special Health Care District dba Valleywise Health, adding the patient centered medical home program
  - c. Governance:
    - i. Accept Recommendations from the Finance Committee to Approve the utilization of fiscal year 2022 Federally Qualified Health Center Clinics' capital contingency funds in an amount not to exceed \$32,000, for completion of the testing and immunization center at Valleywise Comprehensive Health Center-Phoenix
    - ii. Accept Recommendations from the Compliance and Quality Committee to Approve the annual Compliance Work Plan for the Federally Qualified Health Center Clinics for fiscal year 2023

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 1, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

1. Approval of Consent Agenda, cont.:
  - c. Governance, cont.:
    - iii. Accept Recommendations from the Compliance and Quality Committee to Approve the annual Internal Audit Work Plan for the Federally Qualified Health Center Clinics for fiscal year 2023
    - iv. Appoint Eileen Sullivan to the Valleywise Community Health Centers Governing Council's Compliance and Quality Committee
  - d. Medical Staff:
    - i. Acknowledge the Federally Qualified Health Centers Medical Staff and Advanced Practice Clinician/Allied Health Professional Staff Credentials

**MOTION:** Ms. McCarty moved to approve the consent agenda. Mr. Jacobson seconded.

**VOTE:** 8 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Mr. Larios, Ms. McCarty, Mr. Messick, Ms. Sullivan  
0 Nays  
1 Absent: Ms. Imam  
**Motion passed.**

2. Discuss, Review and Approve a budget modification to American Rescue Plan Act funding received for Valleywise Health's Federally Qualified Health Center Clinics

Ms. Harding outlined a proposed a budget modification to the American Rescue Plan Act (ARPA) funding received for the Federally Qualified Health Center (FQHC) clinics. The grant funding was distributed by Health Resources and Services Administration (HRSA) to support COVID-19 recovery.

She stated mobile mammography would be omitted and highlighted proposed revisions to utilize that portion of the funding. Revisions included upgrades to mammography capabilities at Valleywise Community Health Center-Avondale, replacement of end-of life clinical equipment at various clinic locations, and expansion of services provided by the COVID-19 mobile unit.

Ms. Harding explained the budget modification would allow the COVID-19 mobile unit to become a public health mobile unit by providing multiple services beyond COVID-19. She explained HRSA encouraged the use of such public health mobile units.

She referenced other areas of the plan noting the incorporation of promotoras was currently underway. Overall costs of the budget were also summarized and referenced.

Mr. Larios requested an explanation on indirect costs and asked whether it was possible to utilize those funds toward community outreach and engagement for marginalized populations.

Ms. Harding said that indirect costs were classified as overhead costs, not for a specific community engagement project.

Mr. Larios questioned the possibility of reallocating available funds toward community outreach and engagement projects or whether a line item had already existed for that purpose.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 1, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

2. Discuss, Review and Approve a budget modification to American Rescue Plan Act funding received for Valleywise Health's Federally Qualified Health Center Clinics, cont.

Ms. Harding reminded the Governing Council that the budget included promotoras and cultural navigators, to engage with underserved vulnerable populations, as outlined in the personnel section of the summary.

Mr. Larios asked about reallocating additional funds to support more specific community outreach and engagement. He explained that the Strategic Planning and Outreach Committee (SPOC) routinely discussed the need to engage with the most marginalized and untapped vulnerable populations.

Ms. Joiner reiterated that indirect costs supported the offset of overhead and were reflective of multiple activities not assigned to specific cost objects. She referenced ARPA funding parameters and requirements of funding utilization as defined by HRSA.

Ms. Harding stated that although indirect costs could not be used, it was possible to reallocate the funds originally budgeted for end-of-life clinical equipment to use toward community outreach endeavors just as those suggested.

Ms. Lockwood reiterated HRSA allowed part of the funding for community outreach support and drew attention to areas within the budget that currently supported that work.

Mr. Jacobson commented that it was challenging to anticipate the exact amount of funding needed for community outreach and engagement, as it was a seemingly broad subject.

Mr. Messick asked if a specific line item existed related to community outreach noting it did not fall under clinical equipment, purchase, or operations. He stated that outreach could be classified as a marketing function.

Ms. Harding reviewed the personnel section of the budget plan which included items that supported community outreach and engagement.

She listed case management extenders for patient outreach, integrated behavioral health referral specialists, behavioral health technicians for social determinants of health (SDOH), patient access specialists to assist with patient appointments, promotoras and cultural health navigators.

Mr. Messick understood that although the budget supported initiatives related to pre-existing patients, it did not seem to include plans to address overlooked populations, such as the formerly incarcerated.

Ms. Harding commented that the other plan was to also utilize the public health mobile unit to provide outreach to that specific population as they reentered society.

Mr. Larios questioned the organization's priority on expanding services to specific vulnerable populations, especially the most marginalized. He said there was a clear distinction between what the plan supported compared to equitable engagement of uniquely marginalized populations.

Director Wilcox suggested a future presentation on the marketing plans that supported outreach to non-existing marginalized patient populations with the goal to promote access to care and services provided by Valleywise Health.

Ms. Nanchal clarified that she was scheduled to present on culturally targeted marketing plans at the next SPOC meeting.

Chairman Winkle believed that utilization of promotoras and cultural health navigators were the first step in the right direction to promote cultural equity.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 1, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

2. Discuss, Review and Approve a budget modification to American Rescue Plan Act funding received for Valleywise Health's Federally Qualified Health Center Clinics, cont.

The Governing Council briefly discussed community engagement for vulnerable populations, community outreach as a marketing function, and proposed budget modifications.

Director Wilcox suggested that sometime in the future, the Governing Council reevaluate additional outreach needed to support overlooked vulnerable populations.

Ms. Harding proposed utilizing capital contingency funds budgeted for fiscal year (FY) 2023 to purchase the end-of-life clinical equipment. The originally budgeted amount of \$120,293 for that equipment could be allocated toward hiring for a community outreach position to complete that outreach.

The Governing Council discussed further details related to the proposed modifications and budget summary.

Mr. Messick asked if capital contingency could be used toward marketing to reach specific and overlooked vulnerable populations.

Ms. Harding explained this was not possible.

Ms. Agnew was amenable to Ms. Harding's recommendation to utilize capital contingency funds to replace end-of-life clinical equipment. She reiterated the parameters related to utilization of funds.

The Governing Council agreed to continue the discussion later in the meeting.

3. Elect a Chairman, Vice Chairman, and Treasurer of the Valleywise Community Health Centers Governing Council for one (1) year terms for fiscal year 2023, commencing July 1, 2022

Chairman Winkle highlighted an excerpt from the Governing Council Bylaws: Section III: Elections; to brief members on the annual election process.

He announced that Vice Chairman Barker was nominated as chairman, Mr. Jacobson and Mr. Larios were nominated for the vice chairman role, and Dr. Clotter-Woods was nominated as treasurer for FY 2023.

Dr. Clotter-Woods accepted the nomination for treasurer.

**MOTION:** Vice Chairman Barker moved to elect Nelly Clotter-Woods as treasurer of the Valleywise Community Health Centers Governing Council for a one (1) year term, for fiscal year 2023, commencing July 1, 2022. Mr. Larios seconded.

**VOTE:** 8 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Mr. Larios, Ms. McCarty, Mr. Messick, Ms. Sullivan

0 Nays

1 Absent: Ms. Imam

**Motion passed.**

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 1, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

3. Elect a Chairman, Vice Chairman, and Treasurer of the Valleywise Community Health Centers Governing Council for one (1) year terms for fiscal year 2023, commencing July 1, 2022, cont.

Vice Chairman Barker accepted the nomination of chairman.

**MOTION:** Mr. Jacobson moved to elect Michelle Barker as chairman of the Valleywise Community Health Centers Governing Council for a one (1) year term, for fiscal year 2023, commencing July 1, 2022. Mr. Larios seconded.

**VOTE:** 8 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Mr. Larios, Ms. McCarty, Mr. Messick, Ms. Sullivan  
0 Nays  
1 Absent: Ms. Imam  
**Motion passed.**

Mr. Jacobson and Mr. Larios each stated their acceptance of nomination for vice chairman.

There was no further discussion or feedback.

**MOTION:** Chairman Winkle moved to elect Joseph Larios as vice chairman of the Valleywise Community Health Centers Governing Council for a one (1) year term, for fiscal year 2023, commencing July 1, 2022. Dr. Clotter-Woods seconded.

**VOTE:** 4 Ayes: Chairman Winkle, Dr. Clotter-Woods, Mr. Larios, Mr. Messick  
4 Nays: Vice Chairman Barker, Mr. Jacobson, Ms. McCarty, Ms. Sullivan  
1 Absent: Ms. Imam  
**Motion failed.**

**MOTION:** Chairman Winkle moved to elect Scott Jacobson as vice chairman of the Valleywise Community Health Centers Governing Council for a one (1) year term, for fiscal year 2023, commencing July 1, 2022. Vice Chairman Barker seconded.

**VOTE:** 5 Ayes: Vice Chairman Barker, Mr. Jacobson, Ms. McCarty, Ms. Sullivan, Dr. Clotter-Woods  
3 Nays: Chairman Winkle, Mr. Larios, Mr. Messick  
1 Absent: Ms. Imam  
**Motion passed.**

4. Discussion and Possible Action on the appointment of a District Board member as a non-voting member of the Valleywise Community Health Centers Governing Council for fiscal year 2023, commencing July 1, 2022

Chairman Winkle recommended appointing District Board member Mary Rose Wilcox as a non-voting member of the Governing Council for FY 2023.

Vice Chairman Barker stated she spoke with Director Wilcox who was interested in continuing service.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 1, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

4. Discussion and Possible Action on the appointment of a District Board member as a non-voting member of the Valleywise Community Health Centers Governing Council for fiscal year 2023, commencing July 1, 2022, cont.

**MOTION:** Vice Chairman Barker moved to appoint District Board member Mary Rose Wilcox as a non-voting member of the Valleywise Community Health Centers Governing Council for a one (1) year term, for fiscal year 2023, commencing July 1, 2022. Ms. McCarty seconded.

**VOTE:** 8 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Mr. Larios, Ms. McCarty, Mr. Messick, Ms. Sullivan  
0 Nays  
1 Absent: Ms. Imam  
**Motion passed.**

Director Wilcox expressed gratitude to the Governing Council for the opportunity to be their liaison and commended their continued support within the community.

5. Recent meeting reports from the Valleywise Community Health Centers Governing Council's committees
  - a. Compliance and Quality Committee
  - b. Executive Committee
  - c. Finance Committee
  - d. Strategic Planning and Outreach Committee

Vice Chairman Barker reported that the Compliance and Quality Committee (CQC) met and discussed Uniform Data System (UDS) quality metrics, National Research Corporation (NRC) RealTime Platform Patient Satisfaction data, and recurring compliance and internal audits reports. She added the committee would meet again to discuss and review the calendar year (CY) 2021 Quality-of-Care Audit.

In addition, she welcomed Ms. Sullivan as a new member of the committee.

Chairman Winkle noted that the Executive Committee (EC) discussed various topics including Governing Council member attendance, officer role term limits, membership recruitment, and other pressing matters.

Dr. Clotter-Woods said the Finance Committee met and discussed the financials and payor mix, the preliminary operating and capital budget for the FQHC clinics, and the Governing Council's department budget for FY 2023.

Mr. Larios stated that the SPOC had not recently met but continued to discuss community engagement for marginalized populations, the study of literature (LIT) reviews of overlooked marginalized populations.

6. Federally Qualified Health Center Clinics Chief Executive Officer's report

Ms. Harding outlined visit metrics for the FQHC clinics, opportunities to improve patient experience, and information regarding the recent Det Norske Veritas (DNV) visit. She referenced the Fact Sheet published by the National Association of Community Health Centers (NACHC) Arizona Health Center which highlighted statistical data specific to the state.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 1, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

7. Maricopa County Special Health Care District Board of Directors report

Director Wilcox said that the Maricopa County Special Health Care District (MC SHCD) Board of Directors was informed that staff was i developing a new compensation plan for Valleywise Health employees. The goal was to reduce turn over and remain competitive within the industry.

She announced the Board of Directors would meet on June 16, 2022 at 5:00 p.m. for a budget hearing which was open to the public. She highly encouraged Governing Council members to attend.

She expressed appreciation to Valleywise Health’s Finance Department for working on the FY 2023 budget and gave a legislative update on current endeavors related to Valleywise Health. She recognized the Valleywise Health Foundation for their continued fundraising efforts in support of the organization. She welcomed ideas from the Governing Council that could enhance community outreach initiatives with the added support of the foundation.

