



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

6:00 p.m.

Agenda



<p><b><u>Council Members</u></b> Scott Jacobson, Chairman Eileen Sullivan, Vice Chairman <u>VACANT</u>, Treasurer Earl Arbuckle, Member Chris Hooper, Member Salina Imam, Member Liz McCarty, Member Norma Muñoz, Member Jane Wilson, Member Mary Rose Garrido Wilcox, District Board, Non-Voting Member</p>	<p><b><u>AGENDA</u></b> <b>Valleywise Community Health Centers Governing Council</b></p> <p><b>Mission Statement of the Federally Qualified Health Centers</b> Serve the population of Maricopa County with excellent, comprehensive health and wellness in a culturally respectful environment.</p>
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• Valleywise Health Medical Center •  
• 2601 East Roosevelt Street • Phoenix, Arizona 85008 •  
• Conference and Administration Center • Auditoriums 1 through 4 •

Wednesday, June 7, 2023  
6:00 p.m.

Access to the meeting room will start at 5:50 p.m., 10 minutes prior to the start of the meeting.

One or more members of the Valleywise Community Health Centers Governing Council may be in attendance by technological means. Council members attending by technological means will be announced at the meeting.

**Please silence cell phone, computer, etc., to minimize disruption of the meeting.**

6:00 **Call to Order**

**Roll Call**

**Call to the Public**

*This is the time for the public to comment. The Valleywise Community Health Centers Governing Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling a matter for further consideration and decision at a later date.*

**ITEMS MAY BE DISCUSSED IN A DIFFERENT SEQUENCE**

Agendas are available within 24 hours of each meeting via the Clerk's Office, Valleywise Health Medical Center, 2601 East Roosevelt Street, Phoenix, Arizona 85008, Monday through Friday between the hours of 9:00 a.m. and 4:00 p.m. and on the internet at <https://valleywisehealth.org/about/governing-council/>. Accommodations for individuals with disabilities, alternative format materials, sign language interpretation, and assistive listening devices are available upon 72 hours advance notice via the Clerk's Office, Valleywise Health Medical Center, 2601 East Roosevelt Street, Phoenix, Arizona 85008, (602) 344-5177. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

**General Session, Presentation, Discussion and Action:**

- 6:10 1. Approval of Consent Agenda: 15 min  
*Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any voting Governing Council member.*
- a. Minutes:
    - i. **Approve** Valleywise Community Health Centers Governing Council Meeting Minutes dated May 3, 2023
  - b. Contracts:
    - i. **Acknowledge** a new contract (MCO-20-035-MSA) between Liberty Dental Plan Corporation and the Maricopa County Special Health Care District dba Valleywise Health, to allow members to receive dental services through Valleywise Health dental providers
  - c. Governance:
    - i. **Reappoint** Salina Imam to the Valleywise Community Health Centers Governing Council
    - ii. **Reappoint** Scott Jacobson to the Valleywise Community Health Centers Governing Council
    - iii. **Reappoint** Maricopa County Special Health Care District Board Member Mary Rose Garrido Wilcox as a non-voting member of the Valleywise Community Health Centers Governing Council for fiscal year 2024
    - iv. **Approve** revisions to Policy 89102 F – Member Orientation; including new policy number: Policy 89102 T – Member Orientation
    - v. **Approve** registration fee, airfare, lodging, and meals & incidentals per diem not to exceed rates allowable under applicable District practices and policies for Earl Arbuckle and Eileen Sullivan to attend the National Association of Community Health Centers’ Community Health Institute, August 26, 2023, through August 29, 2023, in San Diego, CA
  - d. Medical Staff:
    - i. **Acknowledge** the Federally Qualified Health Centers Medical Staff and Advanced Practice Clinician/Allied Health Professional Staff Credentials

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**End of Consent Agenda**

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- 6:20 2. **Elect** a Chairman, Vice Chairman, and Treasurer of the Valleywise Community Health Centers Governing Council for one (1) Year Terms for Fiscal Year 2024, Commencing July 1, 2023 15 min  
*Valleywise Community Health Centers Governing Council*
- 6:35 3. Discuss and Review Fiscal Year 2024 Operating and Capital Budget for the Federally Qualified Health Centers; and Valleywise Community Health Centers Governing Council Department Budget 20 min  
*Matthew Meier, MBA, Vice President, Financial Services*

**General Session, Presentation, Discussion and Action, cont.:**

- 6:55 4. Discuss and Review the Annual Federally Qualified Health Centers Service Area Competition (SAC) Funding Award No. No. 2 H80CS33644-04-00 Budget Report – Year 1 **10 min**  
*Matthew Meier, MBA, Vice President, Financial Services*
- 7:05 5. Discuss, Review **Approve** the Annual Compliance Work Plan for the Federally Qualified Health Center for Fiscal Year 2024 **15 min**  
*L.T. Slaughter, CPA, MBA, Chief Compliance Officer*
- 7:20 6. Discuss, Review and **Approve** the Annual Internal Audit Work Plan for the Federally Qualified Health Center for Fiscal Year 2024 **15 min**  
*L.T. Slaughter, CPA, MBA, Chief Compliance Officer*
- 7:35 7. Federally Qualified Health Centers' Chief Executive Officer's Report **5 min**  
*Michelle Barker, DHSc, Chief Executive Officer, Federally Qualified Health Centers*
- 7:40 8. Maricopa County Special Health Care District Board of Directors Report **5 min**  
*Mary Rose Garrido Wilcox, Director, District 5, Maricopa County Special Health Care District Board of Directors*
- 7:45 9. Valleywise Health's President and Chief Executive Officer's Report **5 min**  
*Steve Purves, FACHE, President and Chief Executive Officer, Valleywise Health*
- 7:50 10. Governing Council Member Closing Comments/Announcements **5 min**  
*Valleywise Community Health Centers Governing Council*
- 7:55 11. Review Staff Assignments **5 min**  
*Melanie Talbot, Chief Governance Officer*

Old Business:

**None**

8:00 **Adjourn**





Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 1.

Consent Agenda



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 1.a.i.

Minutes  
May 3, 2023

**Minutes**

**Valleywise Community Health Centers Governing Council  
Valleywise Health Medical Center  
May 3, 2023  
6:00 p.m.**

**DRAFT**

**Members Present:**

Scott Jacobson, Chairman – *participated remotely*  
Eileen Sullivan, Vice Chairman – *participated remotely*  
Earl Arbuckle, Member – *participated remotely*  
Chris Hooper, Member – *participated remotely*  
Salina Imam, Member – *participated remotely*  
Liz McCarty, Member – *participated remotely*  
Norma Muñoz, Member – *participated remotely*  
Jane Wilson, Member – *participated remotely*

**Non-Voting Member Present:**

Mary Rose Garrido Wilcox, Maricopa County Special Health Care District Board of Directors

**Others/Guest Presenters:**

Michelle Barker, DHSc, Chief Executive Officer of the Federally Qualified Health Centers – *participated remotely*  
Steve Purves, FACHE, President and Chief Executive Officer, Valleywise Health – *participated remotely*  
Claire Agnew, CPA, MBA, Chief Financial Officer – *participated remotely*  
Michael D. White, MD, MBA, Chief Clinical Officer – *participated remotely*  
Melanie Talbot, Chief Governance Officer – *participated remotely*  
Martin C. Demos, JD, General Counsel – *participated remotely*  
Crystal Garcia, RN, MBA, Vice President, Specialty Services, Quality and Safety – *participated remotely*  
Matthew Meier, MBA, Vice President, Financial Services – *participated remotely*

**Recorded by:**

Cynthia Cornejo, Senior Deputy Clerk of the Board – *participated remotely*

**Call to Order:**

Chairman Jacobson called the meeting to order at 6:03 p.m.

**Roll Call**

Ms. Talbot called roll. Following roll call, she noted that seven of the eight voting members of the Valleywise Community Health Centers Governing Council were present, which represented a quorum. Ms. Muñoz joined the meeting after roll call.

For the benefit of all participants, Ms. Talbot announced the Governing Council members participating remotely.

**Call to the Public**

Chairman Jacobson called for public comment. There were no comments.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – May 3, 2023**

**General Session, Presentation, Discussion and Action:**

- 1. Approval of Consent Agenda:
  - a. Minutes:
    - i. Approve Valleywise Community Health Centers Governing Council Meeting Minutes dated March 1, 2023
    - ii. Approve Valleywise Community Health Centers Governing Council Meeting Minutes dated April 5, 2023
  - b. Contracts:
    - i. Accept a new intergovernmental agreement (IGA) [90-23-225-1 (CTR063883)] between the Arizona Department of Health Services (ADHS) and the Maricopa County Special Health Care District dba Valleywise Health, for funding for the Reproductive Health/Family Planning Program, which provides reproductive health/family planning education, counseling, medical care, screening, and referral services to low-income individuals living in rural and underserved areas
  - c. Governance:
    - i. Approve Change in Scope of Service: add Saturday hours at Valleywise Community Health Center-Chandler, effective May 6, 2023
  - d. Medical Staff:
    - i. INTENTIONALLY LEFT BLANK

Mr. Arbuckle requested item 1.a.ii., Valleywise Community Health Centers Governing Council meeting minutes dated April 5, 2023, be removed from the consent agenda, to be discussed and voted on separately.

**MOTION:** Ms. McCarty moved to approve the consent agenda minus consent agenda item 1.a.ii. Vice Chairman Sullivan seconded.

**VOTE:** 7 Ayes: Chairman Jacobson, Vice Chairman Sullivan, Mr. Arbuckle, Mr. Hooper, Ms. Imam, Ms. McCarty, Ms. Wilson  
0 Nays  
1 Absent: Ms. Muñoz  
**Motion passed.**

Mr. Arbuckle addressed consent agenda item 1.a.ii., Valleywise Community Health Centers Governing Council meeting minutes dated April 5, 2023, noting a correction to Chairman Jacobson’s title on page one, under members present.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – May 3, 2023**

**General Session, Presentation, Discussion and Action, cont.:**

1. Approval of Consent Agenda, cont.

**MOTION:** Mr. Arbuckle moved to approve consent agenda item 1.a.ii., Valleywise Community Health Centers Governing Council meeting minutes dated April 5, 2023, correcting Chairman Jacobson's title on page one, under members present, from Vice Chairman to Chairman. Ms. Wilson seconded.

**VOTE:** 7 Ayes: Chairman Jacobson, Vice Chairman Sullivan, Mr. Arbuckle, Mr. Hooper, Ms. Imam, Ms. McCarty, Ms. Wilson

0 Nays

1 Absent: Ms. Muñoz

**Motion passed.**

2. Discuss and Review Federally Qualified Health Centers Uniform Data System (UDS) Quality Metrics for the First Quarter of Calendar Year 2023

Ms. Garcia provided an overview of the Federally Qualified Health Centers (FQHCs) Uniform Data System (UDS) quality metrics for the first quarter of calendar year (CY) 2023.

She outlined metrics that required improvement, such as colorectal cancer screening, controlling high blood pressure, controlling diabetes and hemoglobin A1c ranges, depression screening, and weight assessment and counseling for nutrition and exercise for child and adolescents.

The metric related to body mass index screening was within the established benchmark, which she attributed to success of the action plans implemented last year.

She highlighted the metrics that were meeting the benchmarks, including childhood immunization, noting the Centers for Medicare and Medicaid Services (CMS) corrected the logic for the metric.

Ms. Garcia reviewed the ambulatory performance improvement action plans to monitor all quality metrics and address the metrics that were not meeting the benchmarks.

3. Discuss and Review Federally Qualified Health Centers Patient Safety Report for the Third Quarter of Fiscal Year 2023

Ms. Garcia reviewed the FQHC patient safety report for the third quarter of fiscal year (FY) 2023, noting the locations and service lines included in the report. She explained that the organization used a reporting system, CHEQ-IT, to collect, analyze and identify trends on where to focus. All employees are encouraged to report any patient safety issue or process that may benefit from improvements.

She provided an overview of the types of occurrences entered in the reporting system and the locations where from the incident occurred. The most frequently reported type of events were health information management, safety and security, behavioral events, and specimen handling. Each location was reviewed, noting the number of events, as well as their type. Staff used the data to identify trends and improve processes.

Mr. Arbuckle asked if behavioral events, such as leaving against medical advice, was due to long wait-times.

Ms. Garcia stated that unless specific detail was included in the occurrence report, it was difficult to determine the reason why patients made the decision to leave the facility.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – May 3, 2023**

**General Session, Presentation, Discussion and Action, cont.:**

3. Discuss and Review Federally Qualified Health Centers Patient Safety Report for the Third Quarter of Fiscal Year 2023, cont.

Ms. Wilson asked for confirmation that the CHEQ-IT tool was used by management to gather information, and the information was not reported to external organizations or agencies.

Ms. Garcia confirmed the internal tool was used gather data to make improvements to processes.

Mr. Hooper asked if there was a mechanism to gather feedback from patients.

Ms. Garcia explained the specific tool, CHEQ-IT, was strictly for employees. If the employee received feedback from patients, they may enter that information into the reporting system. There were other avenues that allowed patients to provide feedback.

4. Discuss and Review Federally Qualified Health Centers National Research Corporation (NRC) RealTime Platform Patient Satisfaction Data for the Third Quarter of Fiscal Year 2023

Ms. Garcia explained how the organization used National Research Corporation (NRC) RealTime patient satisfaction surveys to gather feedback from FQHC patients. Staff reviewed the data and aimed to continually improve the scores. She provided an overview of the results for the third quarter of FY 2023.

The overall response rate was 28.7%, with individuals aged 45 through 74 having the highest call or email response. In March 2023, there were 2,440 responses, with 73.4% of responses stating the respondent would recommend the facility.

She outlined the results for each of the two Comprehensive Health Centers and then all the Community Health Center locations combined. In March 2023, the results for the FQHCs were below the benchmark. Staff was in the process of uncovering the reason for the fluctuating results. Leaders received the patient satisfaction results, along with patient comments submitted, on a weekly basis. Action plans were developed and monitored, with a focus on increasing response rates and improving scores.

5. Discuss and Review Federally Qualified Health Centers Financials and Payor Mix for the Third Quarter of Fiscal Year 2023

Mr. Meier presented the FQHC's financial statistics for the third quarter of FY 2023.

Visits at Valleywise Community Health Centers missed budget by two percent. Total operating revenues were two percent better than budget. Total operating expenses had a negative one percent variance, resulting in a positive total operating margin variance of \$130,678.

Outpatient behavioral health visits missed budget by eight percent. Total operating revenue also had a negative eight percent variance. Total operating expenses had a positive one percent variance, resulting in a negative total operating margin variance of \$141,181.

Visits at the FQHCs located within Valleywise Comprehensive Health Center-Phoenix were better than budget by 70 visits. Total operating revenues had a positive four percent variance. Total operating expenses had a negative four percent variance, resulting in a negative total operating margin variance of \$33,162.

Visits at Valleywise Comprehensive Health Center-Peoria missed budget by nine percent. Total operating revenues had a negative 13% variance. Total operating expenses were 10% better than budget, resulting in a negative total operating margin variance of \$18,341.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – May 3, 2023**

**General Session, Presentation, Discussion and Action, cont.:**

5. Discuss and Review Federally Qualified Health Centers Financials and Payor Mix for the Third Quarter of Fiscal Year 2023, cont.

Dental clinic visits were 11% better than budget. Total operating revenues had a negative two percent variance. Total operating expenses had a negative six percent variance, resulting in a negative total operating margin variance of \$102,599.

For the quarter, Mr. Meier stated that visits at all clinics combined missed budget by two percent. Total operating revenue was near break-even. Total operating expenses had a negative one percent variance, resulting in a negative total operating margin of \$481,398.

On a year-to-date basis, visits at all clinics were two percent better than budget. Total operating revenue was one percent better than budget. Total operating expenses had a negative three percent variance, resulting in a negative total operating margin of \$2,628,933.

Mr. Meier reviewed the six-month payer mix trend, noting increases in Medicaid and self-pay. On a four-year trend, he noted a slight increase in commercial payers from prior year.

Ms. Wilson stated that dental visits were better than budget, however, total operating revenue missed budget. She asked if the payer mix contributed to the negative variance.

Mr. Meier confirmed that the payer mix contributed to the variance, noting higher self-pay utilization at Valleywise Comprehensive Health Center-Peoria.

**NOTE:** Ms. Munoz joined the meeting at 6:54 p.m.

6. Discuss, Review and Approve Fiscal Year 2024 Patient Volumes; Discuss and Review Capital Target for the Federally Qualified Health Centers

Mr. Meier reviewed the budget process for FY 2024, identifying key dates within the process on the budget calendar.

The preliminary patient volume assumptions were forecasted using the same process as prior years, and were based on sessions, by specialty and provider type.

Visits at the Community Health Centers were projected to increase by 3.6% compared to the current fiscal year projections, due to the expansion of family practice services at Valleywise Community Health Centers-West Maryvale and the mobile health unit.

Outpatient behavioral health visits were projected to increase by 12.3% compared to the current fiscal year projections, due to the addition of behavioral health providers and the expansion of grant funded behavioral health services.

Visits at Valleywise Comprehensive Health Center-Peoria were projected to increase by 5.8% compared to the current fiscal year projections, with the assumption that internal medicine services would begin in August 2023.

Visits at the FQHCs located within Valleywise Comprehensive Health Center-Phoenix were projected to increase 2.5% compared to the current fiscal year projections, noting the International Health Clinic was not included in the upcoming budget.

Dental visits were projected to increase by 2.9% compared to the current fiscal year projections, noting the dental clinics were fully staffed and that attributed to the increase.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – May 3, 2023**

**General Session, Presentation, Discussion and Action, cont.:**

- 6. Discuss, Review and Approve Fiscal Year 2024 Patient Volumes; Discuss and Review Capital Target for the Federally Qualified Health Centers, cont.

Overall, visits at the FQHCs were projected to increase by 4.2% in FY 2024 when compared to FY 2023 projections.

Mr. Meier provided a high-level report of the projected number of District Medical Group (DMG) providers, as the budget was based on the number of providers at the FQHCs.

While there were no specific capital requests budgeted for FY 2024, \$100,000 capital contingency was budgeted.

Chairman Jacobson referenced the discontinuation of the International Health Clinic and questioned how that patient population would receive care.

Mr. Meier explained the International Health Clinic was budgeted for the current fiscal year, however, it never began operations due to lack of a provider. He anticipated the mobile health unit would assist in reaching the specific patient population, in addition to the other services provided by Valleywise Health.

Dr. Barker elaborated and said that patients would be encouraged to utilize the various FQHCs, while being accompanied by a cultural health navigator.

Ms. Wilson asked when the mobile health unit was expected to be operational.

Dr. Barker stated the mobile health unit was planned to be available in Fall 2023.

**MOTION:** Mr. Arbuckle moved to approve fiscal year 2024 patient volumes for the Federally Qualified Health Centers. Mr. Hooper seconded.

**VOTE:** 8 Ayes: Chairman Jacobson, Vice Chairman Sullivan, Mr. Arbuckle, Mr. Hooper, Ms. Imam, Ms. McCarty, Ms. Muñoz, Ms. Wilson  
0 Nays  
**Motion passed.**

- 7. Report on the 2023 Arizona Alliance for Community Health Centers (AACHC) Annual Conference

Chairman Jacobson thanked Vice Chairman Sullivan, Mr. Arbuckle, Mr. Hooper and Ms. Wilson for attending all or part of the 2023 Arizona Alliance for Community Health Centers (AACHC) annual conference.

Mr. Arbuckle was appreciative for the opportunity and stated that he gained a better understanding of the ongoing changes in healthcare to further assist patients in the community.

Ms. Wilson agreed and said that she was now aware of the various components of the upcoming Health Resources and Services Administration (HRSA) Operational Site Visit (OSV) and the Governing Council's role in that process.

Mr. Hooper reflected on his experience and said that he had a greater appreciation for his fellow Council members.

Vice Chairman Sullivan stated the conference was a good experience and served as a reminder of the Governing Council member's roles and responsibilities.



**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – May 3, 2023**

**General Session, Presentation, Discussion and Action, cont.:**

7. Report on the 2023 Arizona Alliance for Community Health Centers (AACHC) Annual Conference, cont.

Dr. Barker stated that Valleywise Health's OSV was anticipated to occur in 2024, and additional information would be presented as the date approached.

8. Maricopa County Special Health Care District Board of Directors Report

Director Wilcox commended the Governing Council members for their efforts to attend conferences and to learn from their peers.

She announced that the opening for the new acute hospital had shifted to January 2024. Staff continued to plan the events surrounding the opening and would keep the Governing Council members apprised.

To address the ongoing workforce challenges, the organization recently launched the SOAR (Sign-On and Retention) program, to fill vacant positions and retain valued employees.

9. Valleywise Health's President and Chief Executive Officer's Report

Mr. Purves expressed his appreciation to the Governing Council members for the time they dedicated to the Council.

As previously mentioned, due to American Rescue Plan Act (ARPA) grants received from Maricopa County and the Governor's Office, the organization launched the SOAR program. He acknowledged that due to various efforts, there was a noticeable reduction in employee turnover rates.

He stated that he attended the Arizona Hospital Association's annual meeting and provided an overview of the association's focus and advocacy efforts to preserve Medicare, Medicaid, Disproportionate Share Hospital (DSH) funding, and the 340B program.

Chairman Jacobson announced that a number of clinics were recognized by the Arizona Partnership of Immunization (TAPI), a non-profit coalition focused on increasing awareness and immunization efforts in Arizona.

10. Governing Council Member and Federally Qualified Health Centers' Chief Executive Officer's Closing Comments/Announcements

Dr. Barker announced the Clinic of the Year Award was recently presented to Valleywise Comprehensive Health Center-Phoenix: Pediatric. The Governing Council selected the clinic in November 2022, based on various criteria.

She announced upcoming events, including a Governing Council member orientation meeting, tour of the new acute care hospital, and Governing Council member appreciation dinner. She encouraged all members to attend each event.

Mr. Hooper stated that he attended the Courage Rising film premiere presented by the Valleywise Health Foundation, and applauded the burn survivors that shared their stories.

**Valleywise Community Health Centers Governing Council  
Meeting Minutes – General Session – May 3, 2023**

**General Session, Presentation, Discussion and Action, cont.:**

11. Review Staff Assignments

Ms. Talbot said there were no requests that stemmed from the meeting and noted the old business had been addressed.

**Adjourn**

**MOTION:** Ms. Wilson moved to adjourn the May 3, 2023 Valleywise Community Health Centers Governing Council Meeting. Vice Chairman Sullivan seconded.

**VOTE:** 8 Ayes: Chairman Jacobson, Vice Chairman Sullivan, Mr. Arbuckle, Mr. Hooper, Ms. Imam, Ms. McCarty, Ms. Munoz, Ms. Wilson  
0 Nays  
**Motion passed.**

Meeting adjourned at 7:34 p.m.

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Cynthia Cornejo  
Senior Deputy Clerk of the Board



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 1.b.i.

Contracts  
MCO-20-035-MSA

## Melanie Talbot

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**From:** Compliance 360 <msgsystem@usmail.compliance360.com>  
**Sent:** Monday, May 8, 2023 8:02 AM  
**To:** Melanie Talbot  
**Subject:** Contract Approval Request: Liberty Dental Plan Corporation Liberty Dental

**CAUTION: External Email. This Email originated outside of Valleywise Health. THINK BEFORE YOU CLICK. It could be a phishing email.**

Do not click links or open attachments unless you recognize the sender and know the content is safe.

### Message Information

From [Purves, Steve](#)  
To [Talbot, Melanie](#);  
Subject Contract Approval Request: Liberty Dental Plan Corporation Liberty Dental  
Additional Information Indicate whether you approve or reject by clicking the Approve or Reject Information button below.

### Approve/Reject Contract

[Click here](#) to approve or reject the Contract.

### Contract Information

Division Contracts Division  
Folder Contracts \ Managed Care/Revenue  
Status Pending Approval  
Title Liberty Dental Plan Corporation  
Contract Identifier Board - New Contract  
Contract Number MCO-20-035-MSA  
Primary Responsible Party Tucker, Collee K.  
Departments  
Product/Service Description Dental Only  
Action/Background Approve a new agreement (MCO-20-035-MSA) between Liberty Dental Plan Corporation and Maricopa County Special Health Care District dba Valleywise Health, for the provision of comprehensive dental services.  
Evaluation Process This is a new agreement (MCO-20-035-MSA) between Liberty Dental Plan Corporation and Maricopa County Special Health Care District dba Valleywise Health. This agreement will allow members to receive comprehensive dental services through Valleywise Health dental providers. This agreement excludes retail pharmacy and medical which is covered through a relationship with a separate entity.  
Category Other  
Effective Date 7/1/2023

Term End Date  
Annual Value \$0.00  
Expense/Revenue Revenue  
Budgeted Travel Type No  
Procurement Number  
Primary Vendor Liberty Dental

## Responses

Member Name	Status	Comments
Clarke, Renee R.	Approved	
Demos, Martin C.	Approved	
Agnew, Claire F.	Approved	
Purves, Steve A.	Approved	
Talbot, Melanie L.	Current	



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 1.c.i.

Governance  
Reappoint Governing Council  
Member – Salina Imam



**Office of the Senior Vice President & CEO FQHC Clinics**  
2601 East Roosevelt Street • Phoenix • AZ • 85008

Date: June 7, 2023

To: Valleywise Community Health Centers Governing Council

From: Michelle Barker, DHSc, Senior Vice President of Ambulatory Services  
and Federally Qualified Health Centers Chief Executive Officer

Subj: Valleywise Community Health Centers Governing Council Member  
Application: Salina Imam

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Per the Co-applicant Operational Arrangement between the Maricopa County Special Health Care District Board and the Valleywise Community Health Centers Governing Council, the Governing Council will provide District staff with a fully completed membership application, for each candidate that has been recommended, for review.