Director Wilcox acknowledged Valleywise Health staff for recent accomplishments and asked the Governing Council to notify her about FQHC clinic staff to be recognized by the Board of Directors.

Chairman Winkle asked how the Governing Council could effectively interact with the Board of Directors to maintain a clear flow of communication.

Director Wilcox recommended the Governing Council routinely review the Board of Director’s meeting agendas and contact her with any questions or suggestions.

8. Valleywise Health’s President and Chief Executive Officer’s report

Ms. Agnew gave a brief system-wide update in lieu of Mr. Purves which included minor details on the development of the FY 2023 budget and the recent DNV visit.

2. Discuss, Review and Approve a budget modification to American Rescue Plan Act funding received for Valleywise Health’s Federally Qualified Health Center Clinics

Chairman Winkle resumed discussion on the budget modification to ARPA funding for the FQHC clinics.

**NOTE:** Mr. Larios disconnected from the meeting at 7:30 p.m.

**MOTION:** Vice Chairman Barker moved to approve the following budget modifications to the American Rescue Plan Act funding received for Valleywise Health Federally Qualified Health Center Clinics: add \$190,000 for 3D imaging mammography capability at Valleywise Community Health Center-Avondale; remove \$1,244,698 for mammography mobile unit; and increase the funds for the COVID-19 mobile unit by an additional \$450,696, to also use the mobile unit as a public health mobile unit. Mr. Jacobson seconded.

Chairman Winkle reiterated an item would be added to next month’s Governing Council meeting agenda to consider a budget modification to ARPA funding to fund a marketing outreach worker to reach underserved marginalized populations. The utilization of \$100,000 FY 2023 capital contingency funds would be considered at a future Finance Committee meeting, to purchase end-of-life clinical equipment.

**VOTE:** 7 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Ms. McCarty, Mr. Messick, Ms. Sullivan

0 Nays

2 Absent: Ms. Imam. Mr. Larios

**Motion passed.**

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 1, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

9. Chairman and Council Member Closing Comments/Announcements

Chairman Winkle expressed appreciation for the Governing Council's continued support of his role as Chairman, ending June 30, 2022.

Ms. Talbot reminded the Governing Council of the June 8, 2022 budget meeting at 6:00 p.m.

10. Review Staff Assignments

Ms. Talbot recapped old business from April 2022 regarding a report on how Valleywise Health's FQHC clinics compare to others in the state specifically related to patient demographics. She noted that the reported information was dependent on the timing of HRSA's published release of that data.

She confirmed an item would be added to the July 2022 Governing Council agenda regarding the allocation of \$120,293 for a marketing outreach worker position to reach underserved marginalized populations. She reiterated that the Finance Committee would discuss the utilization of \$100,000 FY 2023 capital contingency funds to purchase end-of-life clinical equipment for the FQHC clinics, at a future meeting.

**Adjourn**

**NOTE:** Mr. Larios joined the meeting at 7:34 p.m.

**MOTION:** Mr. Jacobson moved to adjourn the June 1, 2022 Valleywise Community Health Centers Governing Council meeting. Dr. Clotter-Woods seconded.

**VOTE:** 8 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Mr. Larios, Ms. McCarty, Mr. Messick, Ms. Sullivan

0 Nays

1 Absent: Ms. Imam

**Motion passed.**

Meeting adjourned at 7:35 p.m.

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Cassandra Santos,  
Assistant Clerk





Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.a.ii.

Minutes:  
June 8, 2022

**Minutes**

**Valleywise Community Health Centers Governing Council  
Valleywise Health Medical Center  
June 8, 2022  
6:00 p.m.**

**DRAFT**

**Members Present:** Ryan Winkle, Chairman - *participated remotely*  
Michelle Barker, DHSc, Vice Chairman - *participated remotely*  
Nelly Clotter-Woods, Ph.D., Treasurer - *participated remotely*  
Scott Jacobson, Member - *participated remotely*  
Joseph Larios, Member - *participated remotely*  
Liz McCarty, Member - *participated remotely*  
Daniel Messick, Member - *participated remotely*  
Eileen Sullivan, Member - *participated remotely*

**Members Absent:** Salina Imam, Member

**Non-Voting Members Absent:** Mary Rose Garrido Wilcox, Maricopa County Special Health Care District Board of Directors

**Others/Guest Presenters:** Barbara Harding, Chief Executive Officer, Federally Qualified Health Center Clinics - *participated remotely*  
Steve Purves, President & Chief Executive Officer, Valleywise Health - *participated remotely*  
Claire Agnew, Chief Financial Officer - *participated remotely*  
Matthew Meier, Vice President, Financial Services – *participated remotely*  
Melanie Talbot, Chief Governance Officer - *participated remotely*

**Recorded by:** Cassandra Santos, Assistant Clerk - *participated remotely*

**Call to Order**

Chairman Winkle called the meeting to order at 6:07 p.m.

**Roll Call**

Ms. Talbot called roll. Following roll call, it was noted that eight of the nine voting members of the Valleywise Community Health Centers Governing Council were present, which represented a quorum.

For the benefit of all participants, Ms. Talbot announced the Governing Council members participating remotely.

**Call to the Public**

Chairman Winkle called for public comment.

There were no comments.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 8, 2022**

**General Session, Presentation, Discussion and Action:**

1. Discuss, Review and Approve the fiscal year 2023 Operating and Capital Budget for Valleywise Health's Federally Qualified Health Center Clinics

Mr. Meier referenced operational focus areas for the fiscal year (FY) 2023 budget development for the Federally Qualified Health Center (FQHC) clinics. Major operational focus areas included the decline in COVID-19 cases, rebuilding staffing to reduce contract labor, and continued attention to operational expense. The expansion of integrated behavioral health and FQHC clinic renovation projects were also considered.

He outlined a District Medical Group (DMG) provider summary in which providers were calculated by specialty and projected volume by location. There was a 5.86 increase in provider full time equivalents (FTEs) compared to FY 2022 projections. Provider FTEs were also based on the expansion of Human Immunodeficiency Virus (HIV) services, internal medicine services, and incorporation of the international health clinic at Valleywise Comprehensive Health Center-Phoenix.

Mr. Meier pointed out dental clinic provider FTEs, noting a 5.4 increase compared to FY 2022 projections. Total FTEs for integrated behavioral health service providers indicated a significant increase compared to FY 2022 projections.

He referred to visit projections for Valleywise Community Health Center clinics and reiterated that volume assumptions were based on numerous factors. Overall, there was a 4.1% increase in visits compared to FY 2022, attributed to newly opened Valleywise Community Health Center-Mesa and West Maryvale.

There was a projected volume increase for integrated behavioral health services of 12,195 visits or 82.3%, which was attributed to grant funding received from the American Rescue Plan Act (ARPA).

Valleywise Comprehensive Health Center-Peoria was projected to have an increase of 3,625 visits or 12.8%, due to internal medicine services and HIV services.

Valleywise Comprehensive Health Center-Phoenix was expected to decrease in visits by 1,691, or 2.4%, with delayed opening of the international health clinic as a prevailing factor.

Dental clinic volume was projected to increase by 302 visits or 1.4%, attributed to FTE provider ramp up expectations.

For all clinics combined, total visits were estimated to increase by 21,264 or 7.1% compared to FY 2022, with over 50% of the growth stemming from integrated behavioral health services.

Mr. Meier referred to the assumed revenue for FY 2023. Reimbursement rates from Arizona Health Care Cost Containment System (AHCCCS) accounted for a three percent increase while commercial and Medicare reimbursement reflected a two percent increase. The philosophy was to remain conservative in projections. Other major areas of revenue included Service Area Competition (SAC), ARPA, and Ryan White grant funding.

With respect to the payor mix, Mr. Meier noted there were no significant changes in projected payor mix fluctuation expectations.

Mr. Meier stated there was an overall 12% increase in expenses compared to FY 2022 projections, due to labor costs, which included salaries, contract labor, and benefits. The employee merit increase was a factor. He commented that remaining competitive within the health care industry was vital for retention.

Medical Service fees increased due to staffing needs and purchased services increased due to HIV services and family resource center grant programs. Inflation within the economy was also an attributing factor to the increase in expenses.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 8, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

1. Discuss, Review and Approve the fiscal year 2023 Operating and Capital Budget for Valleywise Health's Federally Qualified Health Center Clinics, cont.

Mr. Meier outlined preliminary income statements and a per visit analysis for the Valleywise Community Health Centers, integrated behavioral health services, and dental services. Income statements included operating revenues, operating expenses, and visit projections. Net patient service revenue, employee benefits, salaries, medical services fees, purchased services, and supplies were also included.

All clinics combined indicated a projected margin before overhead allocation of negative \$1,576,194, the majority attributed to salaries and wages, and benefits

Mr. Meier noted that the ARPA budget report would no longer be included in the monthly financials but instead provided as a separate quarterly report.

With respect to contingency capital there were no significant changes to report compared to previous years, with \$100,000 budgeted for FY 2023.

Mr. Jacobson asked about the increase in purchased service fees as it related to HIV services.

Mr. Meier explained that the increase was due to the expansion of those services at Valleywise Community Health Center-Mesa and Valleywise Comprehensive Health Center-Peoria.

Mr. Larios emphasized the projected margin before overhead allocation of negative \$1,576,194 and asked if that was an area of concern.

Mr. Meier explained the projected loss was due to salaries and wages, in the attempt to reduce contract labor and remain competitive within the market. It was expected that incoming volume would offset the loss within the fiscal year.

Mr. Larios asked whether other considerations were in place to decrease the overall deficit, including the pursuit of additional grant funding for the FQHC clinics.

Ms. Harding noted that various organizational initiatives were currently underway to reduce deficit and elaborated on those efforts to increase revenue and profitability across the board. One example was to examine the impact of telehealth within the revenue cycle and explore ways to maximize visit reimbursement.

Chairman Winkle asked about additional and potential funding streams that could assist in offsetting financial loss.

Ms. Harding explained an opportunity existed to provide domestic medical exams for refugees resettling in Maricopa County. This endeavor would increase access to care and deliver sustainable upstream revenues.

Mr. Jacobson described budget development as an estimate noting many things impacted revenue streams. It was important to reach untapped populations to promote services and increase revenue, in turn access to care.

Chairman Winkle expressed concern that although in-person visits accounted for greater reimbursement, it was important to be mindful that telehealth created efficient access to care for many.

Ms. Harding agreed noting it was important to consider the state of the economy, particularly related to inflation and the gasoline costs. The goal was to protect patients by ensuring access to care.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 8, 2022**

**General Session, Presentation, Discussion and Action, cont.:**

1. Discuss, Review and Approve the fiscal year 2023 Operating and Capital Budget for Valleywise Health's Federally Qualified Health Center Clinics, cont.

**MOTION:** Vice Chairman Barker moved to approve the fiscal year 2023 operating and capital budget for Valleywise Health's Federally Qualified Health Center Clinics. Mr. Jacobson seconded.

**VOTE:** 8 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Mr. Larios, Ms. McCarty, Mr. Messick, Ms. Sullivan  
0 Nays  
1 Absent: Ms. Imam  
**Motion passed.**

2. Discuss, Review and Approve the fiscal year 2023 Valleywise Community Health Centers Governing Council's Department Budget

Mr. Meier referenced the Governing Council's department budget for FY 2023, including but not limited to an increase in salaries and benefits and organizational membership expenses. Other professional services were also addressed.

He noted an overall budgeted expense increase of 13.2 percent compared to the FY 2022 projection.

Mr. Messick asked for details on the annual operating cost of the Governing Council.

Ms. Agnew said that the budget was reflective the overall cost associated with supporting the Governing Council which was separate from the FQHC clinics' operating and capital budget.

Mr. Messick asked if the Governing Council's department budget was considered a subset of the FQHC clinics' operating and capital budget.

Mr. Meier said that was correct.

**MOTION:** Vice Chairman Barker moved to approve the fiscal year 2023 Valleywise Community Health Centers Governing Council's department budget. Mr. Larios seconded.

**VOTE:** 8 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Mr. Larios, Ms. McCarty, Mr. Messick, Ms. Sullivan  
0 Nays  
1 Absent: Ms. Imam  
**Motion passed.**

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – June 8, 2022**

**Adjourn**

**NOTE:** Ms. Sullivan disconnected from the meeting at 6:48 p.m.

**MOTION:** Chairman Winkle moved to adjourn the June 8, 2022 Valleywise Community Health Centers Governing Council meeting. Mr. Jacobson seconded.