The attached contains the completed application of Ms. Salina Imam who is requesting to continue her service as a member on the Valleywise Community Health Centers Governing Council. Ms. Imam resides in District 1. Ms. Imam has served in the Valleywise Community Health Centers Governing Council for 3 years.



### Valleywise Community Health Centers Governing Council Application

Full Legal Name: Salina Imam

(As it appears on your Arizona Driver's License, Federal, State, or Locally Issued Identification Card, or U.S. Passport)

Chosen Name: Same What are your pronouns? [Redacted]

Home Address: [Redacted]

City: [Redacted] State: [Redacted] Zip: [Redacted]

Home Telephone: [Redacted] Cell: [Redacted]

E-mail Address: [Redacted]

Employer: [Redacted]

Work Address: [Redacted]

City: [Redacted] State: [Redacted] Zip: [Redacted]

Do you, your spouse, child, parent, or sibling, by blood or by marriage, work for Valleywise Health, or any other hospital or health care institution as defined in A.R.S. §36-401?

YES  NO

Health care industry is defined as hospitals, other health care institutions, nurses, doctors, dentist, and other licensed healthcare professionals whose primary responsibility is providing primary preventative and therapeutic healthcare services. Do you receive more than 10% of your annual income from the health care industry? YES  NO

Were you referred by someone? YES  NO

If yes, please list his/her name: Ryan Winkle





## Valleywise Community Health Centers Governing Council Application

1. Have you personally or a dependent child received care at a Valleywise Health Community Health Center (dental care included) or at one of the Federally Qualified Health Center Clinics located within Valleywise Comprehensive Health Center-Phoenix or Peoria? YES  NO

If yes, please list the Clinic utilized, and approximate month/year of last visit:

[REDACTED]  
Name of Clinic

[REDACTED]  
Date of Visit

2. Why would you like to be a member of the Valleywise Community Health Centers Governing Council?

I have been helping needy families and refugees in the valley for the past 15 years, as I have a passion for helping those in need. Currently, I work for a non-profit organization that serves the underserved population, many of whom are in need of healthcare services. I believe that the governing council could assist me in finding additional resources to help those in need and that I could provide guidance in navigating the system.

3. As a community member, what do you feel are the greatest health care concerns in Maricopa County?

Dental.



### Valleywise Community Health Centers Governing Council Application

4. What special interests or experiences do you have that would benefit the Council?

I believe it's important to provide better dental coverage to people who can't afford it. We should also make resources available to those who struggle to access the system early easily. This way, everyone can receive the dental care they need. Regardless their financial situation or other barriers they may face. As well as their medical & mental health.

5. Council members are appointed to a three (3) year term. The Council meets one evening a month for approximately two hours. In addition to meetings, a member should allow time for other duties such as reading meeting material in order to prepare for meetings. Furthermore, members are required to sit on at least one standing committee. Standing committee meetings generally occur once a month during the daytime for approximately two hours. Do you have at least eight hours per month to devote to the Valleywise Community Health Centers Governing Council?

YES  NO

6. Have you served or are you currently serving on any other boards or committees? If so, please list the board/committees and dates of service.

Yes, I am currently serving and this will be my 3rd year.

7. Health Resources and Services Administration (HRSA), the government agency that provides funding for our Federally Qualified Health Center Clinics, requires information on Council members including members' areas of expertise, race/ethnicity and gender.

Area of expertise (select no more than two):

Healthcare

Finance

Legal

Community Affairs

Trade Unions

Government

Social Services

Education

Business

Labor Relations



### Valleywise Community Health Centers Governing Council Application

Ethnicity:

Hispanic or Latino  Non-Hispanic or Latino  Prefer not to answer

Race:

Asian  Native Hawaiian  Other Pacific Islander

Black/African American  American Indian/Alaska Native

White  More than one race  Prefer not to answer

Gender: Male  Female  Prefer not to answer

Please share anything about yourself that you think would add to the diversity and/or advocacy of the Council.

Having worked with various communities such as immigrants, migrants, undocumented, and minority groups, I believe that I will be able to share my experiences and insights gained from these communities."

- 8. All members of the Valleywise Community Health Centers Governing Council must comply with the Maricopa County Special Health Care District Code of Conduct and Ethics and Conflict of Interest and Gift Policy. One of the Principles of Standards of Conduct included in the Code is for Valleywise Health to complete a background check on existing and potential Governing Council members.

Would you consent and authorize Valleywise Health to procure background checks?

YES  NO

[Redacted Signature]

Signature

[Redacted Date]

Date

*Please Note: This application is considered a public record*





## Valleywise Community Health Centers Governing Council Application

Please check at least one standing committee you potentially would like to serve on if appointed to the Council.

- Finance Committee:**  
The purpose of the Finance Committee is to: (1) recommend an annual operating budget for the Valleywise Health Federally Qualified Health Center (FQHC) Clinics; (2) provide oversight of the financial performance of the Valleywise Health FQHC Clinics; and (3) review the annual audit performed by an independent, external auditor.
  
- Compliance and Quality Committee:**  
The purpose of the Compliance and Quality Committee is to: (1) ensure the quality of care provided at the Valleywise Health Federally Qualified Health Center (FQHC) Clinics; (2) ensure patient safety and satisfaction provided throughout the Valleywise Health FQHC Clinics; (3) ensure compliance with Health Resources & Services Administration's (HRSA) Program requirements.
  
- Strategic Planning and Outreach Committee:**  
The purpose of the Strategic Planning and Outreach Committee is to: identify, develop, and implement strategic planning and outreach initiatives to identify Valleywise Health Federally Qualified Health Centers (FQHC) Clinics health equity priorities to address health care needs in Maricopa County.

Completed Applications need to be mailed, emailed, or faxed to:

Melanie Talbot  
Valleywise Health Medical Center  
2601 E Roosevelt Street, Phoenix, AZ 85008  
melanie.talbot@valleywisehealth.org  
Fax: 602-655-9337



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 1.c.ii.

Governance  
Reappoint Governing Council  
Member – Scott Jacobson



**Office of the Senior Vice President & CEO FQHC Clinics**  
2601 East Roosevelt Street • Phoenix • AZ • 85008

Date: June 7, 2023

To: Valleywise Community Health Centers Governing Council

From: Michelle Barker, DHSc, Senior Vice President of Ambulatory Services and Federally Qualified Health Centers Chief Executive Officer

Subj: Valleywise Community Health Centers Governing Council Member  
Application: Scott A. Jacobson

---

Per the Co-applicant Operational Arrangement between the Maricopa County Special Health Care District Board and the Valleywise Community Health Centers Governing Council, the Governing Council will provide District staff with a fully completed membership application, for each candidate that has been recommended, for review.

The attached contains the completed application of Mr. Scott A. Jacobson who is requesting to continue his service as a member on the Valleywise Community Health Centers Governing Council. Mr. Jacobson resides in District 2. Mr. Jacobson has served in the Valleywise Community Health Centers Governing Council for 6 years and is currently the chair of the council.



### Valleywise Community Health Centers Governing Council Application

Full Legal Name: Scott Allan Jacobson

(As it appears on your Arizona Driver's License, Federal, State, or Locally Issued Identification Card, or U.S. Passport)

Chosen Name: Scott What are your pronouns? [Redacted]

Home Address: [Redacted]

City: [Redacted] State: [Redacted] Zip: [Redacted]

Home Telephone: \_\_\_\_\_ Cell: [Redacted]

E-mail Address: [Redacted]

Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Do you, your spouse, child, parent, or sibling, by blood or by marriage, work for Valleywise Health, or any other hospital or health care institution as defined in A.R.S. §36-401?

YES  NO

Health care industry is defined as hospitals, other health care institutions, nurses, doctors, dentist, and other licensed healthcare professionals whose primary responsibility is providing primary preventative and therapeutic healthcare services. Do you receive more than 10% of your annual income from the health care industry? YES  NO

Were you referred by someone? YES  NO

If yes, please list his/her name: Susan Gerard



## Valleywise Community Health Centers Governing Council Application

1. Have you personally or a dependent child received care at a Valleywise Health Community Health Center (dental care included) or at one of the Federally Qualified Health Center Clinics located within Valleywise Comprehensive Health Center-Phoenix or Peoria? YES  NO

If yes, please list the Clinic utilized, and approximate month/year of last visit:

\_\_\_\_\_  
Name of Clinic

\_\_\_\_\_  
Date of Visit

2. Why would you like to be a member of the Valleywise Community Health Centers Governing Council?

3. As a community member, what do you feel are the greatest health care concerns in Maricopa County?





## Valleywise Community Health Centers Governing Council Application

4. What special interests or experiences do you have that would benefit the Council?
5. Council members are appointed to a three (3) year term. The Council meets one evening a month for approximately two hours. In addition to meetings, a member should allow time for other duties such as reading meeting material in order to prepare for meetings. Furthermore, members are required to sit on at least one standing committee. Standing committee meetings generally occur once a month during the daytime for approximately two hours. Do you have at least eight hours per month to devote to the Valleywise Community Health Centers Governing Council?  
YES  NO
6. Have you served or are you currently serving on any other boards or committees? If so, please list the board/committees and dates of service.  
*Yes. On the Valleywise Governing Council*
7. Health Resources and Services Administration (HRSA), the government agency that provides funding for our Federally Qualified Health Center Clinics, requires information on Council members including members' areas of expertise, race/ethnicity and gender.

Area of expertise **(select no more than two):**

Healthcare

Finance

Legal

Community Affairs

Trade Unions

Government

Social Services

Education

Business

Labor Relations



## Valleywise Community Health Centers Governing Council Application

Ethnicity:

Hispanic or Latino

Non-Hispanic or Latino

Prefer not to answer

Race:

Asian

Native Hawaiian

Other Pacific Islander

Black/African American

American Indian/Alaska Native

White

More than one race

Prefer not to answer

Gender: Male

Female

Prefer not to answer

Please share anything about yourself that you think would add to the diversity and/or advocacy of the Council.

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Would you consent and authorize Valleywise Health to procure background checks?

YES  NO

Date

*Please Note: This application is considered a public record*



## Valleywise Community Health Centers Governing Council Application

Please check at least one standing committee you potentially would like to serve on if appointed to the Council.

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Completed Applications need to be mailed, emailed, or faxed to:

Melanie Talbot  
Valleywise Health Medical Center  
2601 E Roosevelt Street, Phoenix, AZ 85008  
melanie.talbot@valleywisehealth.org  
Fax: 602-655-9337



# Valleywise Community Health Centers Governing Council Meeting

June 7, 2023

Item 1.c.iii.

No Handout

Governance

Reappoint District Board Member –  
Mary Rose Garrido Wilcox



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 1.c.iv.

Governance  
Governing Council Policy 89102 T

Valleywise Health Administrative Policy & Procedure

DRAFT

Effective Date: 08/19

Reviewed Dates: 06/21

Revision Dates: 00/00, 06/23

Policy #: 89102 ~~F~~I

Policy Title: Valleywise Community Health Centers Governing Council  
Member Orientation

- Scope: [ ] District Governance (G)  
[ ] System-Wide (S)  
[ ] Division (D)  
[ ] Multi-Division (MD)  
 Department (T)  
[ ] Multi-Department (MT)  
 FQHC (F)

---

**Purpose:**

Newly appointed members of the Valleywise Community Health Centers Governing Council (VCHCGC) shall receive orientation and education to ensure there is understanding of their responsibilities in accordance with the Health Resources & Services Administration (HRSA) Health Center Program Compliance Manual (Manual, 2018), specifically Chapter 19 Board Authority and Chapter 20 Board Composition.

**Procedure:**

Newly appointed members of the VCHCGC will receive the following orientation and education:

1. Orientation with the Federally Qualified Health Center (FQHC) Clinics' Chief Executive Officer (CEO)
  - a. Orientation of the new VCHCGC member within ~~60~~90 days of appointment will include attending a new member orientation and receiving and ~~reviewing a copy~~ of the *Essential Documents for the Operation of the Valleywise Community Health Centers Governing Council*

2. Peer Mentorship

- a. The VCHCGC Chair will select a current Council member to serve as a mentor to the new member.
- b. The mentor shall serve as a colleague in orienting the new member to the VCHCGC. If the member's mentor leaves the Council within the first six (6) months, the member will be offered a replacement if requested.
- c. The mentor shall schedule an initial meeting with the new member upon appointment to the VCHCGC at a mutually agreed upon time and place.
- d. The mentor and member shall determine if further meetings are needed following the initial meeting.