**VOTE:** 7 Ayes: Chairman Winkle, Vice Chairman Barker, Dr. Clotter-Woods, Mr. Jacobson, Mr. Larios, Ms. McCarty, Mr. Messick

0 Nays

2 Absent: Ms. Imam, Ms. Sullivan

**Motion passed.**

Meeting adjourned at 6:49 p.m.

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Cassandra Santos,  
Assistant Clerk



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.b.i.

Contracts:  
(90-22-254-1)



## Office of the Sr Vice President & CEO FQHC Clinics

2525 East Roosevelt Street • Phoenix • AZ • 85008

**DATE:** June 2, 2022

**TO:** Valleywise Community Health Centers Governing Council

**FROM:** Michael White, M.D.  
EVP & Chief Clinical Officer  
Barbara Harding, BAN, RN, MPA, PAHM, CCM  
Sr VP Amb Srvcs & CEO FQHC Clinics

**SUBJECT:** Maricopa County and AACHC:  
Improving Access to Health Care

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In partnership with the Arizona Alliance for Community Health Centers (AACHC), Maricopa County has awarded Valleywise Health for capital improvements and renovations that aim to improve access to services for residents with low income, who are medically underserved or who may be uninsured. In addition to Valleywise Health, four other Federally Qualified Health Centers (FQHC) were awarded funding.

Maricopa County's support for the FQHC capital projects is federally funded through the American Rescue Plan Act (ARPA), enacted to provide programs and services to help people, families and businesses recover from the effects of the pandemic. These projects will help prepare Maricopa County meet current and future public health crises, as well as daily health care needs.

The AACHC is the Primary Care Association (PCA) for the state of Arizona. It will be responsible for administering the grant funds.

The purpose of this funding opportunity is to provide capital assistance for the purchase of HVAC chiller and installation at our existing Valleywise Community Health Center-Avondale.

On May 4, 2022, staff received a Sub Recipient Agreement amounting to \$656,250 over four years. The approved application provides funds to be utilized for facility

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alteration/renovation. The funding request is to be utilized for construction necessities, which consist of replacing the HVAC chiller with installation.

It is anticipated that additional capital funding will be made available in the future.

Staff are requesting approval of the Sub-Recipient Agreement number MCDPHCAP5 for Maricopa County Special Health Care District.

## Melanie Talbot

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**From:** Compliance 360 <msgsystem@usmail.compliance360.com>  
**Sent:** Monday, May 16, 2022 8:42 AM  
**To:** Melanie Talbot  
**Subject:** Contract Approval Request: AACHC Sub-Recipient Agreement - Avondale-HVAC AACHC (Arizona Alliance for Community Health Centers)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

### Message Information

From [Purves, Steve](#)

To [Talbot, Melanie](#);





Subject Contract Approval Request: AACHC Sub-Recipient Agreement - Avondale-HVAC AACHC (Arizona Alliance for Community Health Centers)

Additional Information Indicate whether you approve or reject by clicking the Approve or Reject Information button below.

### Approve/Reject Contract

[Click here](#) to approve or reject the Contract.

### Attachments

Name	Description	Type	Current File / URL
RFBA		File	 RFBA - AACHC - HVAC.pdf
Sub-Recipient Agreement - pending BOARD signature June, 2022		File	 Valleywise Health-Maricopa County Capital Grant Sub Recipients Agreement.pdf
OIG - Arizona Alliance for Community Health Centers 2022		File	 OIG - Arizona Alliance for Community Health Centers 2022.pdf
SAM - Arizona Alliance for Community Health Centers 2022		File	 SAM - Arizona Alliance for Community Health Centers 2022.pdf

### Contract Information

Division Contracts Division  
Folder Contracts \ Grants  
Status Pending Approval  
Title AACHC Sub-Recipient Agreement - Avondale-HVAC  
Contract Identifier Board - New Contract  
Contract Number 90-22-254-1  
Primary Responsible Party Tymczynna, Katherine  
Departments GRANTS ADMINISTRATION  
Product/Service Description AACHC Sub-Recipient Agreement - Avondale-HVAC

**Action/Background** Approve a new Sub-Recipient Agreement between Arizona Association of Community Health Centers dba Arizona Alliance for Community Health Centers (AACHC) and Maricopa County Special Health Care District dba Valleywise Health for funding to install a new HVAC chiller at the Avondale Clinic. AACHC has been selected by the Maricopa County Department of Public Health (MCDPH) to accept and review applications, administer grants, and distribute funding for the Maricopa County Health Center/Federally Qualified Health Center Capital Assistance Program, which is funded under the American Rescue Plan Act. Valleywise Health has been selected as a sub-recipient under this program. Valleywise Health will use funding for our Valleywise Community Health Center-Avondale to upgrade and will consist of the cost of equipment, construction and installation to replace the HVAC Chiller at the Avondale clinic. The funding is 100% which includes the labor and equipment costs.

This Sub-Recipient Agreement is effective on April 1, 2022 and expires on September 30, 2026 unless terminated by written notice at least thirty (30) days prior and must include a detailed explanation of reasons for termination. The Sub-Recipient Agreement may be renewed by a written amendment two (2) times for a period of six (6) months each, provided however, that Valleywise Health is in full compliance with all terms and conditions of this Agreement.

This grant agreement is sponsored by Dr. Michael White, EVP and Chief Clinical Officer.

**Evaluation Process** The Contractor was determined to meet the requirements of the requesting department and Valleywise Health. Procurement has been satisfied pursuant to HS-102B(2) of the Procurement Code in that any Valleywise Health compliance with the terms and conditions of a grant, gift or bequest is exempt from the solicitation requirements of the Procurement Code.

Category Other

Effective Date

Term End Date 9/30/2026

Annual Value \$656,250.00

Expense/Revenue Revenue

Budgeted Travel Type No

Procurement Number

Primary Vendor AACHC (Arizona Alliance for Community Health Centers)

## Responses

Member Name	Status	Comments
Melton, Christopher C.	Approved	
Joiner, Jennifer L.	Approved	
Harding, Barbara J.	Approved	
Landas, Lito S.	Approved	
Demos, Martin C.	Approved	
White, Michael	Approved	
Agnew, Claire F.	Approved	
Purves, Steve A.	Approved	
Talbot, Melanie L.	Current	



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.b.ii.

Contracts:  
(90-22-255-1)

## Melanie Talbot

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**From:** Compliance 360 <msgsystem@usmail.compliance360.com>  
**Sent:** Monday, May 16, 2022 8:41 AM  
**To:** Melanie Talbot  
**Subject:** Contract Approval Request: ADHS Well Women Health Check Program (WWHP) Arizona Department of Health Services (ADHS)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.





### Message Information

From [Purves, Steve](#)  
To [Talbot, Melanie](#);  
Subject Contract Approval Request: ADHS Well Women Health Check Program (WWHP) Arizona Department of Health Services (ADHS)  
Additional Indicate whether you approve or reject by clicking the Approve or Reject Information button below.

### Approve/Reject Contract

[Click here](#) to approve or reject the Contract.

### Attachments

Name	Description	Type	Current File / URL
RFBA		File	 RFBA - ADHS Well Woman.pdf
SAM - Arizona Department of Health Services 2022		File	 SAM - Arizona Department of Health Services 2022.pdf
OIG - Arizona Department of Health Services 2022		File	 OIG - Arizona Department of Health Services 2022.pdf
ADHS Well Woman Agreement - pending BOARD signature June 2022		File	 ADHS -CTR059657 Well Woman - pending Board signature June 2022.pdf

### Contract Information

Division Contracts Division  
Folder Contracts \ Grants  
Status Pending Approval  
Title ADHS Well Women Health Check Program (WWHP)  
Contract Identifier Board - New Contract  
Contract Number 90-22-255-1  
Primary Responsible Party Tymczynna, Katherine  
Departments Grants - Well Women Health Check Fe  
Product/Service Description ADHS Well Women Health Check Program (WWHP) Grant

Action/Background Approve a new Agreement between the Arizona Department of Health Services and Maricopa County Special Health Care District dba Valleywise Health for the Well Woman Health Check Program Grant (CTR059657). ADHS, Division of Public Health Services (PHS), receives funding through a cooperative agreement with the CDC and the State of Arizona to provide a statewide breast and cervical cancer screening and quality improvement program, known locally as the WWHP for uninsured or underinsured Women.

The Agreement shall commence on date of award and shall continue for a period of one (1) year period subject to additional successive periods of twelve (12) months per extension with a maximum aggregate including all extensions not to exceed two (2) years.

This Agreement is sponsored by Dr. Michael White, EVP and Chief Clinical Officer.

Evaluation Process The Contractor was determined to meet the requirements of the requesting department and Valleywise Health. Procurement has been satisfied pursuant to HS-102B(2) of the Procurement Code in that any Valleywise Health compliance with the terms and conditions of a grant, gift or bequest is exempt from the solicitation requirements of the Procurement Code.

Category Other

Effective Date

Term End Date

Annual Value \$689,200.00

Expense/Revenue Revenue

Budgeted Travel Type Yes

Procurement Number

Primary Vendor Arizona Department of Health Services (ADHS)

## Responses

Member Name	Status	Comments
Melton, Christopher C.	Approved	
Joiner, Jennifer L.	Approved	
Harding, Barbara J.	Approved	
Landas, Lito S.	Approved	
Demos, Martin C.	Approved	
White, Michael	Approved	
Agnew, Claire F.	Approved	
Purves, Steve A.	Approved	
Talbot, Melanie L.	Current	



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.b.iii.

Contracts:  
(90-12-084-1-58)



2601 E. Roosevelt  
 Phoenix, AZ 85008  
 Phone: (602) 344-8551

**DATE:** May 25, 2022

**TO:** Maricopa County Special Health Care District Board of Directors

**cc:** Steve Purves, President and Chief Executive Officer  
 Martin Demos, Sr. VP & General Counsel  
 Melanie Talbot, Chief Governance Officer

**FROM:** Claire Agnew, Executive Vice President and Chief Financial Officer  
 Dr. Michael White, Executive Vice President and Chief Clinical Officer

**SUBJECT:** District Medical Group Contract - Amendment #58

A request for approval of Amendment #58 to the contract between District Medical Group (DMG) and Valleywise Health has been included in the June 22, 2022 Formal Meeting Consent Agenda. This amendment will be effective July 1, 2022, unless otherwise noted. The following requests are segregated by those that have or do not have a financial impact.

**Amendment #58 Requests with a Financial Impact**

- **Remove OB/GYN-MFM 0.4 Physician FTE from the Service Line**  
 Valleywise Health is requesting to remove OB/GYN-MFM 0.4 Physician FTE from the Service Line.

	<b>FTE</b>	<b>Rate</b>	<b>Total</b>	<b>FY23 Total</b>
<b>OB/GYN-MFM</b>	0.40	\$579,006	\$231,602	(\$231,602)
<b>Designated Dept. / Service Line</b>	<b>FY2023 Physician Staffing Fees</b>	<b>FY2023 Estimated Gross Professional Fee Collections</b>	<b>Billing Fee</b>	<b>Estimated Annual Net Staffing Fees</b>
<b>OB/GYN-MFM</b>	(\$231,602)	(\$10,000)	(\$900)	(\$222,502)



The total decrease in cost to Fiscal Year 2023 for the reduction of the above FTE is (\$231,602) in staffing fees. The reduction in gross professional fee collections is estimated to be (\$10,000), and the reduction in billing fees is estimated to be (\$900). The estimated net staffing fee reduction is (\$222,502).

- Remove Exhibit B, Section VIII, G., Effective June 1, 2022**  
 Valleywise Health is requesting to remove Exhibit B, Section VIII, G. from the Other Services section of the contract.
- Add Neonatology 2.0 Physician FTE to the Service Line, Effective June 1, 2022**  
 Valleywise Health is requesting to add 2.0 FTE Physicians for Neonatology to the Service Lines.

**Fiscal Year 2022 – June only**

	<b>FTE</b>	<b>Rate</b>	<b>Total</b>	<b>FY22 Total</b>
<b>Peds-Neonatology</b>	2.00	\$412,601	\$825,202	\$68,767
<b>Designated Dept. / Service Line</b>	<b>FY2022 Physician Staffing Fees</b>	<b>FY2022 Estimated Gross Professional Fee Collections</b>	<b>Billing Fee</b>	<b>FY2022 Net Staffing Fees</b>
<b>Peds-Neonatology</b>	\$68,767	\$16,232	\$1,461	\$53,995

The cost to Fiscal Year 2022 for the addition of the above FTEs is \$68,767 in staffing fees. The gross professional fee collections are estimated to be \$16,232, and the billing fees are estimated to be \$1,461. The estimated net staffing fees for one month, or June 2022 are \$53,995.