**Valleywise Health Policy & Procedure - Approval Sheet**  
(Before submitting, fill out COMPLETELY.)

**POLICY RESPONSIBLE PARTY:** [Melanie Talbot, Chief Governance Officer and Clerk of the Board](#) ~~Valleywise Community Health Centers Governing Council~~

**DEVELOPMENT TEAM(S):** ~~Barbara Harding~~ [Michelle Barker, Senior Vice President Ambulatory Services and Chief Executive Officer of the Federally Qualified Health Center Clinics](#) [FQHC Administration](#)

**Policy #:** 89102 ~~F~~I

**Policy Title:** Valleywise Community Health Centers Governing Council\_Member Orientation

**e-Signers:** ~~Melanie Talbot, Chief Governance Officer and Board Clerk~~ [Michelle Barker, Senior Vice President Ambulatory Service and Chief Executive Officer of the FQHCs](#)

**Place an X on the right side of applicable description:**

**New** -

**Retire** -

**Reviewed** - ~~X~~

**Revised with Minor Changes** - X

**Revised with Major Changes** -

**Please list revisions made below:** (Other than grammatical changes or name and date changes)

**Reviewed and Approved by in Addition to Responsible Party and E-Signer(s):**

Committee: 00/00

Committee: 00/00

Reviewed for HR: 00/00

Reviewed for EPIC: 00/00

Other: Valleywise Community Health Centers Governing Council ~~00/00~~06/23





Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 1.c.v.

Governance  
NACHC's Community Health  
Institute Registration

## Conference Schedule

*(as of May 4, 2023 and regularly updated)*

All times are listed Pacific.

### Thursday, August 24, 2023

7:00 pm – 8:00 pm

Credentials Committee

### Friday, August 25, 2023

8:30 am – 10:30 am

LGBTQ+ Health Task Force

9:00 am – 1:00 pm

PCA/HCCN General Session (Invitation Only + Special Registration Required)

10:30 am – 12:30 pm

Subcommittee on Pharmacy, Policy & Operations

10:30 am – 12:30 pm

Committee on Health Center Excellence and Training

10:30 am – 12:30 pm

Health Care for the Homeless Committee

10:30 am – 12:30 pm

Rural Health Committee

10:30 am – 12:30 pm

Subcommittee on Health Center Financing

10:30 am – 12:30 pm

Subcommittee on Healthy Aging

11:00 am – 12:00 pm

Nominating Committee

11:00 am – 1:00 pm

Health Professions Education in Health Centers Task Force

1:30 pm – 3:30 pm

Bylaws Committee

1:30 pm – 3:30 pm

Committee for Agricultural Worker Health

1:30 pm – 3:30 pm

Committee on Service Integration for Behavioral Health/HIV

1:30 pm – 3:30 pm

Health Care in Public Housing Task Force

1:30 pm – 3:30 pm

Health Center Controlled Networks Task Force

1:30 pm – 3:30 pm

Membership Committee

1:30 pm – 3:30 pm

PCA Emergency Management Advisory Coalition Meeting

2:00 pm – 6:00 pm

Registration and Credentialing

2:00 pm – 6:00 pm

Speaker/Exhibitor Check-In

4:00 pm – 6:00 pm

Consumer/Board Member Committee

4:00 pm – 6:00 pm

Health Policy Committee

### Saturday, August 26, 2023

7:30 am – 4:00 pm

Registration and Credentialing

7:30 am – 4:00 pm

Speaker/Exhibitor Check-In

8:00 am – 10:00 am

Clinical Practice Committee

8:00 am – 10:00 am

Finance Committee

8:30 am – 4:30 pm

Pre-Conference Session (Separate Registration Required)

8:30 am – 4:30 pm

Pre-Conference Session (Separate Registration Required)

9:00 am – 10:00 am

Advocacy Task Force Committee

9:00 am – 2:45 pm

NACHC Board Member Boot Camp (Separate Registration Required)

10:30 am – 12:30 pm

Legislative Committee

1:30 pm – 2:30 pm

State Legislative Coordinators Meeting

3:00 pm – 6:00 pm

NACHC Board of Directors Meeting

### Sunday, August 27, 2023

8:00 am – 10:00 am

Credentialing

8:00 am – 4:00 pm

Registration

8:00 am – 4:00 pm

Speaker/Exhibitor Check-In

8:30 am – 10:00 am

Environmental Health and Climate Change Interest Group

10:00 am – 12:00 pm

NACHC House of Delegates Meeting (Doors open at 9:30 am)

12:00 pm – 1:30 pm

Pre-Conference Training (TBD)

12:00 pm – 1:30 pm

Refreshment Break in EXPO Hall

12:00 pm – 6:00 pm

EXPO Hall Open

12:15 pm – 12:45 pm

Solutions Spotlight #1

1:00 pm – 1:30 pm

Solutions Spotlight #2

1:30 pm – 2:45 pm

Education Sessions

3:00 pm – 5:00 pm	Opening General Session
5:00 pm – 6:30 pm	NACHC Opening Reception
5:00 pm – 6:30 pm	Poster Presentations
5:15 pm – 5:45 pm	Solutions Spotlight #3
6:30 pm – 7:30 pm	New Member Reception

**Monday, August 28, 2023 (340B Day)**

7:30 am – 8:30 am	Continental Breakfast in EXPO Hall
7:30 am – 3:30 pm	EXPO Hall Open
7:30 am – 4:00 pm	Registration
7:30 am – 4:00 pm	Speaker/Exhibitor Check-In
8:45 am – 10:00 am	Education Sessions
10:00 am – 10:30 am	Refreshment Break in EXPO Hall
10:00 am – 10:30 am	Solutions Spotlight #4
10:30 am – 12:30 pm	General Session
12:30 pm – 1:30 pm	Poster Presentations (continued)
12:30 pm – 1:30 pm	Refreshment Break in EXPO Hall (Lunch on Your Own)
12:45 pm – 1:15 pm	Solutions Spotlight #5
1:30 pm – 2:45 pm	Education Sessions
2:45 pm – 3:15 pm	Refreshment Break in EXPO Hall
2:45 pm – 3:15 pm	Solutions Spotlight #6
3:15 pm – 4:30 pm	Education Sessions
6:00 pm – 8:30 pm	Theme Party:

**Tuesday, August 29, 2023**

7:30 am – 8:30 am	Continental Breakfast in EXPO Hall
7:30 am – 10:30 am	EXPO Hall Open
7:30 am – 11:00 am	Registration
7:30 am – 2:00 pm	Speaker/Exhibitor Check-In
8:45 am – 10:00 am	Education Sessions
10:00 am – 10:30 am	Refreshment Break in EXPO Hall (10:15 am Prize Drawing)
10:30 am – 12:30 pm	Closing General Session
12:30 pm – 1:30 pm	Lunch on your own
1:30 pm – 2:45 pm	Education Sessions



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 1.d.i.

Medical Staff Credentials

Recommended by Credentials Committee: April 04, 2023  
 Recommended by Medical Executive Committee: April 11, 2023  
 Submitted to MSHCDB: April 26, 2023

## VALLEYWISE HEALTH CREDENTIALS AND ACTION ITEMS REPORT MEDICAL STAFF

The credentials of the following individuals including, current licensure, relevant training and experience, malpractice insurance, current competence and the ability to perform the requested privileges have been verified.

INITIAL MEDICAL STAFF APPOINTMENT				
NAME	CATEGORY	SPECIALTY/PRIVILEGES	APPOINTMENT DATES	COMMENTS
Sarah Ruth Beste, M.D.	Courtesy	Pediatrics	05/01/2023 to 04/30/2025	
Andrew Frank Rubenstein, M.D.	Active	Obstetrics & Gynecology	05/01/2023 to 04/30/2024	MEC and CC concur with Department Chair's recommendation for One-year appointment.
Jasna Saserinac, M.D.	Active	Pediatrics	05/01/2023 to 04/30/2025	

INITIAL/FOCUSED PROFESSIONAL PRACTICE EVALUATION			
NAME	SPECIALTY/PRIVILEGES	RECOMMENDATION EXTEND or PROPOSED STATUS	COMMENTS
Nothing to report			

REAPPOINTMENTS/ONGOING PROFESSIONAL PRACTICE EVALUATION				
NAME	CATEGORY	SPECIALTY/PRIVILEGES	APPOINTMENT DATES	COMMENTS
Carol Jean Elnicky, M.D.	Active	Family & Community Medicine	5/01/2023 to 4/30/2025	
Paul W. Marshburn, M.D.	Courtesy	Obstetrics & Gynecology (Female Pelvic Medicine)	5/01/2023 to 4/30/2025	

**Definitions:**

- Active            ≥ 1,000 hours/year – Active members of the medical staff have voting rights and can serve on medical staff committees
- Courtesy        < 1,000 hours/year – Courtesy members do not have voting rights and do not serve on medical staff committees
- Reappointments    Renewal of appointment and privileges is for a period of two years unless otherwise specified for a shorter period of time.
- FPPE             Focused professional practice evaluation is a process by which the organization validates current clinical competence. This process may also be used when a question arises in practice patterns.

**VALLEYWISE HEALTH  
 CREDENTIALS AND ACTION ITEMS REPORT  
 ADVANCED PRACTICE CLINICIAN / ALLIED HEALTH PROFESSIONAL STAFF**

The credentials of the following individuals including, current licensure, relevant training and experience, malpractice insurance, current competence and the ability to perform the requested privileges have been verified.

<b>ADVANCED PRACTICE CLINICIAN / ALLIED HEALTH PROFESSIONAL – INITIAL APPOINTMENTS</b>				
<b>NAME</b>	<b>DEPARTMENT</b>	<b>PRACTICE PRIVILEGES/ SCOPE OF SERVICE</b>	<b>APPOINTMENT DATES</b>	<b>COMMENTS</b>
Jacqueline Rhea Blanch, F.N.P.	Family & Community Medicine	Practice Prerogatives on file	5/01/2023 to 4/30/2025	
Meghan Rae Teel, N.N.P.	Pediatrics	Practice Prerogatives on file	5/01/2023 to 4/30/2025	

<b>INITIAL/FOCUSED PROFESSIONAL PRACTICE EVALUATION</b>			
<b>NAME</b>	<b>DEPARTMENT/SPECIALTY</b>	<b>RECOMMENDATION EXTEND or PROPOSED STATUS</b>	<b>COMMENTS</b>
Lynne Shaunte Coleman, F.N.P.	Obstetrics & Gynecology	FPPE successfully completed	Chair has submitted documentation demonstrating practitioner has successfully completed FPPE requirement for Nurse Practitioner Core Privileges.
Patricia Rose Esch, P.A.-C.	Internal Medicine	FPPE successfully completed	Chair has submitted documentation demonstrating practitioner has successfully completed FPPE requirement for Physician Assistant Core Cognitive Privileges.

<b>ADVANCED PRACTICE CLINICIAN / ALLIED HEALTH PROFESSIONAL – REAPPOINTMENTS</b>				
<b>NAME</b>	<b>DEPARTMENT</b>	<b>PRACTICE PRIVILEGES/ SCOPE OF SERVICE</b>	<b>APPOINTMENT DATES</b>	<b>COMMENTS</b>
Lynne Shaunte Coleman, F.N.P.	Obstetrics & Gynecology	Practice Prerogatives on file	5/01/2023 to 4/30/2025	
Perla Eduwiges Puebla, F.N.P.	Internal Medicine	Practice Prerogatives on file	5/01/2023 to 4/30/2025	
Adeeb Mahmoud Shaheen, F.N.P.	Internal Medicine	Practice Prerogatives on file	5/01/2023 to 4/30/2025	

<b>RESIGNATION (Information Only)</b>			
<b>NAME</b>	<b>DEPARTMENT/SPECIALTY</b>	<b>STATUS</b>	<b>REASON</b>
James Terry Ballentine, A.N.P.	Family & Community Medicine	Allied Health Professional to Inactive	Resigned effective March 13, 2023

**Recommended by Credentials Committee: April 4, 2023**  
**Recommended by Medical Executive Committee: April 11, 2023**  
**Submitted to MSHCDB: April 26, 2023**

**General Definitions:**

- |                             |  |
|-----------------------------|--|
| Advanced Practice Clinician | An Advanced Practice Clinicians (APC) means individuals other than Medical Staff members who are licensed healthcare professionals who are board certified and have at least a master's degree. APCs are trained to practice medicine and prescribe within the scope of their training as outlined by their specific scope of practice and are authorized by law and by the Hospital to provide patient care services. |
| Allied Health Professional  | An Allied Health Professional (AHP) means individuals other than Medical Staff members or APCs who are qualified by training, experience, and current competence in a discipline permitted to practice in the hospital and are authorized by law and by the Hospital to provide patient care services.   |
| Practice Prerogatives       | Scopes of practice summarizing qualifications for the respective category, developed with input from the physician director of the clinical service and the observer/sponsor/responsible party of the AHP, Department Chair, and other representatives of the Medical Staff, Hospital management, and other professionals.   |

**Supervision Definitions:**

- |                          |  |
|--------------------------|--|
| (1) General Supervision  | The procedure is furnished under the physician's overall direction and control, but the physician's presence is not required during the performance of the procedure or provision of the services.   |
| (2) Direct Supervision   | The physician must be present in the office suite or on the premises of the location and immediately available to furnish assistance and direction throughout the performance of the procedure. It does not mean that the physician must be present in the room when the procedure is performed. |
| (3) Personal Supervision | A physician must be in the room during the performance of the procedure.   |



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

No Handout

Item 2.