**Fiscal Year 2023**

	<b>FTE</b>	<b>Rate</b>	<b>Total</b>	<b>FY23 Total</b>
<b>Peds-Neonatology</b>	2.00	\$423,760	\$847,520	\$847,520
<b>Designated Dept. / Service Line</b>	<b>FY2023 Physician Staffing Fees</b>	<b>FY2023 Estimated Gross Professional Fee Collections</b>	<b>Billing Fee</b>	<b>FY2023 Net Staffing Fees</b>
<b>Peds-Neonatology</b>	\$847,520	\$194,788	\$17,531	\$670,263

The cost to Fiscal Year 2023 for the above FTEs is \$847,520 in staffing fees. The gross professional fee collections are estimated to be \$194,788, and the billing fees are estimated to be \$17,531. The estimated net staffing fees for Fiscal Year 2023 are \$670,263.

- **Revise the FQHC Staffing Table, the CHC Staffing Table, and add a Peoria CHC Staffing Table.**

Valleywise Health is requesting to revise the FQHC Staffing Table, the CHC Staffing Table, and to add a Peoria CHC Staffing Table. Specialties that have FTE revisions are listed below.

### Fiscal Year 2023

FQHC Professional Staffing	Provider Type	Contract	Proposed	Net Change	Rate	FY2023
						Estimated Annual Impact
Family Practice	MD/DO	13.86	20.63	6.77	\$ 313,450.97	\$ 2,122,063.08
Family Practice	Midlevel - PA	5.40	8.80	3.40	\$ 153,904.31	\$ 523,274.64
Family Practice	Midlevel - NP	8.05	14.70	6.65	\$ 139,795.17	\$ 929,637.88
Fam Prac-OB/Gyn	MD/DO	-	0.40	0.40	\$ 308,373.76	\$ 123,349.50
Internal Medicine	MD/DO	6.50	9.10	2.60	\$ 328,667.06	\$ 854,534.37
Internal Medicine	Midlevel - NP	2.20	1.00	(1.20)	\$ 146,637.81	\$ (175,965.37)
IM/Peds	MD/DO	1.70	0.40	(1.30)	\$ 294,056.90	\$ (382,273.98)
IM/Peds	Midlevel - NP	1.00	-	(1.00)	\$ 141,836.04	\$ (141,836.04)
OB/Gyn	Midlevel - CNM	2.90	1.90	(1.00)	\$ 150,591.87	\$ (150,591.87)
OB/Gyn	Midlevel - NP	-	1.20	1.20	\$ 139,795.17	\$ 167,754.20
Pediatrics	MD/DO	5.53	5.58	0.05	\$ 278,731.61	\$ 15,330.24
Pediatrics	Midlevel - NP	0.80	1.00	0.20	\$ 141,836.04	\$ 28,367.21
Psychiatry	MD/DO	1.93	2.63	0.70	\$ 331,014.48	\$ 231,710.14
Weekend Clinic	MD/DO	0.51	0.48	(0.03)	\$ 313,450.97	\$ (9,403.53)
<b>Total</b>		<b>50.37</b>	<b>67.81</b>	<b>17.45</b>		<b>\$ 4,135,950.49</b>

Phoenix CHC Professional Staffing	Provider Type	Contract	Proposed	Net Change	Rate	FY2023
						Estimated Annual Impact
International Health Clinic-Family Practice	MD/DO	-	0.30	0.30	\$ 313,450.97	\$ 94,035.29
International Health Clinic-Family Practice	Midlevel - NP	-	0.70	0.70	\$ 139,795.17	\$ 97,856.62
General Pediatrics-Peds	MD/DO	5.10	4.90	(0.20)	\$ 278,731.61	\$ (55,746.32)
General Pediatrics-Adolescents	MD/DO	0.80	1.00	0.20	\$ 278,731.61	\$ 55,746.32
General Internal Medicine	MD/DO	3.00	4.50	1.50	\$ 328,667.06	\$ 493,000.60
General Internal Medicine	Midlevel - NP	2.00	1.00	(1.00)	\$ 146,637.81	\$ (146,637.81)
General Internal Medicine	Midlevel - PA	-	1.00	1.00	\$ 148,667.01	\$ 148,667.01
WCC OB/GYN-General	Midlevel - NP	3.25	2.25	(1.00)	\$ 139,795.17	\$ (139,795.17)
WCC OB/GYN-General	Midlevel - CNM	-	1.00	1.00	\$ 150,591.87	\$ 150,591.87
WCC OB/GYN-Fertility	MD/DO	0.01	0.05	0.04	\$ 517,560.00	\$ 19,408.50
WCC OB/GYN-MFM	MD/DO	0.90	0.30	(0.60)	\$ 579,006.06	\$ (347,403.64)
ATC OB/GYN-MFM	MD/DO	-	1.00	1.00	\$ 579,006.06	\$ 579,006.06
ATC OB/GYN	Midlevel - CNM	-	0.90	0.90	\$ 150,591.87	\$ 135,532.68
<b>Total</b>		<b>15.06</b>	<b>18.90</b>	<b>3.84</b>		<b>\$ 1,084,262.01</b>

Peoria CHC Professional Staffing	Provider Type	Contract	Proposed	Net Change	Rate	FY2023
						Estimated Annual Impact
Family Practice	MD/DO	5.80	3.00	(2.80)	\$ 313,450.97	\$ (877,662.72)
Family Practice	Midlevel - PA	-	4.00	4.00	\$ 153,904.31	\$ 615,617.23
Family Practice	Midlevel - NP	4.00	1.00	(3.00)	\$ 139,795.17	\$ (419,385.51)
Internal Medicine	MD/DO	0.20	2.00	1.80	\$ 328,667.06	\$ 591,600.72
OB/Gyn	MD/DO	-	0.60	0.60	\$ 417,635.64	\$ 250,581.38
OB/Gyn	Midlevel - NP	-	1.80	1.80	\$ 139,795.17	\$ 251,631.31
Pediatrics	MD/DO	-	1.00	1.00	\$ 278,731.61	\$ 278,731.61
<b>Total</b>		<b>10.00</b>	<b>13.40</b>	<b>3.40</b>		<b>\$ 691,114.01</b>

**Total FY2023 Financial Impact**      **\$5,911,326.50**  
**Total Estimated Annual Impact**      **\$5,911,326.50**

The total added cost to Fiscal Year 2023 for the above FTE revisions for the FQHCs, Phoenix CHC, and Peoria CHC Clinics is \$5,911,327.

- **Revise Provider Rates to Reflect Updated Benchmarks**

Valleywise Health is requesting approval to add \$1,536,980 to the contract to cover revised provider rates. This change will update the current rates to reflect the 2021 MGMA benchmarks and 2020-2021 AAMC benchmarks where applicable.

The total cost to Fiscal Year 2023 for the updated provider rates is \$1,536,980.

**Amendment #58 Requests without a Financial Impact**

The following items have no impact to the cost of the DMG contract with Valleywise Health and consists of corrections or modifications to the language of the contract:

- **Revise the Saturday FQHC premium language**
- **Revise RVU benchmarks to reflect the 2021 MGMA benchmarks**
- **Revise Epic Department List to reflect any changes that have occurred over the past fiscal year**

	OB/GYN- MFM Revision	Addition of Neonatologists	Update FQHC Clinic, Phoenix CHC, and Peoria CHC FTEs	Revise Provider Rates	Amendment 58 Totals
<b>Total FY2022 Financial Impact</b>	N/A	\$53,995	N/A	N/A	\$53,995
<b>Total FY2023 Financial Impact</b>	(\$222,502)	\$670,263	\$5,911,327	\$1,536,980	\$7,896,067

The total **Fiscal Year 2022** financial impact of Amendment #58 to the Valleywise Health-DMG Contract is: \$53,995.

The total **Fiscal Year 2023** financial impact of Amendment #58 to the Valleywise Health-DMG Contract is: \$7,896,067.

The total additional annual cost is estimated to be: \$7,896,067.

## Melanie Talbot

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**From:** Compliance 360 <msgsystem@usmail.compliance360.com>  
**Sent:** Tuesday, June 7, 2022 8:29 AM  
**To:** Melanie Talbot  
**Subject:** Contract Approval Request: Amendment#58 to the Professional Medical Services District Medical Group (DMG)

**CAUTION: External Email. This Email originated outside of Valleywise Health. THINK BEFORE YOU CLICK. It could be a phishing email.**

Do not click links or open attachments unless you recognize the sender and know the content is safe.


### Message Information

From [Purves, Steve](#)  
To [Talbot, Melanie](#);  
Subject Contract Approval Request: Amendment#58 to the Professional Medical Services District Medical Group (DMG)  
Additional Information Indicate whether you approve or reject by clicking the Approve or Reject button below.

### Approve/Reject Contract

[Click here](#) to approve or reject the Contract.

### Attachments

Name	Description	Type	Current File / URL
(For Board Review Only) V12.Board Narrative VH-DMG Agreement-Amendment 58-June 2022.pdf		File	 (For Board Review Only) V12.Board Narrative VH-DMG Agreement-Amendment 58-June 2022.pdf

### Contract Information

Division Contracts Division  
Folder Amendments  
Status Pending Approval  
Title Amendment#58 to the Professional Medical Services  
Contract Identifier Board - Amendment  
Contract Number 90-12-084-1-58  
Primary Responsible Party Melton, Christopher C.  
Departments  
Product/Service Description Amendment#58 to the Professional Medical Services

Action/Background A request for approval of Amendment #58 to the contract between District Medical Group (DMG) and Valleywise Health has been included in the June 22, 2022 Formal Meeting Consent Agenda. This amendment will be effective July 1, 2022, unless otherwise noted. The following requests are segregated by those that have or do not have a financial impact.

Amendment #58 Requests with a Financial Impact

- Remove OB/GYN-MFM 0.4 Physician FTE from the Service Line  
Valleywise Health is requesting to remove OB/GYN-MFM 0.4 Physician FTE from the Service Line.

The total decrease in cost to Fiscal Year 2023 for the reduction of the above FTE is (\$231,602) in staffing fees. The reduction in gross professional fee collections is estimated to be (\$10,000), and the reduction in billing fees is estimated to be (\$900). The estimated net staffing fee reduction is (\$222,502).

- Remove Exhibit B, Section VIII, G., Effective June 1, 2022  
Valleywise Health is requesting to remove Exhibit B, Section VIII, G. from the Other Services section of the contract.

- Add Neonatology 2.0 Physician FTE to the Service Line, Effective June 1, 2022  
Valleywise Health is requesting to add 2.0 FTE Physicians for Neonatology to the Service Lines.

The cost to Fiscal Year 2022 for the addition of the above FTEs is \$68,767 in staffing fees. The gross professional fee collections are estimated to be \$16,232, and the billing fees are estimated to be \$1,461. The estimated net staffing fees for one month, or June 2022 are \$53,995.

The cost to Fiscal Year 2023 for the above FTEs is \$847,520 in staffing fees. The gross professional fee collections are estimated to be \$194,788, and the billing fees are estimated to be \$17,531. The estimated net staffing fees for Fiscal Year 2023 are \$670,263.

- Revise the FQHC Staffing Table, the CHC Staffing Table, and add a Peoria CHC Staffing Table.  
Valleywise Health is requesting to revise the FQHC Staffing Table, the CHC Staffing Table, and to add a Peoria CHC Staffing Table.

The total added cost to Fiscal Year 2023 for the above FTE revisions for the FQHCs, Phoenix CHC, and Peoria CHC Clinics is \$5,911,327.

- Revise Provider Rates to Reflect Updated Benchmarks  
Valleywise Health is requesting approval to add \$1,536,980 to the contract to cover revised provider rates. This change will update the current rates to reflect the 2021 MGMA benchmarks and 2020-2021 AAMC benchmarks where applicable.

The total cost to Fiscal Year 2023 for the updated provider rates is \$1,536,980.

Amendment #58 Requests without a Financial Impact

The following items have no impact to the cost of the DMG contract with Valleywise Health and consists of corrections or modifications to the language of the contract:

- Revise the Saturday FQHC premium language
- Revise RVU benchmarks to reflect the 2021 MGMA benchmarks
- Revise Epic Department List to reflect any changes that have occurred over the past fiscal year

The total Fiscal Year 2022 financial impact of Amendment #58 to the Valleywise Health-DMG Contract is: \$53,995.

The total Fiscal Year 2023 financial impact of Amendment #58 to the Valleywise Health-DMG Contract is: \$7,896,067.

The total additional annual cost is estimated to be: \$7,896,067.