Governing Council Elections





Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 3.

FY 2024 FQHC Operating and  
Capital Budget



# Valleywise Health Federally Qualified Health Center Clinics

## Fiscal Year 2024 Operating and Capital Budget



## Mission

Provide exceptional care, without exception, every patient, every time.



## Vision

Be nationally recognized for transforming care to improve community health.



## Values

They guide how we treat each other, our patients, families and visitors.

Accountability • Compassion • Excellence • Safety

# Major operational focus areas

- Major operational focus areas
  - Continued focus on Expenses
  
- New services
  - Mobile Health Unit
  - Continued expansion of Outpatient Behavioral Health

# DMG Providers

<b>COST CENTER and DESCRIPTION</b>		<b>FYE 2022</b>	<b>FYE 2023</b>	<b>FYE 2024</b>
416601	FQHC CLINIC - SOUTH CENTRAL PHOENIX	6.42	5.93	5.30
416603	FQHC CLINIC - AVONDALE	6.51	6.34	6.05
416608	FQHC CLINIC - CHANDLER	6.05	5.94	6.73
416609	FQHC CLINIC - GUADALUPE	2.78	2.55	2.92
416613	FQHC CLINIC - MCDOWELL	9.44	8.73	8.76
416701	FQHC CLINIC - SOUTH PHOENIX LAVERN	5.42	5.70	5.79
416704	FQHC CLINIC - WEST MARYVALE	3.43	5.54	6.17
416707	FQHC CLINIC - MESA	2.50	6.24	6.88
416711	FQHC CLINIC - NORTH PHOENIX	6.53	6.86	7.25
476707	FQHC MCDOWELL SERVICES - MESA	0.14	0.45	0.45
576130	FQHC MCDOWELL SERVICES - PEORIA	0.37	0.00	0.00
476101	FQHC WOMENS CARE - PHOENIX	6.23	6.96	7.19
476105	FQHC PEDIATRIC CLINIC - PHOENIX	5.52	4.58	5.89
476106	FQHC MEDICINE CLINIC - PHOENIX	6.04	6.25	6.51
576101	FQHC PRIMARY CARE - PEORIA	9.62	9.68	10.00
416750	FQHC CLINIC - MOBILE HEALTH UNIT	0.00	0.00	0.63
<b>TOTAL</b>		<b>77.00</b>	<b>81.75</b>	<b>86.52</b>

# Dental Providers

Dental FTEs by Location

Location	FYE 2022 Actuals	FYE 2023 Actuals	FYE 2024 Budget
FQHC DENTAL - PHOENIX	12.0	12.9	15.1
FQHC DENTAL - CHANDLER	3.0	4.0	4.1
FQHC DENTAL - AVONDALE	3.5	3.9	4.0
FQHC DENTAL - MESA	1.2	-	-
FQHC DENTAL - MCDOWELL	5.7	6.8	6.7
FQHC DENTAL - PEORIA	4.7	6.8	7.5
<b>TOTAL</b>	<b>30.2</b>	<b>34.3</b>	<b>37.4</b>

# Behavioral Health Providers

BH Providers by Location

Location	FYE 2022 Actuals	FYE 2023 Actuals	FYE 2024 Budget
BH FQHC - PSYCHIATRY *DMG	0.7	1.3	1.3
BH FQHC - SOUTH CENTRAL PHOENIX	1.7	3.5	4.0
BH FQHC - AVONDALE	1.8	2.1	2.9
BH FQHC - MSA	1.5	-	-
BH FQHC - CHANDLER	0.6	1.7	2.0
BH FQHC - GUADALUPE	0.6	1.8	2.0
BH FQHC - PEORIA	0.9	4.0	4.0
BH FQHC - SOUTH PHOENIX LAVEEN	0.9	1.1	2.0
BH FQHC - WEST MARYVALE	1.0	1.7	2.0
BH FQHC - MESA	0.6	3.8	4.0
BH FQHC - NORTH PHOENIX	0.9	1.0	1.9
BH FQHC - PHOENIX	-	0.1	1.0
<b>TOTAL</b>	<b>11.3</b>	<b>22.2</b>	<b>27.2</b>

# Visits

	FY 2021	FY 2022	FY 2023	FY 2023 Budget	
	Actual	Actual	Projection	Budget	Variance from Budget (Projection)
<b>Community Health Center Clinics</b>					
FQHC CLINIC - SOUTH CENTRAL PHOENIX	19,384	27,558	25,658	25,335	1.3%
FQHC CLINIC - SOUTH PHOENIX LAVEEN	14,306	16,986	16,671	18,490	(9.8%)
FQHC CLINIC - 7TH AVENUE	5,474	-	-	-	0.0%
FQHC CLINIC - AVONDALE	22,808	24,437	21,187	22,061	(4.0%)
FQHC CLINIC - MARYVALE	19,567	6,868	-	-	0.0%
FQHC CLINIC - GLENDALE	10,301	-	-	-	0.0%
FQHC CLINIC - EL MIRAGE	7,833	-	-	-	0.0%
FQHC CLINIC - MSA	18,111	9,759	-	-	0.0%
FQHC CLINIC - CHANDLER	21,714	20,631	20,523	21,411	(4.1%)
FQHC CLINIC - GUADALUPE	8,470	8,438	7,785	8,387	(7.2%)
FQHC CLINIC - SUNNYSLOPE	5,475	-	-	-	0.0%
FQHC CLINIC - NORTH PHOENIX	10,575	21,103	21,409	23,446	(8.7%)
FQHC CLINIC - MCDOWELL	21,250	21,086	20,031	18,740	6.9%
FQHC CLINIC - WEST MARYVALE	-	10,765	18,068	15,862	13.9%
FQHC CLINIC - MESA	-	7,753	17,762	17,519	1.4%
FQHC MCDOWELL SERVICES - MESA	-	239	1,119	711	57.4%
FQHC MCDOWELL SERVICES - PEORIA	-	527	-	481	(100.0%)
<b>Total</b>	<b>185,268</b>	<b>176,150</b>	<b>170,213</b>	<b>172,443</b>	<b>(1.3%)</b>
		% Change compared to Prior Year	-3.4%		

Budget Information					
FY 2024					
Proposed Budget	Variance from Projection	Variance %	Variance from FY2023 Budget	Variance %	
21,628	(4,030)	(15.7%)	(3,707)	(14.6%)	
18,055	1,384	8.3%	(435)	(2.4%)	
-	-	0.0%	-	0.0%	
20,491	(696)	(3.3%)	(1,570)	(7.1%)	
-	-	0.0%	-	0.0%	
-	-	0.0%	-	0.0%	
-	-	0.0%	-	0.0%	
23,172	2,649	12.9%	1,761	8.2%	
8,805	1,020	13.1%	418	5.0%	
-	-	0.0%	-	0.0%	
22,336	927	4.3%	(1,110)	(4.7%)	
17,533	(2,498)	(12.5%)	(1,207)	(6.4%)	
20,126	2,058	11.4%	4,264	26.9%	
20,837	3,075	17.3%	3,318	18.9%	
1,040	(79)	(7.1%)	329	46.3%	
-	-	0.0%	(481)	(100.0%)	
<b>174,023</b>	<b>3,810</b>	<b>2.2%</b>	<b>1,580</b>	<b>0.9%</b>	



# Visits

## Outpatient Behavioral Health Clinics

	FY 2021	FY 2022	FY 2023	FY 2023 Budget		Budget Information				
						FY 2024				
	Actual	Actual	Projection	Budget	Variance from Budget (Projection)	Proposed Budget	Variance from Projection	Variance %	Variance from FY2023 Budget	Variance %
BH FQHC - SOUTH CENTRAL PHOENIX	950	2,568	3,804	3,023	25.8%	4,310	506	13.3%	1,287	42.6%
BH FQHC - SOUTH PHOENIX LAVERN	752	1,188	1,222	2,039	(40.1%)	1,925	703	57.5%	(114)	(5.6%)
BH FQHC - 7TH AVENUE	255	-	-	-	0.0%	-	-	0.0%	-	0.0%
BH FQHC - AVONDALE	1,959	2,696	2,966	2,483	19.5%	3,267	301	10.1%	784	31.6%
BH FQHC - MARYVALE	1,826	631	-	-	0.0%	-	-	0.0%	-	0.0%
BH FQHC - MSA	3,210	1,768	-	-	0.0%	-	-	0.0%	-	0.0%
BH FQHC - CHANDLER	1,099	1,241	1,452	1,726	(15.9%)	1,852	400	27.5%	126	7.3%
BH FQHC - GUADALUPE	989	627	1,740	2,112	(17.6%)	1,794	54	3.1%	(318)	(15.1%)
BH FQHC - SUNNYSLOPE	133	-	-	-	0.0%	-	-	0.0%	-	0.0%
BH FQHC - NORTH PHOENIX	792	1,750	1,272	2,366	(46.2%)	1,557	285	22.4%	(809)	(34.2%)
BH FQHC - PEORIA	621	2,343	4,415	4,569	(3.4%)	4,382	(33)	(0.7%)	(187)	(4.1%)
BH FQHC - MESA	-	924	3,536	4,434	(20.3%)	3,966	430	12.2%	(468)	(10.6%)
BH FQHC - WEST MARYVALE	-	935	1,941	2,009	(3.4%)	1,691	(250)	(12.9%)	(318)	(15.8%)
BH FQHC - PSYCHIATRY	-	1,634	3,087	2,244	37.6%	2,889	(198)	(6.4%)	645	28.7%
BH FQHC - PHOENIX	-	-	14	-	100.0%	611	597	4264.3%	611	100.0%
<b>Total</b>	<b>13,276</b>	<b>18,305</b>	<b>25,449</b>	<b>27,005</b>	<b>(5.8%)</b>	<b>28,244</b>	<b>2,795</b>	<b>11.0%</b>	<b>1,239</b>	<b>4.6%</b>
			% Change compared to Prior Year		39.0%					

## Comprehensive Health Center-Peoria

	FY 2021	FY 2022	FY 2023	FY 2023 Budget		Budget Information				
						FY 2024				
	Actual	Actual	Projection	Budget	Variance from Budget (Projection)	Proposed Budget	Variance from Projection	Variance %	Variance from FY2023 Budget	Variance %
FQHC PRIMARY CARE - PEORIA	10,033	29,326	27,755	31,969	(13.2%)	29,451	1,696	6.1%	(2,518)	(7.9%)
<b>Total</b>	<b>10,033</b>	<b>29,326</b>	<b>27,755</b>	<b>31,969</b>	<b>(13.2%)</b>	<b>29,451</b>	<b>1,696</b>	<b>6.1%</b>	<b>(2,518)</b>	<b>(7.9%)</b>
			% Change compared to Prior Year		-5.4%					

# Visits

FY 2021	FY 2022	FY 2023	FY 2023 Budget
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	Actual	Actual	Projection	Budget	Variance from Budget (Projection)
<b>VCHC - Phoenix Clinics</b>					
FQHC WOMENS CARE - PHOENIX	22,568	21,644	20,395	22,513	(9.4%)
FQHC ANTEPARTUM TESTING - PHOENIX	8,651	9,275	9,104	8,040	13.2%
FQHC ADULT WALK IN CLINIC - PHOENIX	-	-	-	-	0.0%
FQHC DIABETES CARE AND SUPPORT - PHOENIX	2,772	1,784	1,501	1,739	(13.7%)
FQHC PEDIATRIC CLINIC - PHOENIX	16,392	20,058	18,200	16,059	13.3%
FQHC MEDICINE CLINIC - PHOENIX	19,061	19,105	19,084	19,681	(3.0%)
<b>Total</b>	<b>69,444</b>	<b>71,866</b>	<b>68,284</b>	<b>68,032</b>	<b>0.4%</b>

% Change compared to Prior Year

-5.0%

Budget Information				
FY 2024				

Proposed Budget	Variance from Projection	Variance %	Variance from FY2023 Budget	Variance %
20,227	(168)	(0.8%)	(2,286)	(10.2%)
9,538	434	4.8%	1,498	18.6%
-	-	0.0%	-	0.0%
1,438	(63)	(4.2%)	(301)	(17.3%)
17,950	(250)	(1.4%)	1,891	11.8%
20,104	1,020	5.3%	423	2.1%
<b>69,257</b>	<b>973</b>	<b>1.4%</b>	<b>1,225</b>	<b>1.8%</b>

FY 2021	FY 2022	FY 2023	FY 2023 Budget
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	Actual	Actual	Projection	Budget	Variance from Budget (Projection)
<b>Dental Clinics</b>					
FQHC DENTAL - PHOENIX	9,132	9,966	9,808	9,636	1.8%
FQHC DENTAL - CHANDLER	1,468	2,073	2,499	2,571	(2.8%)
FQHC DENTAL - AVONDALE	2,131	2,701	2,641	2,767	(4.6%)
FQHC DENTAL - MSA	1,338	800	0	0	0.0%
FQHC DENTAL - MCDOWELL	2,865	3,353	3,778	3,742	1.0%
FQHC DENTAL - PEORIA	1,133	3,622	4,886	3,396	43.9%
<b>Total</b>	<b>18,067</b>	<b>22,515</b>	<b>23,612</b>	<b>22,112</b>	<b>6.8%</b>

% Change compared to Prior Year

4.9%

Budget Information				
FY 2024				

Proposed Budget	Variance from Projection	Variance %	Variance from FY2023 Budget	Variance %
9,727	(81)	(0.8%)	91	0.9%
2,582	83	3.3%	11	0.4%
2,601	(40)	(1.5%)	(166)	(6.0%)
-	-	0.0%	-	0.0%
3,771	(7)	(0.2%)	29	0.8%
5,039	153	3.1%	1,643	48.4%
<b>23,720</b>	<b>108</b>	<b>0.5%</b>	<b>1,608</b>	<b>7.3%</b>

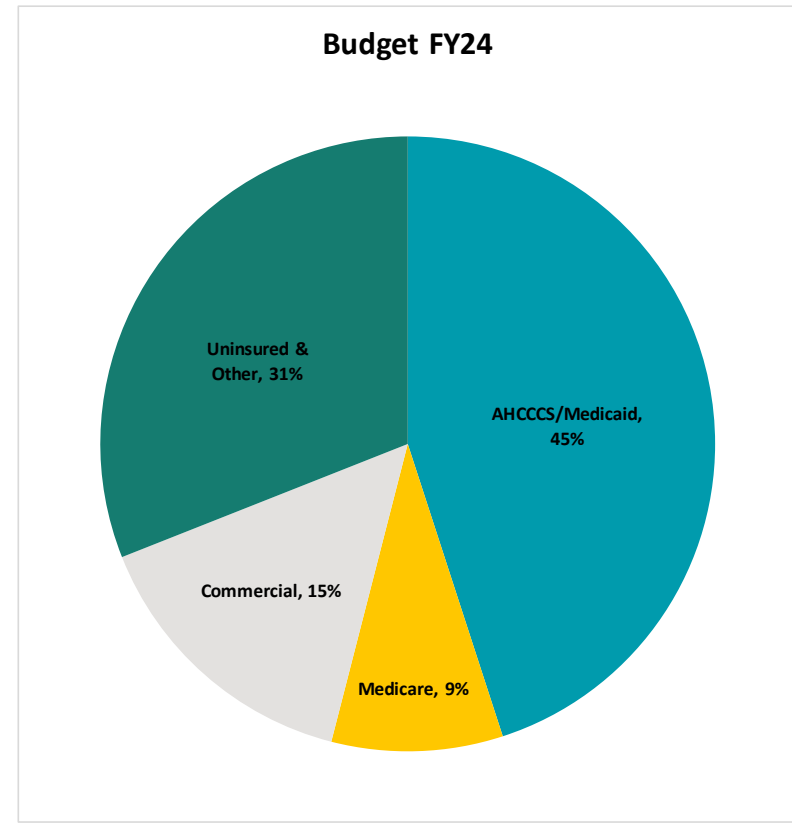
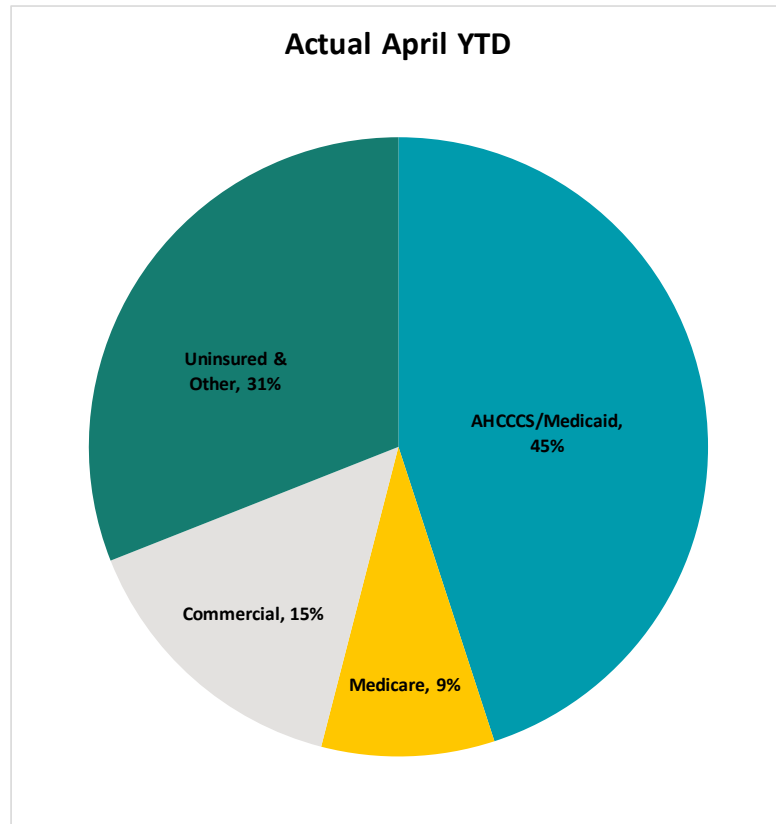
# Visits

						Budget Information				
						FY 2024				
						Proposed	Variance	Variance	0	Variance
						Budget	from	%		%
							Projection			
<b>Mobile Health Unit</b>										
FQHC CLINIC - MOBILE HEALTH UNIT						1,000	1,000	100.0%	1,000	100.0%
<b>Total</b>						<b>1,000</b>	<b>1,000</b>	<b>100.0%</b>	<b>1,000</b>	<b>100.0%</b>
	% Change compared to Prior Year				0.0%					
<b>Grand Totals</b>						<b>325,695</b>	<b>10,382</b>	<b>3.3%</b>	<b>4,134</b>	<b>1.3%</b>
	% Change compared to Prior Year				-0.9%					

# Revenue

- FQHC AHCCCS Reimbursement
  - Rate = \$333.23 or 1% increase
- Commercial reflects a 2% increase
- Major areas of Other Revenue are based on funding from the following sources:
  - Service Area Competition Grant
  - HRSA American Rescue Plan
  - Ryan White

# Payor Mix



# Expenses

- Budgeted expenses increased 10% compared to the FY 2023 projection due to higher volume and increasing of costs.
- Labor costs (salaries, contract labor, and benefits) increased due to higher volume.
  - A vacancy factor applied – approximately 48 FTEs.
  - Merit has been included at 3% in January.
  - Some positions were increased to stay competitive in the labor market.
- Medical Service Fees increased due to contract changes and increased providers.

# Expenses

- Purchased services increased due to Primary Care HIV Prevention (PCHP) and Family Resource Center grant programs with offsetting revenue.
- Other expenses projected at current year run rate plus 4.1% inflation unless specifically identified. Examples include:

Pharmacy - 3.8%

Medical Supplies - 3.4%

Office Supplies - 2.4%

Other Supplies - 4.1%

Utilities (Electric) - 5.5%

Utilities (Water) - 6.0%

# Income Statement

Valleywise Health  
FQHC  
FY2023 Projection vs FY2024 Budget  
With Ancillary Services

	VCHC			OP BEHAVIORAL HEALTH		
	JUN Month to Date			JUN Month to Date		
	FY23 Projection	FY24 Budget	%	FY23 Projection	FY24 Budget	%
Visits	170,213	174,023	2%	25,449	28,244	11%
<b>Operating Revenues</b>						
Net patient service revenue	\$ 38,700,772	\$ 39,379,458	2%	\$ 6,311,804	\$ 7,095,698	12%
Other Operating Revenue	2,606,125	2,236,152	(14%)	938,540	1,032,617	10%
<b>Total operating revenues</b>	<b>\$ 41,306,897</b>	<b>\$ 41,615,609</b>	<b>1%</b>	<b>\$ 7,250,344</b>	<b>\$ 8,128,315</b>	<b>12%</b>
<b>Operating Expenses</b>						
Salaries and wages	13,174,485	14,763,095	(12%)	2,659,842	3,044,809	(14%)
Contract labor	25,086	-	100%	-	-	
Employee benefits	4,247,128	4,784,995	(13%)	856,602	940,643	(10%)
Medical service fees	13,574,310	15,431,056	(14%)	679,967	648,776	5%
Supplies	2,150,817	2,210,643	(3%)	12,487	11,057	11%
Purchased services	74,687	125,755	(68%)	9,427	18,957	(101%)
Other expenses	847,765	896,992	(6%)	23,646	27,462	(16%)
Allocated ancillary expense	8,848,458	8,796,650	1%	1,185	-	100%
<b>Total operating expenses</b>	<b>\$ 42,942,736</b>	<b>\$ 47,009,187</b>	<b>(9%)</b>	<b>\$ 4,243,157</b>	<b>\$ 4,691,705</b>	<b>(11%)</b>
<b>Margin (before overhead allocation)</b>	<b>\$ (1,635,839)</b>	<b>\$ (5,393,577)</b>	<b>230%</b>	<b>\$ 3,007,187</b>	<b>\$ 3,436,610</b>	<b>14%</b>
Percent Margin	(4%)	(13%)		41%	42%	
<i>Overhead Allocation</i>	10,596,026	12,279,194	(16%)	1,103,617	1,035,042	6%
<b>Margin (after overhead allocation)</b>	<b>\$ (12,231,865)</b>	<b>\$ (17,672,772)</b>	<b>44%</b>	<b>\$ 1,903,570</b>	<b>\$ 2,401,568</b>	<b>26%</b>
Percent Margin	(30%)	(42%)		26%	30%	



# Income Statement

Valleywise Health  
FQHC  
FY2023 Projection vs FY2024 Budget  
With Ancillary Services

	VCHC - PHOENIX JUN Month to Date			VCHC - PEORIA JUN Month to Date		
	FY23 Projection	FY24 Budget	%	FY23 Projection	FY24 Budget	%
Visits	68,284	69,257	1%	27,755	29,451	6%
<b>Operating Revenues</b>						
Net patient service revenue	\$ 12,139,629	\$ 12,445,321	3%	\$ 5,346,009	\$ 5,716,691	7%
Other Operating Revenue	386,088	298,296	(23%)	154,187	125,222	(19%)
<b>Total operating revenues</b>	<b>\$ 12,525,717</b>	<b>\$ 12,743,617</b>	<b>2%</b>	<b>\$ 5,500,196</b>	<b>\$ 5,841,913</b>	<b>6%</b>
<b>Operating Expenses</b>						
Salaries and wages	5,841,358	6,216,870	(6%)	2,153,192	2,528,956	(17%)
Contract labor	5,104	-	100%	-	-	
Employee benefits	1,795,470	1,936,621	(8%)	685,603	802,247	(17%)
Medical service fees	5,968,603	6,658,676	(12%)	2,145,366	2,281,601	(6%)
Supplies	569,873	582,927	(2%)	171,817	190,194	(11%)
Purchased services	34,298	76,054	(122%)	9,980	19,192	(92%)
Other expenses	34,746	37,275	(7%)	11,745	13,709	(17%)
Allocated ancillary expense	1,056,678	1,083,660	(3%)	546,555	576,756	(6%)
<b>Total operating expenses</b>	<b>\$ 15,306,129</b>	<b>\$ 16,592,084</b>	<b>(8%)</b>	<b>\$ 5,724,258</b>	<b>\$ 6,412,655</b>	<b>(12%)</b>
<b>Margin (before overhead allocation)</b>	<b>\$ (2,780,412)</b>	<b>\$ (3,848,467)</b>	<b>(38%)</b>	<b>\$ (224,062)</b>	<b>\$ (570,742)</b>	<b>(155%)</b>
Percent Margin	(22%)	(30%)		(4%)	(10%)	
<i>Overhead Allocation</i>	3,754,538	3,829,865	(2%)	1,468,152	1,695,489	(15%)
<b>Margin (after overhead allocation)</b>	<b>\$ (6,534,950)</b>	<b>\$ (7,678,332)</b>	<b>(17%)</b>	<b>\$ (1,692,215)</b>	<b>\$ (2,266,231)</b>	<b>(34%)</b>
Percent Margin	(52%)	(60%)		(31%)	(39%)	

# Income Statement

Valleywise Health  
 FQHC  
 FY2023 Projection vs FY2024 Budget  
 With Ancillary Services