Evaluation Process

Category

Effective Date 7/1/2022

Term End Date

Annual Value \$7,896,067.00

Expense/Revenue Expense

Budgeted Travel Type Yes

Procurement Number

Primary Vendor District Medical Group (DMG)

## Responses

Member Name	Status	Comments
Melton, Christopher C.	Approved	
Fowler, Pamela S.	Approved	
Demos, Martin C.	Approved	
White, Michael	Approved	
Agnew, Claire F.	Approved	
Purves, Steve A.	Approved	
Talbot, Melanie L.	Current	



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.b.iv.

Contracts:  
(MCO-20-027)



## Melanie Talbot

---

**From:** Compliance 360 <msgsystem@usmail.compliance360.com>  
**Sent:** Tuesday, June 7, 2022 3:20 PM  
**To:** Melanie Talbot  
**Subject:** Contract Approval Request: Cigna Provider Group Agreement Cigna Healthcare of Arizona, Inc.

**CAUTION: External Email. This Email originated outside of Valleywise Health. THINK BEFORE YOU CLICK. It could be a phishing email.**

**Do not click links or open attachments unless you recognize the sender and know the content is safe.**

### Message Information

From [Purves, Steve](#)  
To [Talbot, Melanie](#);  
Subject Contract Approval Request: Cigna Provider Group Agreement Cigna Healthcare of Arizona, Inc.  
Additional Information Indicate whether you approve or reject by clicking the Approve or Reject button below.

### Approve/Reject Contract

[Click here](#) to approve or reject the Contract.

### Contract Information

Division Contracts Division  
Folder Contracts \ Managed Care/Revenue  
Status Pending Approval  
Title Cigna Provider Group Agreement

Contract Identifier  
Contract Number MCO-20-027

Primary Responsible Party Tucker, Collee K.  
Departments  
Product/Service Description Commercial, Medicare Advantage, Narrow Network Local Plus

Action/Background Approve a new agreement (MCO-20-027) between Cigna Healthcare of Arizona, Inc., and Maricopa County Special Health Care District dba Valleywise Health, for the provision of comprehensive healthcare services.

Evaluation Process This new agreement will replace and update terms of document currently active between Cigna Healthcare of Arizona and Maricopa County Special Health Care District dba Valleywise Health. This agreement will allow Cigna commercial, Medicare Advantage, Local Plus and Exchange members to receive comprehensive healthcare professional services within Valleywise Health locations. Inpatient and Outpatient facility services offered at Valleywise Health, behavioral health, and pharmacy are covered through a separate agreement.

Category  
Effective Date 8/1/2022  
Term End Date  
Annual Value \$0.00  
Expense/Revenue  
Budgeted Travel Type  
Procurement Number  
Primary Vendor Cigna Healthcare of Arizona, Inc.

## Responses

Member Name	Status	Comments
Tucker, Collee K.	Approved	
Clarke, Renee R.	Approved	
Demos, Martin C.	Approved	
Agnew, Claire F.	Approved	
Purves, Steve A.	Approved	
Talbot, Melanie L.	Current	



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.c.i.

Governance:  
Committee Appointment for  
Michelle Barker  
(No Handout)



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.c.ii.

Governance:  
Change in Scope of Service at  
Valleywise Community Health  
Center-Chandler



## **Office of the Senior Vice President & CEO FQHC Clinics**

2601 East Roosevelt Street • Phoenix • AZ • 85008

Date: July 6, 2022

To: Valleywise Community Health Centers Governing Council

From: Barbara Harding, BAN, RN, MPA, PAHM, CCM  
Sr VP Amb Services & CEO FQHC Clinics

Subj: Change in Scope Delete Saturday Clinic Hours at Valleywise  
Community Health Center – Chandler

---

Due to difficulties with staffing capacity, I am requesting that the Governing Council approve a change in scope request to delete the Saturday hours at Valleywise Community Health Center – Chandler, effective August 2022.



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.c.iii.

Governance:  
Change in Scope of Service at  
Valleywise Comprehensive Health  
Center-Peoria



## **Office of the Senior Vice President & CEO FQHC Clinics**

2601 East Roosevelt Street • Phoenix • AZ • 85008

Date: July 6, 2022

To: Valleywise Community Health Centers Governing Council

From: Barbara Harding, BAN, RN, MPA, PAHM, CCM  
Sr VP Amb Services & CEO FQHC Clinics

Subj: Change in Scope Delete Saturday Clinic Hours at Valleywise  
Comprehensive Health Center – Peoria

---

Due to difficulties with staffing capacity, I am requesting that the Governing Council approve a change in scope request to delete the Saturday hours at Valleywise Comprehensive Health Center – Peoria, effective August 2022.



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.c.iv.

Governance:  
Change in Scope of Service at  
Valleywise Community Health  
Centers-Avondale and South Central





## Office of the Senior Vice President & CEO FQHC Clinics

2601 East Roosevelt Street • Phoenix • AZ • 85008

Date: July 6, 2022

To: Valleywise Community Health Centers Governing Council

From: Barbara Harding, BAN, RN, MPA, PAHM, CCM  
Sr VP Amb Services & CEO FQHC Clinics

Subj: Change in Scope Reduce Saturday Clinic Hours at Valleywise  
Community Health Centers – Avondale and South Central

---

Due to difficulties with staffing capacity, I am requesting that the Governing Council approve a change in scope request to reduce the following Saturday hours at Valleywise Community Health Centers – Avondale and South Central, effective August 2022:

- Valleywise Community Health Center – Avondale  
Reduce from 8 hours to 4 hours  
7:30 AM – 4:30 PM to 7:30 AM – 11:30 AM
- Valleywise Community Health Center – South Central  
Reduce from 10 hours to 5 hours  
7:30 AM – 5:30 PM to 7:30 AM – 12:30 PM



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.c.v.

Governance:  
FQHC Clinics' Locations, Services  
and Hours of Operation



## Office of the Senior Vice President & CEO FQHC Clinics

2601 East Roosevelt Street • Phoenix • AZ • 85008

Date: July 6, 2022

To: Valleywise Community Health Centers Governing Council

From: Barbara Harding, BAN, RN, MPA, PAHM, CCM  
Sr VP Amb Services & CEO FQHC Clinics

Subj: Valleywise Health's FQHC Clinic Locations, Services, and Hours of Operation

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The Valleywise Community Health Centers Governing Council is required by the Health Resources and Services Administration (HRSA) to approve the service site locations, services, and hours of operation.

The attached is the current Valleywise Health's Federally Qualified Health Center Clinics' locations, services, and hours of operation.



## FQHC Clinic Locations, Services, and Hours of Operation

Location	Address	Days/Hours	General Medical Services	Oral Health Services	Behavioral Health Services
Valleywise Health Community Health Center - Avondale	950 E. Van Buren Street Avondale, AZ 85323	Monday - Friday 7:00AM -5:00PM Saturday <del>7:00AM - 4:30PM</del> 7:30AM - 11:30AM	X	X	X
Valleywise Health Community Health Center – Chandler	811 S. Hamilton Chandler, AZ 85225	Monday - Friday 7:00AM -5:30PM Saturday <del>7:30AM - 11:30AM</del> N/A	X	X	X
Valleywise Health Community Health Center - Guadalupe	5825 E. Calle Guadalupe Guadalupe, AZ 85283	Monday - Friday 7:30AM -4:30PM Saturday N/A	X		X
Valleywise Health Community Health Center – West Maryvale	7808 W. Thomas Road Phoenix, AZ 85033	Monday - Friday 7:00AM -5:00PM Saturday N/A	X		X
Valleywise Health Community Health Center – McDowell	1101 N. Central Avenue, Suite 204 Phoenix, AZ 85004	Monday - Friday 7:00AM -5:00PM Saturday N/A	X	X	X
Valleywise Health Community Health Center – Mesa	950 E. Main Street Mesa, AZ 85203	Monday - Friday 7:00AM -5:30PM Saturday N/A	X		X
Valleywise Health Community Health Center – North Phoenix	2025 W. Northern Avenue Phoenix, AZ 85021	Monday - Friday 7:00AM -6:00PM Saturday <del>7:00AM - 11:00AM</del> 7:30AM - 11:30AM	X		X
Valleywise Health Community Health Center – South Central	33 W. Tamarisk Street Phoenix, AZ 85041	Monday - Friday 7:00AM -5:30PM Saturday <del>7:00AM - 5:30PM</del> 7:30AM - 12:30PM	X		X
Valleywise Health Community Health Center – South Phoenix/Laveen	5650 S. 35 <sup>th</sup> Avenue Phoenix, AZ 85041	Monday - Friday 7:00AM -6:00PM Saturday N/A	X		X
Valleywise Health Comprehensive Health Center - Peoria	8088 W. Whitney Drive Peoria, AZ 85345	Monday - Friday 7:00AM -6:00PM Saturday <del>7:00AM - 11:00AM</del> N/A	X	X	X
Valleywise Health Comprehensive Health Center - Phoenix	2525 E. Roosevelt Street Phoenix, AZ 85008	Monday - Friday 8:00AM -5:00PM Saturday N/A	X	X	

Last Updated July 2022



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 1.d.i.

Medical Staff:  
FQHC Medical Staff and Advanced  
Practice Clinician/Allied Health  
Professional Staff Credentials

Recommended by Credentials Committee: May 3, 2022  
 Recommended by Medical Executive Committee: May 10, 2022  
 Submitted to MSHCDB: May 25, 2022

## VALLEYWISE HEALTH CREDENTIALS AND ACTION ITEMS REPORT MEDICAL STAFF

The credentials of the following individuals including, current licensure, relevant training and experience, malpractice insurance, current competence and the ability to perform the requested privileges have been verified.

INITIAL MEDICAL STAFF APPOINTMENT				
NAME	CATEGORY	SPECIALTY/PRIVILEGES	APPOINTMENT DATES	COMMENTS
Shannon Elizabeth Barker, D.O.	Active	Pediatrics	06/01/2022 to 05/31/2024	
James Neil Danielson, M.D.	Courtesy	Obstetrics & Gynecology	06/01/2022 to 05/31/2024	

INITIAL/FOCUSED PROFESSIONAL PRACTICE EVALUATION			
NAME	SPECIALTY/PRIVILEGES	RECOMMENDATION EXTEND or PROPOSED STATUS	COMMENTS
Nothing to report			

REAPPOINTMENTS/ONGOING PROFESSIONAL PRACTICE EVALUATION				
NAME	CATEGORY	SPECIALTY/PRIVILEGES	APPOINTMENT DATES	COMMENTS
Shaghayegh Hakemi Abdollahi, M.D.	Active	Internal Medicine / Pediatrics	06/01/2022 to 05/31/2024	
Emily Vanessa Catherine Miller, M.D.	Active	Pediatrics	06/01/2022 to 05/31/2024	
Zachary James Robbins, M.D.	Active	Pediatrics	06/01/2022 to 05/31/2024	
Felipe L.G. Videla, M.D.	Courtesy	Obstetrics / Gynecology	06/01/2022 to 05/31/2024	
Roselyne Thuy-Huong Vutien, M.D.	Active	Internal Medicine	06/01/2022 to 05/31/2024	

CHANGE IN PRIVILEGES			
NAME	DEPARTMENT/SPECIALTY	ADDITION / REDUCTION / WITHDRAWAL	COMMENTS
Nothing to report			

Recommended by Credentials Committee: May 3, 2022  
Recommended by Medical Executive Committee: May 10, 2022  
Submitted to MSHCDB: May 25, 2022

<b>RESIGNATIONS</b> <i>Information Only</i>			
<b>NAME</b>	<b>DEPARTMENT/SPECIALTY</b>	<b>STATUS</b>	<b>REASON</b>
Nothing to report			

**Definitions:**

Active ≥ 1,000 hours/year – Active members of the medical staff have voting rights and can serve on medical staff committees

Courtesy < 1,000 hours/year – Courtesy members do not have voting rights and do not serve on medical staff committees

Reappointments Renewal of appointment and privileges is for a period of two years unless otherwise specified for a shorter period of time.

FPPE Focused professional practice evaluation is a process by which the organization validates current clinical competence. This process may also be used when a question arises in practice patterns.

**VALLEYWISE HEALTH  
 CREDENTIALS AND ACTION ITEMS REPORT  
 ADVANCED PRACTICE CLINICIAN / ALLIED HEALTH PROFESSIONAL STAFF**

The credentials of the following individuals including, current licensure, relevant training and experience, malpractice insurance, current competence and the ability to perform the requested privileges have been verified.