	DENTAL			MOBILE HEALTH UNIT		
	JUN Month to Date			JUN Month to Date		
	FY23 Projection	FY24 Budget	%	FY23 Projection	FY24 Budget	%
Visits	23,612	23,720	0%	-	1,000	100%
<b>Operating Revenues</b>						
Net patient service revenue	\$ 3,110,886	\$ 3,229,631	4%	\$ -	\$ 120,540	100%
Other Operating Revenue	590,547	496,464	(16%)	-	1,667	100%
<b>Total operating revenues</b>	<b>\$ 3,701,434</b>	<b>\$ 3,726,094</b>	<b>1%</b>	<b>\$ -</b>	<b>\$ 122,207</b>	<b>100%</b>
<b>Operating Expenses</b>						
Salaries and wages	4,056,142	4,376,526	(8%)	-	126,787	(100%)
Contract labor	-	-		-	-	
Employee benefits	1,210,378	1,258,283	(4%)	-	44,091	(100%)
Medical service fees	-	-		-	99,087	(100%)
Supplies	368,407	356,371	3%	-	10,401	(100%)
Purchased services	194,327	203,816	(5%)	-	29	(100%)
Other expenses	58,177	58,618	(1%)	-	10,641	(100%)
Allocated ancillary expense	-	-		-	39,023	(100%)
<b>Total operating expenses</b>	<b>\$ 5,887,431</b>	<b>\$ 6,253,614</b>	<b>(6%)</b>	<b>\$ -</b>	<b>\$ 330,061</b>	<b>(100%)</b>
<b>Margin (before overhead allocation)</b>	<b>\$ (2,185,997)</b>	<b>\$ (2,527,520)</b>	<b>(16%)</b>	<b>\$ -</b>	<b>\$ (207,854)</b>	<b>(100%)</b>
Percent Margin	(59%)	(68%)		-	(170%)	
<i>Overhead Allocation</i>	1,667,617	1,805,219	(8%)	-	66,012	(100%)
<b>Margin (after overhead allocation)</b>	<b>\$ (3,853,614)</b>	<b>\$ (4,332,739)</b>	<b>(12%)</b>	<b>\$ -</b>	<b>\$ (273,866)</b>	<b>(100%)</b>
Percent Margin	(104%)	(116%)		-	(224%)	

# Income Statement

Valleywise Health  
FQHC  
FY2023 Projection vs FY2024 Budget  
With Ancillary Services

ALL CLINICS COMBINED

JUN Month to Date

	JUN Month to Date			
	FY23 Projection	FY24 Budget	Variance Favorable (Unfavorable)	%
<b>Visits</b>	<b>315,313</b>	<b>325,695</b>	<b>10,382</b>	<b>3%</b>
<b>Operating Revenues</b>				
Net patient service revenue	\$ 65,609,100	\$ 67,987,338	\$ 2,378,238	4%
Other Operating Revenue	4,675,487	4,190,417	(485,070)	(12%)
<b>Total operating revenues</b>	<b>\$ 70,284,587</b>	<b>\$ 72,177,755</b>	<b>\$ 1,893,168</b>	<b>3%</b>
<b>Operating Expenses</b>				
Salaries and wages	27,885,019	31,057,043	(3,172,024)	(11%)
Contract labor	30,190	-	30,190	100%
Employee benefits	8,795,181	9,766,881	(971,699)	(11%)
Medical service fees	22,368,247	25,119,197	(2,750,950)	(12%)
Supplies	3,273,400	3,361,594	(88,194)	(3%)
Purchased services	322,718	443,805	(121,086)	(38%)
Other expenses	976,078	1,044,696	(68,617)	(7%)
Allocated ancillary expense	10,452,876	10,496,090	(43,213)	(0%)
<b>Total operating expenses</b>	<b>\$ 74,103,711</b>	<b>\$ 81,289,305</b>	<b>\$ (7,185,594)</b>	<b>(10%)</b>
<b>Margin (before overhead allocation)</b>	<b>\$ (3,819,124)</b>	<b>\$ (9,111,550)</b>	<b>\$ (5,292,426)</b>	<b>(139%)</b>
Percent Margin	(5%)	(13%)		
<i>Overhead Allocation</i>	<i>18,589,950</i>	<i>20,710,821</i>	<i>(2,120,872)</i>	<i>(11%)</i>
<b>Margin (after overhead allocation)</b>	<b>\$ (22,409,074)</b>	<b>\$ (29,822,371)</b>	<b>\$ (7,413,298)</b>	<b>(33%)</b>
Percent Margin	(32%)	(41%)		

# Per Visit

Valleywise Health  
FQHC  
FY2023 Projection vs FY2024 Budget  
With Ancillary Services

VCHC		
JUN Month to Date		
FY23 Projection	FY24 Budget	%

OP BEHAVIORAL HEALTH		
JUN Month to Date		
FY23 Projection	FY24 Budget	%

Per Visit Analysis (\$/Visit)						
Net patient service revenue	\$	227.37	\$	226.29	(0%)	\$ 248.02 \$ 251.23 1%
Other Operating Revenue		15.31		12.85	(16%)	36.88 36.56 (1%)
PCMH Revenue		-		-	0%	- - 0%
<b>Total operating revenues</b>	<b>\$</b>	<b>242.68</b>	<b>\$</b>	<b>239.14</b>	<b>(1%)</b>	<b>\$ 284.90 \$ 287.79 1%</b>
<b>Total operating expenses</b>		<b>252.29</b>		<b>270.13</b>	<b>(7%)</b>	<b>166.73 166.11 0%</b>
<b>Margin (before overhead allocation)</b>	<b>\$</b>	<b>(9.61)</b>	<b>\$</b>	<b>(30.99)</b>	<b>(222%)</b>	<b>\$ 118.17 \$ 121.68 3%</b>
<i>Overhead Allocation</i>		62.25		70.56	(13%)	43.37 36.65 15%
<b>Margin (after overhead allocation)</b>	<b>\$</b>	<b>(71.86)</b>	<b>\$</b>	<b>(101.55)</b>	<b>(41%)</b>	<b>\$ 74.80 \$ 85.03 14%</b>

# Per Visit

Valleywise Health  
FQHC  
FY2023 Projection vs FY2024 Budget  
With Ancillary Services

VCHC - PHOENIX JUN Month to Date		
FY23 Projection	FY24 Budget	%

VCHC - PEORIA JUN Month to Date		
FY23 Projection	FY24 Budget	%

Per Visit Analysis (\$/Visit)						
Net patient service revenue	\$	177.78	\$	179.70	1%	\$ 192.61 \$ 194.11 1%
Other Operating Revenue		5.65		4.31	(24%)	5.56 4.25 (23%)
PCMH Revenue		-		-	0%	- - 0%
<b>Total operating revenues</b>	<b>\$</b>	<b>183.44</b>	<b>\$</b>	<b>184.00</b>	<b>0%</b>	<b>\$ 198.17 \$ 198.36 0%</b>
<b>Total operating expenses</b>		<b>224.15</b>		<b>245.17</b>	<b>(9%)</b>	<b>206.24 223.11 (8%)</b>
<b>Margin (before overhead allocation)</b>	<b>\$</b>	<b>(40.72)</b>	<b>\$</b>	<b>(61.17)</b>	<b>(50%)</b>	<b>\$ (8.07) \$ (24.75) (207%)</b>
<i>Overhead Allocation</i>		54.98		56.62	(3%)	52.90 58.99 12%
<b>Margin (after overhead allocation)</b>	<b>\$</b>	<b>(95.70)</b>	<b>\$</b>	<b>(117.78)</b>	<b>(23%)</b>	<b>\$ (60.97) \$ (83.74) (37%)</b>

# Per Visit

Valleywise Health  
FQHC  
FY2023 Projection vs FY2024 Budget  
With Ancillary Services

DENTAL		
JUN Month to Date		
FY23 Projection	FY24 Budget	%

MOBILE HEALTH UNIT		
JUN Month to Date		
FY23 Projection	FY24 Budget	%

Per Visit Analysis (\$/Visit)						
Net patient service revenue	\$ 131.75	\$ 136.16	3%	\$ -	\$ 120.54	100%
Other Operating Revenue	25.01	20.93	(16%)	-	1.67	100%
PCMH Revenue	-	-	0%	-	-	
<b>Total operating revenues</b>	<b>\$ 156.76</b>	<b>\$ 157.09</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ 122.21</b>	<b>100%</b>
<b>Total operating expenses</b>	<b>249.34</b>	<b>263.64</b>	<b>(6%)</b>	<b>-</b>	<b>330.06</b>	<b>(100%)</b>
<b>Margin (before overhead allocation)</b>	<b>\$ (92.58)</b>	<b>\$ (106.56)</b>	<b>(15%)</b>	<b>\$ -</b>	<b>\$ (207.85)</b>	<b>(100%)</b>
<i>Overhead Allocation</i>	70.63	76.11	(8%)	-	66.01	(100%)
<b>Margin (after overhead allocation)</b>	<b>\$ (163.21)</b>	<b>\$ (182.66)</b>	<b>(12%)</b>	<b>\$ -</b>	<b>\$ (273.87)</b>	<b>(100%)</b>

# Per Visit

Valleywise Health FQHC <u>FY2023 Projection vs FY2024 Budget</u> With Ancillary Services	ALL CLINICS COMBINED JUN Month to Date		
	FY23 Projection	FY24 Budget	%
<b>Per Visit Analysis (\$/Visit)</b>			
Net patient service revenue	\$ 208.08	\$ 208.75	0%
Other Operating Revenue	14.83	12.87	(13%)
PCMH Revenue	-	-	0%
<b>Total operating revenues</b>	<b>\$ 222.90</b>	<b>\$ 221.61</b>	<b>(1%)</b>
<b>Total operating expenses</b>	<b>235.02</b>	<b>249.59</b>	<b>(6%)</b>
<b>Margin (before overhead allocation)</b>	<b>\$ (12.11)</b>	<b>\$ (27.98)</b>	<b>(131%)</b>
<i>Overhead Allocation</i>	58.96	63.59	(8%)
<b>Margin (after overhead allocation)</b>	<b>\$ (71.07)</b>	<b>\$ (91.57)</b>	<b>(29%)</b>

# Capital

FQHC Contingency Capital

\$100,000





Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 3.

FY 2024 VCHCGC  
Department Budget



# Valleywise Community Health Centers Governing Council

Fiscal Year 2024  
Operating Budget

## Valleywise Community Health Centers Governing Council

### Expenses

- Budgeted labor and expenses increasing by 88.8% compared to FY 2023 projection.
- Primarily due to employee vacancy for half of current fiscal year.
- Budgeted Organizational Memberships for FY 2024 include NACHC and AACHC.
- Other Professional Services includes Retreat.

# Valleywise Community Health Centers Governing Council

	FY 2024 Budget												FY 2023	FY 2024
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Projection JUN YTD	Budget JUN YTD
Salaries	\$ 6,512	\$ 6,512	\$ 6,301	\$ 6,512	\$ 6,301	\$ 6,512	\$ 6,706	\$ 6,362	\$ 6,707	\$ 6,491	\$ 6,707	\$ 6,490	\$ 33,766	\$ 78,112
Benefits	2,947	2,947	2,852	2,947	2,852	2,947	2,985	2,831	2,985	2,889	2,985	2,888	14,026	35,053
<b>Sub-Total Salaries and Benefits</b>	<b>9,458</b>	<b>9,459</b>	<b>9,153</b>	<b>9,458</b>	<b>9,153</b>	<b>9,459</b>	<b>9,691</b>	<b>9,193</b>	<b>9,691</b>	<b>9,379</b>	<b>9,692</b>	<b>9,379</b>	<b>47,792</b>	<b>113,165</b>
FOOD - CATERING & SPECIAL FUNCTIONS	-	-	-	-	-	-	-	-	-	-	-	-	928	-
OFFICE SUPPLIES	8	8	8	8	8	8	8	8	8	8	8	8	-	101
PRINTING SUPPLIES/RICOH	44	44	44	44	44	44	44	44	44	44	44	44	204	523
OTHER SUPPLIES	-	-	-	150	-	-	-	-	-	-	-	-	-	150
<b>Sub-Total Supplies</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>202</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>1,132</b>	<b>774</b>
AIRLINE	800	-	-	-	-	-	-	-	-	-	-	-	-	800
TRAVEL REIMBURSEMENT	-	2,520	-	-	-	-	-	-	-	-	-	-	466	2,520
OTHER PROFESSIONAL SERVICES	833	833	833	833	833	833	833	833	833	833	833	833	-	10,000
MILEAGE ALLOWANCE	17	17	17	17	17	17	17	17	17	17	17	17	-	200
ORG MEMBERSHIPS/CERT/LICENSE	20,000	-	-	-	-	-	-	-	-	20,000	-	-	40,000	40,000
SEMINAR FEES	2,625	-	-	-	-	-	-	1,500	-	-	-	-	2,983	4,125
EMPLOYEE RECOGNITION REWARDS	-	-	-	-	-	-	-	-	-	-	-	-	151	-
OTHER MISCELLANEOUS EXPENSES	8	8	8	8	8	8	8	8	8	8	8	8	-	100
<b>Sub-Total Other Operating Expenses</b>	<b>24,283</b>	<b>3,378</b>	<b>858</b>	<b>858</b>	<b>858</b>	<b>858</b>	<b>858</b>	<b>2,358</b>	<b>858</b>	<b>20,858</b>	<b>858</b>	<b>858</b>	<b>43,601</b>	<b>57,745</b>
<b>Grand Total</b>	<b>\$ 33,794</b>	<b>\$ 12,889</b>	<b>\$ 10,064</b>	<b>\$ 10,519</b>	<b>\$ 10,063</b>	<b>\$ 10,369</b>	<b>\$ 10,601</b>	<b>\$ 11,603</b>	<b>\$ 10,602</b>	<b>\$ 30,290</b>	<b>\$ 10,602</b>	<b>\$ 10,289</b>	<b>\$ 92,525</b>	<b>\$ 171,684</b>



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 4.