<b>ADVANCED PRACTICE CLINICIAN / ALLIED HEALTH PROFESSIONAL – INITIAL APPOINTMENTS</b>				
<b>NAME</b>	<b>DEPARTMENT</b>	<b>PRACTICE PRIVILEGES/ SCOPE OF SERVICE</b>	<b>APPOINTMENT DATES</b>	<b>COMMENTS</b>
Gabrielle Benally, C.N.M.	Obstetrics & Gynecology	Practice Prerogatives on file	06/01/2022 to 05/31/2024	

<b>ADVANCED PRACTICE CLINICIAN / ALLIED HEALTH PROFESSIONAL – REAPPOINTMENTS</b>				
<b>NAME</b>	<b>DEPARTMENT</b>	<b>PRACTICE PRIVILEGES/ SCOPE OF SERVICE</b>	<b>APPOINTMENT DATES</b>	<b>COMMENTS</b>
Michelle Marie Brown, F.N.P.	Internal Medicine	Practice Prerogatives on file	06/01/2022 to 5/31/2024	
Katherine M. Cox, P.A.-C	Internal Medicine	Practice Prerogatives on file	06/01/2022 to 5/31/2024	
Jeanne D. Fulcher, N.N.P.	Pediatrics	Practice Prerogatives on file	06/01/2022 to 5/31/2024	
Nicole Helen Marie Hamilton, P.A.-C.	Internal Medicine	Practice Prerogatives on file	06/01/2022 to 5/31/2024	

<b>CHANGE IN PRIVILEGES</b>				
<b>NAME</b>	<b>DEPARTMENT</b>	<b>ADDITION / REDUCTION / WITHDRAWAL</b>	<b>COMMENTS</b>	
Rachel M. Friedman, F.N.P.	Family & Community Medicine	Addition: High Resolution Anoscopy (HRA) with Biopsies, Infrared Coagulation and Hyfrecreation Treatment		

**General Definitions:**

Advanced Practice Clinician An Advanced Practice Clinicians (APC) means individuals other than Medical Staff members who are licensed healthcare professionals who are board certified and have at least a master's degree. APCs are trained to practice medicine and prescribe within the scope of their training as outlined by their specific scope of practice and are authorized by law and by the Hospital to provide patient care services.

Allied Health Professional An Allied Health Professional (AHP) means individuals other than Medical Staff members or APCs who are qualified by training, experience, and current competence in a discipline permitted to practice in the hospital and are authorized by law and by the Hospital to provide patient care services.

Practice Prerogatives Scopes of practice summarizing qualifications for the respective category, developed with input from the physician director of the clinical service and the observer/sponsor/responsible party of the AHP, Department Chair, and other representatives of the Medical Staff, Hospital management, and other professionals.

**Supervision Definitions:**

(1) General Supervision The procedure is furnished under the physician's overall direction and control, but the physician's presence is not required during the performance of the procedure or provision of the services.

(2) Direct Supervision The physician must be present in the office suite or on the premises of the location and immediately available to furnish assistance and direction throughout the performance of the procedure. It does not mean that the physician must be present in the room when the procedure is performed.

(3) Personal Supervision A physician must be in the room during the performance of the procedure.





Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 2.

American Rescue Plan Act  
Budget Modification



## **Office of the Senior Vice President & CEO FQHC Clinics**

2601 East Roosevelt Street • Phoenix • AZ • 85008

Date: July 6, 2022

To: Valleywise Community Health Centers Governing Council

From: Barbara Harding, BAN, RN, MPA, PAHM, CCM  
Sr VP Amb Services & CEO FQHC Clinics

Subj: Budget Modification Submission for Health Services and  
Resources Administration Notice of Award No. H8FCS41092  
American Rescue Plan Act Award

---

This is a request for the Governing Council to approve the following two budget modifications to the American Rescue Plan Act Award:

1) The Governing Council's recommendation on June 1, 2022, to allocate \$120,293 to fund a marketing outreach worker to complete outreach to marginalized populations who are underserved.

2) Correct the increase in additional funds for the COVID-19/Public Health Mobile Unit approved by the Governing Council on June 1, 2022, from \$450,696 to \$455,696 to be consistent with the revised total dollar amount for that item reflected on the Proposed American Rescue Plan Budget power point document provided for review.

July 6, 2022

# Health Resources & Services Administration (HRSA) American Rescue Plan Act (H8F) Funding for Health Centers Proposed Revised Budget

Barbara Harding, SVP Ambulatory Care Services  
CEO FQHC Clinics

# HRSA American Rescue Plan Act Award Funding for Health Centers Proposed Budget

On April 1, HRSA awarded more than \$6 billion from the American Rescue Plan to Community Health Centers nationwide. The American Rescue Plan Act provides one-time funding (H8F) for a 2-year period of performance to support health centers funded under the Health Center Program to prevent, mitigate, and respond to COVID-19 and to enhance health care services and infrastructure.

Of the 23 health centers in Arizona that were awarded funding, the Maricopa County Special Health Care District received the largest award in the amount of \$16,899,500.

The proposed budget includes a wide range of in-scope activities generated by an interdisciplinary team of staff with oversight by senior leadership. The activities will allow enhancement of accessibility of comprehensive primary care services; expansion of staffing to address the behavioral health, chronic conditions, and other needs of those who have been out of care; purchase of mobile units; and minor improvements to infrastructure.

# Proposed American Rescue Plan Act Budget Clinical Equipment

Clinical Equipment	Cost
DEXIS Titanium Sensors	\$28,000
Laboratory Centrifuge Replacements	\$30,000
Point-of-care Medical and Diagnostic Testing Equipment	\$32,451
Spirometry Equipment	\$59,521
Respirator Testing and Supplies	\$19,822
Single Label Printers	\$11,880
End User Workstations	\$340,218
3D Imaging Mammography Capability at Avondale	\$190,000
<del>Replacement of End-of-Life Clinical Equipment</del>	<del>-\$120,293</del>

# Proposed American Rescue Plan Act Budget Information Technology

Information Technology	Cost
Enhanced Digital Applications for the Patient Access Center	\$466,000
Telehealth Enhancement for Interactive Audio/Video Platform	\$300,000
Electronic Health Record Upgrades	\$1,612,120
Network Capability Improvements	\$147,003
Telehealth Web Cameras	\$8,000
HL7 Interface for System Data Transmission	\$281,782

# Proposed American Rescue Plan Act Budget Facilities & Support Areas

Facility & Support Areas	Cost
Full-Service Refugee Health Clinic	\$1,082,853
COVID-19/ <a href="#">Public Health</a> Mobile Unit	<del>\$478,709</del> \$934,405
HVAC Replacements at South Central and Avondale Clinics	\$106,000
New Flooring at Avondale, South Central, Guadalupe and Chandler Clinics	\$393,940
Family Learning Center at New Mesa Clinic	\$33,071

# Proposed American Rescue Plan Act Budget Personnel

Personnel	Cost
Licensed Medical Social Workers for Referrals	\$1,071,360
Behavioral Health Clinicians for Integrated Behavioral Health Expansion in Refugee Health, Women's Health, Pediatrics, and Internal Medicine	\$744,000
Spanish-Speaking Registered Nurses (1), Promotoras and Cultural Navigators	\$684,480
Case Management Extenders for Patient Outreach	\$267,840
Integrated Behavioral Health Referral Specialists	\$456,320
Behavioral Health Technicians for Social Determinants of Health	\$1,091,200
Patient Access Specialists	\$300,000
Data Strategist	\$398,400
Contracted IT Staff	\$1,636,932
Promotoras, Community Health Worker/Cultural Navigator, Driver, and Respiratory Therapist	\$195,000
Marketing Outreach Worker to Underserved and Marginalized Populations	\$120,293



# Proposed American Rescue Plan Act Budget Summary

Award Period	Clinical Equipment	Information Technology	Facilities & Support	Personnel	Indirect Costs	Total
4/1/21 to 3/31/23	\$711,892	\$2,814,905	\$2,550,269	\$7,444,534	\$3,377,900	\$16,899,500



Thank you!



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 3.

Governing Council Roles  
and Responsibilities



**ROLE DESCRIPTION FOR MEMBERS**  
of the  
**Valleywise Community Health Centers Governing Council**

Every member of a nonprofit board owes:

The Duty of Care

The Duty of Loyalty

The Duty of Obedience.

These are traditional terms that continue to be used to describe the standards of conduct and attention a Council member must meet in carrying out his/her responsibilities to the organization. If the Council member fully understands and carries out these duties, he/she will fulfill the responsibilities as a Council member as well as act as a positive and energizing influence on the Council as a whole.

**THE DUTY OF CARE**

The duty of care means that the Council member is expected to exercise the same level of judgment that any other competent and prudent person would exercise in a similar situation. No one expects the Council member to never make mistakes or to never take risks. What is expected is that the Council member should be reasonably careful when making decisions.

**THE DUTY OF LOYALTY**

This is the fundamental duty to be faithful to the organization. It means that the Council member owes undivided allegiance to the Valleywise Health when making decisions affecting the Federally Qualified Health Center Clinics. In other words, the Council member can never use information obtained in his/her position as a Council member for personal gain.

Any discussion of duty of loyalty needs to include the subject of conflict of interest. The Valleywise Community Health Centers Governing Council must comply with the Maricopa County Special Health Care District's conflict of interest and gift policy

Most States and the Federal Government have explicit regulations regarding conflict of interest. It is important that the conflict be disclosed by the Council member and that the member refrains from voting on the issue. The meeting minutes should reflect such noted conflict and the member's abstention from the vote.

**THE DUTY OF OBEDIENCE**

The Council member is expected to be faithful to the Valleywise Community Health Centers Governing Council's mission. Council members also have a legal obligation to voice their own opinions about how the Council should accomplish the Valleywise Community Health Centers Governing Council's mission and ensure that any objections to a Council action are recorded in the Council minutes. However, once the Council makes a decision or sets policy, the individual Council member is not permitted to act in any way that is inconsistent with that policy or the goals of Valleywise Community Health Centers Governing Council. It is important to keep in mind that a nonprofit health center relies heavily on the public trust. The public has a right to expect that each Council member will never compromise or violate that trust.



ROLE DESCRIPTION FOR MEMBERS  
of the  
Valleywise Community Health Centers Governing Council

**DUTIES AND RESPONSIBILITIES OF INDIVIDUAL COUNCIL MEMBERS**

To put the interest of the Federally Qualified Health Center Clinics above any personal or other business interest

To maintain the confidentiality of Council information

To attend Council meetings regularly and participate actively

To serve on at least one committee

To conduct a site visit of one of the Federally Qualified Health Center sites, preferably in your District, at least once per term

To review information and data provided to the Council and make informed decisions

To exercise reasonable business judgment in the conduct of Council business

To participate actively in Council issues by critiquing reports and providing innovative resolutions to problems

To assure that the needs and interest of the community are represented in plans and decisions regarding services to be offered by the Federally Qualified Health Center Clinics

**REQUIRED KNOWLEDGE AND SKILLS OF INDIVIDUAL COUNCIL MEMBERS**

Understanding of the concept and operation of the Federally Qualified Health Center Clinics

With support, education and training, the ability to read and understand standard financial statements

Ability to work with others on the Council and in a community setting

Training and/or experience in one or more of the following areas is desirable:

- Community affairs
- Finance and banking
- Trade union
- Healthcare delivery
- Education
- Local government
- Legal affairs
- Social service agencies within Maricopa County
- Business



Valleywise Community Health Centers Governing Council  
Members Do's and Don'ts

**HEALTH CENTER COUNCIL MEMBERS DO'S**

Do know the Valleywise Community Health Centers Governing Council's mission, purpose, and goals as well the Federally Qualified Health Center Clinics programs and services

Do get to know the Federally Qualified Health Center Clinics strengths and weaknesses

Do pitch in enthusiastically and willingly

Do make sure you have all the information before expressing an opinion or a judgment

Do get acquainted with the other Council members, the Federally Qualified Health Center Clinics Chief Executive Officer and staff

Do come to meetings, and come prepared to participate

Do ask questions

Do respect the majority once decisions are made and actions are taken even if you disagree

Do support the Federally Qualified Health Center Clinics Chief Executive Officer and staff, and understand that they are operating with limited resources

Do avoid any possible conflict of interest

Do maintain a sense of fairness, ethics, and personal integrity

Do understand the Federally Qualified Health Center Clinics financial statements and help the Council plan for future revenue and expenses

**HEALTH CENTER COUNCIL MEMBERS DON'TS**

Don't speak for the Council, unless authorized to do so

Don't ask the Federally Qualified Health Center Clinics Chief Executive Officer or staff for special favors



OFFICERS  
of the  
Valleywise Community Health Centers Governing Council

Council officers, especially the chairperson, must have strong leadership skills, and be willing to commit the time to carry out the extra duties of being a Council officer.

**SELECTING COUNCIL OFFICERS**

As is the case for Council members, the rules for how and when Council officers are selected, and term of office should be part of the bylaws. There are no set Health Resources and Services Administration (HRSA) rules about selection or terms of office. It is important to select individuals who are leaders and who have the skills and experience necessary to do the job required.

Council officers play a vital role in guiding Council operations, and a position as a Council officer involves a significant commitment of time and effort as well as knowledge and leadership ability. Before accepting to be a Council officer, be sure you can devote the time and effort necessary to doing the job.

Typically, Council officers are the chairperson, the vice-chairperson, and the treasurer.

**CHAIRPERSON**

Somebody has to lead the Council and maintain order. That person is the Council chairperson. The chairperson's job should be defined in the bylaws. Chairpersons tend to have certain roles and responsibilities:

Team Builder: It is the chairperson's job to make sure that the Council functions as more than just a group of people. The Council should work as a team, and it is the chairperson's responsibility to keep the team together to reach consensus, which may involve resolving conflicts.

Liaison: The chairperson is the link between the Council and the Federally Qualified Health Center Clinics CEO. The chairperson's job is to convey Council concerns and needs to the CEO as well as convey CEO concerns and staff needs back to the Council. The chairperson often serves as an advisor for the CEO.

Planner: The Council chairperson generally takes a lead role in working with the CEO to plan. The chairperson may provide input on approaches to largescale issues.

Facilitator: The chairperson makes sure that all Council members have a chance to participate in discussions, attempts to ensure that all sides of an issue are addressed fairly, and encourages the Council to take action. The chairperson makes every effort to sure that meetings begin and run efficiently and effectively and that all agenda items are discussed.

**VICE-CHAIRPERSON**

The Council vice-chairperson is the backup for the chairperson. The vice-chairperson may receive certain special assignments. The vice-chairperson should work closely with the chairperson to stay abreast of all current issues and Council operations and be prepared to take over for the chairperson, if necessary.

**TREASURER**

The treasurer is responsible for making sure that adequate financial records are kept, that accurate and timely financial reports are delivered to the Council, and that the Federally Qualified Health Center Clinics (FQHC) finances are audited annually. This does not mean that the treasurer is responsible for managing the FQHC finances. That is the job of salaried staff: the FQHC Clinics CEO, The District's CFO, or Finance Director. It is appropriate for the treasurer to serve as the chair of the Finance Committee and help the Committee review the annual and budgets before submitting them to the Valleywise Community Health Centers Governing Council for approval. The treasurer should also assist in interpreting financial reports for the Council.





## What does Governance mean?

Governance means to guide and make decisions for an organization. It is the legal process carried out by a Council to ensure the health and effectiveness of an organization.

Elements of good governance and examples of best practice:

1. Council recruitment
  - a. Seeks new members with specific competencies and skills based on current and future needs
  - b. Considers the needs to patients, employee and the community when recruiting new members
2. Council structure
  - a. Is the right size for the organizations needs
  - b. Committee structure is effective
  - c. Have clearly defined roles and responsibilities
3. Council culture
  - a. Established behavior expectations
  - b. Mutual trust
  - c. Participation and engagement from all members
4. Council education and development
  - a. Council orientation program
  - b. Ongoing educational opportunities
5. Council evaluation
  - a. Conducts a Council assessment at least every three years
  - b. Committee assess their own performance
  - c. Evaluates the qualifications and competencies for appointing and reappointing members
6. Continuous governance improvement
  - a. Continuously evaluates, monitors and track performance for effectiveness
  - b. Reviews processes and procedures for necessity
7. Council succession planning
  - a. Has a formal process and written policy on succession planning
  - b. Has leadership position descriptions
  - c. Has a process to identify and develop Council leaders



## Governance or Management?

### Seven Guiding Questions

#### Is it big?

The bigger the impact of a decision, the more the Council ought to play a role in shaping and understanding the action and its possible consequences. Organizational decisions impacting roughly 10 percent or more of Federally Qualified Health Center Clinics revenues or activities are strategic decisions.

#### Is it about the future?

Councils make their impact on what the organization will look like five or more years down the road. The Council should be involved in the Federally Qualified Health Center Clinic's long-term vision and an integrated, three-to-five-year strategic and financial plan.

#### Is it core to the mission?

As a fiduciary, the Council is the guardian of the mission. Management should bring the Council well-documented analyses and recommendations to help Council members strike the right balance when mission and financial realities come in conflict.

#### Is a high-level policy decision needed to resolve a situation?

A policy sets forth principles, guidelines, or practices to be applied in certain situations. Policies should be compiled into a policy manual that is available for reference at any Council or committee meeting and distributed to every Council member.

#### Is a red flag flying?

Committees should routinely review dashboards and other performance reports, but when should they get into more detail discussing results and raising questions? Council members should know the red flags that signal the need for closer inquiry. Committees should focus on trends. One rule of thumb states that statistically significant over or underperformance on a strategic, quality, or financial indicator over at least three reporting periods constitutes a trend.

#### Is a watchdog watching?

If Congress, IRS, the state attorney general, or the news media care, the Council should care. Hot button issues of the moment include community benefit, charity care, executive compensation, medical errors, and publicly available quality results.

#### Does the CEO want and need the Council's support?

If the CEO asks for Council advice or intervention, Council members should respond. Sometimes CEOs want the Council to challenge management to raise the bar for performance, which gives the CEO the Council's backing to ask more from senior leadership and the medical staff.



## The Council-Management Relationship

### Council's Roles

Select, evaluate, and support the CEO.

Approve high-level organizational goals and policies.

Make major decisions.

Oversee management and organizational performance.

Act as external advocates and diplomats in public policy, fundraising, and stakeholder/community relations.

### Management's Roles

Run the organization in line with Council direction.

Keep the Council educated and informed.

Seek the Council's counsel.

Recommend goals and policies, supported by background information.

Frame decisions in the context of the mission and strategic vision, and bring the Council well-documented recommendations.

Bring the Council timely information in concise, contextual, or comparative formats.

Communicate with candor and transparency.

Be responsive to requests for additional information.

Keep the Council informed, bring recommendations, and mobilize Council members to leverage their external connections to support the organization.



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 4.

Committee Reports



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 4.a.

Compliance and Quality  
Committee Report –  
Quality of Care Audit



**Office of the Chief Executive Officer Valleywise  
Community Health Centers Governing Council**

2525 East Roosevelt Street • Phoenix • AZ • 85008

DATE: June 13, 2022

TO: Compliance and Quality Committee of the Valleywise Health Community Centers Governing Council

FROM: Crystal Garcia, MBA/HCM, RN, CPPS  
Vice President of Specialty Services, Quality and Safety

SUBJECT: Quality of Care Audit CY21

In review of Quality of Care for FQHC in calendar year (CY) 2021 the following activities occurred to help drive performance improvement.

- Quality Assurance/Quality Improvement plan was updated to ensure all the requirements for Health Resources and Services Administration (HRSA) Health Centers Program, Chapter 10: Quality Improvement/Assurance. The committee structure was aligned to include Medical, Dental and Behavioral Health.
- The approval of the CY21 UDS metrics that would be monitored, and actions taken for improvements.
- FQHC had a full-time dedicated Quality Analyst to help drive the process improvements of the department. The Quality Analyst worked closely with FQHC leadership to develop action plans based upon the quality metric data.
- Validations were conducted on the EHR (electronic health record) UDS reports to ensure appropriate data was being reported.
- National Research Corporation (NRC): Patient Experience Real Time Platform data was presented on a quarterly basis with action plans developed to help drive better performance.

The below Quality Metrics for Calendar Year 2021 entails the actions that have been taken to help drive performance improvement. During Calendar Year 2021 the COVID-19 Pandemic continued with various months seeing spikes in cases within the community.

- Body Mass Index (BMI) Screening and Follow Up Plan: The 2020 UDS National average was 65.72%. Valleywise FQHC CY21 was 33.44%. The BMI Focus Workgroup launched for calendar year 2022 to address challenges in achieving this measure after national logic changes were implemented in mid-year 2021. The BMI must be addressed when out of range every time it is generated, or a patient will fall out of meeting the measure guideline. Other

actions for this measure have included: reviewing/testing if EPIC logic and mapping utilized for the UDS Tobacco Screening and Cessation Measure can be utilized for BMI Measure and reviewing care notes and if current educational documents already exist that can support follow up plan for patients.

\*Historical: Body Mass Index (BMI) Screening and Follow-Up Plan formerly looked back 12 months for the follow up plan based on the encounter date. This logic was changed (effective 7/15/21) to look back 12 months from the last intervention. This dramatically impacts the way in which a patient meets the measure. What this means is previously BMI had to be addressed one time during the last 12 months. Now, BMI and the plan must be done every visit when not in range. This change should be noted when comparing year over year for the measure.

- Cervical Cancer Screening: The 2020 UDS National average >51.00%. Valleywise FQHC CY21 was 49.58%. Screening rates are just outside of the benchmark – within 1.5% of the UDS national average. The cervical screening intervals are being updated depending on patient age for purposes of bulk ordering. Report results will be available to show care gaps which will allow for mailers to be created.
- Childhood immunization: The 2020 UDS National average >40.42%. Valleywise FQHC CY21 was 47.63%. Valleywise was above the National average for this quality metric.
- Colorectal Cancer Screening: The 2020 UDS National average >40.09%. Valleywise FQHC CY21 was 50.83%. Valleywise was above the National average for this quality metric. The colorectal cancer screening intervals are being updated depending on patient age for purposes of bulk ordering. Report results will be available to show care gaps which will allow for mailers to be created.
- Controlling High Blood Pressure: The 2020 UDS National average >58.21%. Valleywise FQHC CY21 was 47.82%. The High Blood Pressure Policy has been finalized and was sent forward to be presented and approved at the Medical Executive Committee (MEC). Education regarding the policy will continue and the Hypertension Focus Workgroup continues to meet and develop actions to help improve this metric.
- Diabetes: Hemoglobin A1c poor control: The 2020 UDS National average <35.60%. Valleywise FQHC CY21 was 31.84%. The continued actions for Population Health management and Care Management staff to reinstitute chronic disease management interventions for management of diabetes. Bulk ordering for A1c Testing to be updated in order help capture more patients during the calendar measurement year. Bulk orders to look for patients seen in PCP office in the past 12 months (rather than past 18 months). The solution reviewed with end users was to add the same date when the order was created to the expected date field. A meeting is set up with clinical lab staff to review the impact of this to their workflow and verify if it solves the problem of labs not getting drawn. Will continue to monitor this metric

- Ischemic Vascular Disease (IVD): Use of Aspirin or another antithrombotic: The 2020 UDS National average >78.80%. Valleywise FQHC CY21 was 79.91%. Valleywise was above the National average for this quality metric.
- Screening for clinical depression and follow-up plan if positive screen: The 2020 UDS National average >64.21%. Valleywise FQHC CY21 was 48.91%. The Behavioral Health Team looked further into if the PHQ2/PHQ9 screening tool was being done at every visit. The team found that more screenings were being completed at sites when it is part of the standard workflow, i.e., Medicare Wellness and EPSDT (Early and Periodic Screening, Diagnosis, and Treatment). Depression Screening workgroup is starting to meet regularly to review and discuss documentation adjustments for better capturing PHQ9 data for quality measures. This includes planning to release a tip sheet for review at the start of the new calendar year on the PHQ9. \*Historical: The Ambulatory Build Team made a change to the PHQ2/PHQ9 screening tool in late 2019; the row “refused” was not mapped due to an EPIC Foundation issue. This impacted the total number of exclusions that should have been removed from the metric denominator. The new row for “refused” was mapped and put into production end March of 2021. This change should be noted when comparing year over year for the measure.
- Weight Assessment and Counseling for Nutrition and Physical Activity for Children and Adolescents: The 2020 UDS National average >65.13%. Valleywise FQHC CY21 was 78.61%. Valleywise was above the National average for this quality metric.
- Tobacco Use: Screening and Cessation Intervention: The 2020 UDS National average >83.43%. Valleywise FQHC CY21 was 87.86%. Valleywise was above the National average for this quality metric.
- Statin Therapy for the Prevention and Treatment of Cardiovascular Disease: The 2020 UDS National Average >71.92%. Valleywise FQHC CY21 was 71.78%.
- Breast Cancer Screening: The 2020 UDS National average >45.34%. Valleywise FQHC CY21 was 58.38%.
- HIV Screening: The 2020 UDS National average >32.29%. Valleywise FQHC CY21 was 58.30%. Valleywise was above the National average for this quality metric.





Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 4.b.

Executive Committee Report  
(No Handout)



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 4.c.

Finance Committee Report -  
Financial Highlights

**VALLEYWISE HEALTH  
FEDERALLY QUALIFIED HEALTH CENTERS  
FINANCIAL STATEMENT HIGHLIGHTS  
For the month ending May 31, 2022**

**OPERATING REVENUE**

**(a) Visits**

	Actual	Budget	Variance	%Variance
Month-to-Date	26,535	26,944	(409)	-1.5%
Year-to-Date	289,668	274,186	15,482	5.6%

Visits less than budget for the month by 409 or 1.5%. Current month visits less than prior month by 499 or 1.8%. The VCHC's were less than budget by 948 or 6.3%, the Outpatient Behavioral Health clinics were greater than budget by 675 or 54.6%, VCHC-Phoenix was less than budget by 122 or 2.0%, VCHC-Peoria was less than budget by 133 or 5.2% and Dental greater than budget by 119 or 6.4%.

**(b) Net Patient Service Revenue**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 5,446,115	\$ 5,295,495	\$ 150,620	2.8%
Year-to-Date	\$ 57,958,106	\$ 54,119,874	\$ 3,838,231	7.1%
Month-to-Date Per Visit	\$ 205	\$ 197	\$ 9	4.4%
Year-to-Date Per Visit	\$ 200	\$ 197	\$ 3	1.4%

Net patient service revenue is greater than budget by \$150.6K for MTD. On a per visit basis, net patient service revenue is greater than budget by 4.4% for MTD. The VCHC's were greater than budget by \$17.5K or 0.6%, the Outpatient Behavioral Health clinics were greater than budget by \$180.1K or 63.3%, the VCHC-Phoenix clinics were greater than budget by \$6.2K or 0.6%, the VCHC-Peoria was less than budget by \$25.5K or 5.1% and Dental less than budget by \$27.7K or 9.0%.

**(c) Other Operating Revenue**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 260,751	\$ 232,849	\$ 27,901	12.0%
Year-to-Date	\$ 3,459,643	\$ 2,623,370	\$ 836,274	31.9%

Other operating revenue is greater than budget by \$27.9K for MTD.

**(d) PCMH Revenue**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ -	\$ -	\$ -	0.0%
Year-to-Date	\$ 19,268	\$ 18,814	\$ 454	2.4%

**(e) Total operating revenues**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 5,706,866	\$ 5,528,344	\$ 178,522	3.2%
Year-to-Date	\$ 61,437,017	\$ 56,762,058	\$ 4,674,959	8.2%
Month-to-Date Per Visit	\$ 215	\$ 205	\$ 10	4.8%
Year-to-Date Per Visit	\$ 212	\$ 207	\$ 5	2.5%

Total operating revenues are greater than budget by \$178.5K for MTD. On a per visit basis, total operating revenue is greater than budget by \$10.00 for MTD.

**VALLEYWISE HEALTH**  
**FEDERALLY QUALIFIED HEALTH CENTERS**  
**FINANCIAL STATEMENT HIGHLIGHTS**  
For the month ending May 31, 2022

**OPERATING EXPENSES**

**(f) Salaries and Wages**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 1,960,587	\$ 1,845,118	\$ (115,469)	-6.3%
Year-to-Date	\$ 21,442,194	\$ 19,257,906	\$ (2,184,288)	-11.3%
Month-to-Date FTEs	361	401	40	9.9%
Year-to-Date FTEs	362	388	26	6.7%

Salaries and wages were greater than budget by \$115.5K for MTD. FTEs were less than budget by 40 for MTD. The average salaries and wages per FTE were greater compared to the previous month by \$173.77.

**(h) Employee Benefits**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 613,164	\$ 614,118	\$ 954	0.2%
Year-to-Date	\$ 6,993,607	\$ 6,429,494	\$ (564,113)	-8.8%
Month-to-Date Per FTE	\$ 1,697	\$ 1,532	\$ (165)	-10.8%
Year-to-Date Per FTE	\$ 19,333	\$ 16,583	\$ (2,750)	-16.6%

Employee benefits are greater than budget by \$954.00 MTD.

**Benefits as a % of Salaries**

	Actual	Budget	Variance	%Variance
Month-to-Date	31.3%	33.3%	2.0%	6.0%
Year-to-Date	32.6%	33.4%	0.8%	2.3%

**(i) Medical Service Fees**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 1,584,445	\$ 1,869,299	\$ 284,853	15.2%
Year-to-Date	\$ 19,150,042	\$ 20,455,720	\$ 1,305,678	6.4%

Medical service fees were less than budget for the month by \$284.9K MTD.

The VCHC's were less than budget by \$188.4K or 16.1%, OP Behavioral Health greater than budget by \$38.7K or 253.2%, VCHC - Phoenix was less than budget by \$58.0K or 12.4% and VCHC-Peoria was less than budget by \$77.1K or 35.7%.

**(j) Supplies**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 184,276	\$ 228,870	\$ 44,594	19.5%
Year-to-Date	\$ 2,493,126	\$ 2,357,768	\$ (135,358)	-5.7%
Month-to-Date Supplies per Visit	\$ 7	\$ 8	\$ 2	18.2%
Year-to-Date Supplies per Visit	\$ 9	\$ 9	\$ (0)	-0.1%

Supplies expenses less than budget by \$44.6K MTD.

**(k) Purchased Services**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 9,395	\$ 14,926	\$ 5,531	37.1%
Year-to-Date	\$ 169,761	\$ 169,037	\$ (725)	-0.4%

Purchased services less than budget by \$5.5K MTD.

**VALLEYWISE HEALTH**  
**FEDERALLY QUALIFIED HEALTH CENTERS**  
**FINANCIAL STATEMENT HIGHLIGHTS**  
For the month ending May 31, 2022

**OPERATING EXPENSES** (continued)

**(l) Other Expenses**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 100,736	\$ 87,331	\$ (13,405)	-15.3%
Year-to-Date	\$ 850,166	\$ 884,248	\$ 34,082	3.9%

Other expenses greater than budget by \$13.4K MTD.

**(n) Allocated Ancillary Expense**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 723,700	\$ 658,116	\$ (65,584)	-10.0%
Year-to-Date	\$ 8,881,415	\$ 6,766,855	\$ (2,114,560)	-31.2%

Allocated ancillary expenses were greater than budget by \$65.6K MTD.

**(o) Total operating expenses**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 5,176,303	\$ 5,317,986	\$ 141,683	2.7%
Year-to-Date	\$ 59,988,520	\$ 56,323,238	\$ (3,665,283)	-6.5%
Month-to-Date Per Visit	\$ 195	\$ 197	\$ 2	1.2%
Year-to-Date Per Visit	\$ 207	\$ 205	\$ (2)	-0.8%

Total operating expenses less than budget by \$141.7K MTD. On a per visit basis, the current month was 1.2% favorable.

**(p) Margin (before overhead allocation)**

	Actual	Budget	Variance	%Variance
Month-to-Date	\$ 530,563	\$ 210,358	\$ 320,205	152.2%
Year-to-Date	\$ 1,448,497	\$ 438,820	\$ 1,009,676	230.1%
Month-to-Date Per Visit	\$ 20	\$ 8	\$ 12	156.1%
Year-to-Date Per Visit	\$ 5	\$ 2	\$ 3	212.4%

Total margin (before overhead allocation) is greater than budget by \$320.2K for MTD.



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 4.d.

Strategic Planning and Outreach  
Committee Report  
(No Handout)



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 5.

FQHC Clinics'  
CEO Report



## Office of the Sr Vice President & CEO FQHC Clinics

2525 East Roosevelt Street • Phoenix • AZ • 85008

DATE: July 6, 2022

TO: Valleywise Community Health Centers Governing Council

FROM: Barbara Harding, BAN, RN, MPA, PAHM, CCM  
Sr VP Amb Services & CEO FQHC Clinics

SUBJECT: CEO Report

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### Visit Metrics: May 2022

Valleywise Community Health Centers (FQHC) for the month of May were within target  $\geq 95\%$  at (1.5%) MTD and 5.6% FYTD.

#### *HIV Service Line*

The HIV service line is experiencing challenges because of workforce challenges both provider and staff. Valleywise Community Health Center – McDowell had a negative visit variance for the month, (14.5%) but remains within target  $\geq 95\%$  at (4.6%) FYTD. Valleywise Community Health Center – Mesa had a positive variance of 10.4% MTD. Valleywise Comprehensive Health Center – Peoria was paused until a provider for the clinic is hired.

Other FQHC including Peoria remains within target  $\geq 95\%$  at (2.9%), with a positive variance FYTD 2.4%. Of note for the Other FQHC clinics:

- Antepartum Testing 34.4% MTD 13.8% FYTD
- Pediatric Primary Care 15.9% MTD, 23.0% FYTD.

Integrated Behavioral Health (IBH) services MTD had a positive variance of 54.6% MTD and 17.9% FYTD.



*Valleywise Community Health Centers (FQHC) Dental Clinics* continue to rebound working to meet target goals given the past year's performance gaps created by the service limitations of the COVID-19 pandemic. May 2022 visit variance, MTD 6.4%, 3.6% FYTD.

### COVID-19 Update

On June 3, 2022, HRSA notified health centers participating in the Health Center COVID-19 Vaccine Program that they could pre-order Moderna COVID-19 vaccines for children ages 6 months-5 years:

- 2 dose series
- Efficacy against Omicron variant ranged from 36-51%, similar to that of vaccinated adults in the same time period

As a participant in the Health Center COVID-19 Vaccine Program, Valleywise Health has submitted orders to begin vaccinating this population in July.

### Facilities Alterations/Renovations Award

Arizona Alliance for Community Health Centers (AACHC) and Maricopa County was created for the purpose of the release of funds for Facility Alteration/Renovations in FQHCs. Valleywise Health submitted 3 proposals and it has been communicated that all 3 proposals were funded. Below is the summary of the funding:

- Facility Alteration/Renovation – Avondale \$656,250
- Facility Alteration/Renovation - Guadalupe \$1,266,443
- Facility Alteration/Renovation - Chandler \$3,727,551

Total Funding Received: \$5,650,244

This report displays key cancer screening implementation activities and outcomes for Valleywise Health as part of the NFL Crucial Catch COVID Recovery Project.

Regardless of the data reflected below, you prioritized cancer screening and we thank you for your participation.

**NFL Crucial Catch COVID Recovery Project**

- Project period: October 2020–December 2021
- Participating health systems: 22

**Valleywise Health**

- Participating sites: 10
- Cancer focus: cervical and colorectal

**Implementation Activities**

Valleywise Health conducted 2 quality improvement (QI) activities and 3 evidence-based interventions (EBIs).

- QI activities**
  - Future/ideal state process map • Plan-Do-Study-Act (PDSA) cycle
- Client-directed EBIs**
  - Navigation to screening
- Provider-directed EBIs**
  - EHR enhancements • Office policies

**Impact on Cervical Cancer Screening**

Your health system's cervical cancer screening rate increased by 5.1 percentage points, from 44.5% at baseline to 49.6% at final. Your target rate was 56.5%.

Across the NFL Crucial Catch COVID Recovery Project, cervical cancer screening rates increased by 6.8 percentage points, on average, from 54.2% at baseline to 61% at final.

**4,240** more people are up to date with cervical cancer screening\*, thanks to your work at Valleywise Health



\*Calculated as the difference between the screening numerator at baseline and numerator at final. Information in this report is based on your health system's reports submitted to ACS. For more information, contact your ACS staff partner.

## Impact on Colorectal Cancer Screening

Your health system's colorectal cancer screening rate increased by 9.5 percentage points, from 41.3% at baseline to 50.8% at final. Your target rate was 45.6%.

Across the NFL Crucial Catch COVID Recovery Project, colorectal cancer screening rates increased by 5.6 percentage points, on average, from 38.3% at baseline to 43.9% at final.

**3,510** more people are up to date with colorectal cancer screening\*, thanks to your work at Valleywise Health



\*Calculated as the difference between the screening numerator at baseline and numerator at final. Information in this report is based on your health system's reports submitted to ACS. For more information, contact your ACS staff partner.



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 6.

District Board of Director's  
Report  
(No Handout)



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 7.

Valleywise Health's  
President and CEO Report  
(No Handout)



Valleywise Community Health  
Centers Governing Council  
Meeting

July 6, 2022

Item 8.

Closing Comments  
and Announcements  
(No Handout)



Valleywise Community Health  
Centers Governing Council

Finance Committee  
Meeting

July 6, 2022

Item 9.

Staff Assignments  
(No Handout)