FQHC Service Area  
Competition Funding Report

CFDA 93.224 Health Resources & Services Administration (Non-Competing Continuation Award)  
 HRSA-22-008 Service Area Competition

		Year 1 9/1/2022-03/31/2023 Actuals			Year 1 9/1/2022-03/31/2023 Budget			Year 1 9/1/2022-03/31/2023 Variance			
		Federal	Non-Federal	Total	Federal	Non-Federal	Total	Federal Variance	Non-Federal Variance	Total Variance	Total Variance
<b>Revenue</b>	SAC Funding Request	334,540	-	334,540	410,192	-	410,192	75,652	-	75,652	(18%)
	Local Funds	-	14,363,255	14,363,255	-	9,694,705	9,694,705	-	4,668,550	4,668,550	48%
	Other Support	-	2,476,511	2,476,511	-	5,097,957	5,097,957	-	(2,621,446)	(2,621,446)	(51%)
	Program Income	-	37,889,777	37,889,777	-	36,642,772	36,642,772	-	1,247,005	1,247,005	3%
	Total Revenue	334,540	54,729,543	55,064,083	410,192	51,435,434	51,845,626	75,652	3,294,109	3,218,457	6%
<b>Expense</b>	Administration	-	2,143,466	2,143,466	-	2,058,576	2,058,576	-	(84,890)	(84,890)	(4%)
	Medical Staff	-	5,471,747	5,471,747	-	5,093,993	5,093,993	-	(377,754)	(377,754)	(7%)
	Dental Staff	-	1,954,904	1,954,904	-	1,859,262	1,859,262	-	(95,643)	(95,643)	(5%)
	Mental Health Services	-	1,308,093	1,308,093	-	1,247,084	1,247,084	-	(61,009)	(61,009)	(5%)
	Substance use disorder services	-	-	-	-	234,749	234,749	-	234,749	234,749	100%
	Enabling Staff	6,313	1,804,600	1,810,913	7,150	1,580,224	1,587,374	838	(224,376)	(223,538)	(14%)
	Other Staff	180,377	3,513,547	3,693,924	226,567	3,021,375	3,247,942	46,191	(492,172)	(445,981)	(14%)
	Total Personnel	186,689	16,196,357	16,383,046	233,717	15,095,264	15,328,981	47,028	(1,101,093)	(1,054,065)	(7%)
	FICA	13,544	1,150,769	1,164,313	16,688	1,038,518	1,055,205	3,143	(112,251)	(109,108)	(10%)
	Medical	27,177	1,953,733	1,980,910	33,501	2,122,980	2,156,480	6,324	169,246	175,570	8%
	Retirement	22,680	1,888,378	1,911,058	27,690	1,745,416	1,773,105	5,010	(142,963)	(137,953)	(8%)
	Dental	769	45,026	45,795	899	57,829	58,727	130	12,802	12,932	22%
	Disability	163	21,922	22,085	413	26,552	26,965	250	4,631	4,880	18%
	Total Fringe	64,333	5,059,829	5,124,161	79,189	4,991,294	5,070,483	14,856	(68,535)	(53,679)	(1%)
	Conference travel	-	-	-	-	5,976	5,976	-	5,976	5,976	100%
	Mileage	-	5,158	5,158	20	11,126	11,147	20	5,969	5,989	54%
	Total Travel	-	5,158	5,158	20	17,102	17,122	20	11,944	11,964	70%
	Equipment	-	730,353	730,353	-	452,362	452,362	-	(277,991)	(277,991)	(61%)
	Total Equipment	-	730,353	730,353	-	452,362	452,362	-	(277,991)	(277,991)	(61%)
	Medical Supplies	-	1,724,753	1,724,753	603	1,492,066	1,492,669	603	(232,687)	(232,084)	(16%)
	Dental Supplies	-	149,480	149,480	-	116,949	116,949	-	(32,531)	(32,531)	(28%)
	Office Supplies	-	133,604	133,604	502	230,180	230,682	502	96,576	97,078	42%
	Educational Supplies	-	37,428	37,428	-	8,996	8,996	-	(28,432)	(28,432)	(316%)
	Total Supplies	-	2,045,265	2,045,265	1,105	1,848,191	1,849,296	1,105	(197,075)	(195,970)	(11%)
	Medical Service Fees - DMG	-	12,782,800	12,782,800	-	12,781,541	12,781,541	-	(1,259)	(1,259)	(0%)
	Consulting & Mgmt	-	10,000	10,000	-	7,933	7,933	-	(2,067)	(2,067)	(26%)
	Dental Services	-	104,109	104,109	-	112,650	112,650	-	8,541	8,541	8%
	Other Professional Services	16,610	76,882	93,492	11,772	244,801	256,573	(4,838)	167,919	163,081	64%
	Total Contractual	16,610	12,973,791	12,990,401	11,772	13,146,925	13,158,697	(4,838)	173,134	168,296	1%
	Constuction	-	265,968	265,968	-	97,211	97,211	-	(168,757)	(168,757)	(174%)
	Total Construction	-	265,968	265,968	-	97,211	97,211	-	(168,757)	(168,757)	(174%)
	Rent - Building	-	248,496	248,496	-	-	-	-	(248,496)	(248,496)	100%
	Utilities	-	188,374	188,374	-	314,983	314,983	-	126,609	126,609	40%
	Infectious Waste Disposal	-	29,310	29,310	-	26,756	26,756	-	(2,554)	(2,554)	(10%)
	Communication Services	-	9,454	9,454	-	18,680	18,680	-	9,226	9,226	49%
Books, Pamphlets, Subscriptions	-	36,223	36,223	-	7,497	7,497	-	(28,726)	(28,726)	(383%)	
Org Memberships, Certs, Licenses	-	1,648	1,648	-	50,060	50,060	-	48,413	48,413	97%	
Other	-	19,574	19,574	2,350	23,518	25,869	2,350	3,945	6,295	24%	
Allocated Ancillary Expenses	-	6,107,522	6,107,522	-	5,058,505	5,058,505	-	(1,049,017)	(1,049,017)	(21%)	
Total Other	-	6,640,600	6,640,600	2,350	5,500,000	5,502,350	2,350	(1,140,600)	(1,138,250)	(21%)	
Total Direct	267,632	43,917,320	44,184,952	328,154	41,148,347	41,476,501	60,522	(2,768,973)	(2,708,451)	(7%)	
Indirect	66,908	10,812,223	10,879,131	82,038	10,287,087	10,369,125	15,130	(525,136)	(510,006)	(5%)	
Total Expense	334,540	54,729,543	55,064,083	410,192	51,435,434	51,845,626	75,652	(3,294,109)	(3,218,457)	(6%)	



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 5.

FY 2024 FQHC  
Compliance Work Plan

# FY2024 FQHC - Compliance Work Plan - Valleywise Health Community Health Center Governing Council



Reporting Group: Compliance

Person Reporting:

L.T. Slaughter, Jr., CPA, CGMA, CHC, CISSP, CISA, MBA

or Elena Landeros, Compliance Coordinator

Reporting period: FY2024

Chief Compliance Officer/Privacy Officer



# 1.0 – FY2024 Compliance Work Plans – FQHC

## Data Dictionary for the Compliance and Internal Audit Work Plan

AHCCCS – Arizona Healthcare Cost Containment System – State of Arizona’s name for the Medicaid state plan.

Information Blocking Rules - 21<sup>st</sup> Century Cares Act enables better access of medical information to patients.

Medicare PPS – Medicare Prospective Payment System – A fixed based Medicare payment model.

EHR Incentive Payments– A term used in the Affordable Care Act (for ACHCCS Medicaid) to evaluate the implementation of Electronic Health Records and qualify for receiving incentive payments.

OSV – Operational Site Visit – The name for the HRSA audit of FQHCs at it relates to the HRSA Compliance Manual.

Prop 480 (Care-Reimagined) – Referendum passed by the voters of Maricopa County to fund the re-construction of Maricopa County Special Health Care District d/b/a Valleywise Health.

Public Health Emergency - An emergency need for health care [medical] services to respond to a disaster, significant outbreak of an infectious disease, bioterrorist attack or other significant or catastrophic event.

340b – A HRSA sponsored discount drug program.

# 1.1 FY2024 Compliance Work Plan – FQHC

The FY2024 compliance projects are listed below with proposed timing and estimated hours. Each project will, at a minimum, include a focus on the adequacy of compliance with regulations, as well as the identification of value-added recommendations. The FY2024 compliance work plan represents compliance activities based on the results of the risk assessment and may be subject to change based on changes in risk, priorities and Valleywise Health initiatives throughout the fiscal year.

Project Name	Audit Timing	Est. Audit Hours	Current Status	Completion Status	Initial Risk Rating	Post Review Ranking
<b>Risk Assessment and Selection Q1</b>						
CQ1.1 Break-The-Glass Implementation for Employees, Volunteers and DMG Providers	Q1	100 Hours			5	
CQ1.2 E&M and Telemedicine Training	Q1	150 Hours			5	
<b>Risk Re-assessment and Selection Q2</b>						
CQ2.1 Public Health Emergency (PHE) Transition	Q2	150 Hours			5	
CQ2.2 Referrals and SER table	Q2	100 Hours			5	

# 1.2 FY2024 Compliance Work Plan – FQHC

The FY2024 compliance projects are listed below with proposed timing and estimated hours. Each project will, at a minimum, include a focus on the adequacy of compliance with regulations, as well as the identification of value-added recommendations. The FY2024 compliance work plan represents compliance activities based on the results of the risk assessment and may be subject to change based on changes in risk, priorities and Valleywise Health initiatives throughout the fiscal year.

Project Name	Audit Timing	Est. Audit Hours	Current Status	Completion Status	Initial Risk Rating	Post Review Ranking
<b>Risk Re-assessment and Selection Q3</b>						
CQ3.1 Information Blocking Rules	Q3	100 Hours			5	
CQ3.2 Pharmacy 340b Compliance	Q3	150 Hours			5	
<b>Risk Re-assessment and Selection Q4</b>						
CQ4.1 IT Security Review	Q4	150 Hours			5	
CQ4.2 Operational Site Visit (OSV) Preparation	Q4	150 Hours			5	
RQ4 Risk Assessment and 2025 Compliance Plan Development	Quarterly	120 Hours				
Special Projects and Other Compliance Requests	On-going	TBD				
Compliance Planning, Administration and Meetings	Quarterly	TBD				







Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 6.

FY 2024 FQHC  
Internal Audit Work Plan

# FY2024 FQHC Internal Audit Work Plan - Valleywise Health Community Health Center Governing Council



Reporting Group: Internal Audit

Person Reporting:

L.T. Slaughter, Jr., CPA, CGMA, CHC, CISSP, CISA, MBA

or Elena Landeros, Compliance Coordinator

Reporting period: FY2024

Chief Compliance Officer/Privacy Officer



# 1.0 – FY2024 Internal Audit Work Plans – FQHC

## Data Dictionary for the Compliance and Internal Audit Work Plan

AHCCCS – Arizona Healthcare Cost Containment System – State of Arizona’s name for the Medicaid state plan.

Information Blocking Rules - 21<sup>st</sup> Century Cares Act enables better access of medical information to patients.

Medicare PPS – Medicare Prospective Payment System – A fixed based Medicare payment model.

E&M - Evaluation and Management Services as updated on January 1, 2021.

OSV – Operational Site Visit – The name for the HRSA audit of FQHCs at it relates to the HRSA Compliance Manual.

Prop 480 (Care-Reimagined) – Referendum passed by the voters of Maricopa County to fund the re-construction of Maricopa County Special Health Care District d/b/a Valleywise Health.

340b – A HRSA sponsored discount drug program.

# 1.1 FY2024 Internal Audit Work Plan – FQHC

The FY2024 internal audit projects are listed below with proposed timing and estimated hours. Each project will, at a minimum, include a focus on the adequacy of internal controls as well as the identification of value-added recommendations. The FY2024 audit plan represents audits based on the results of the risk assessment and may be subject to change based on changes in risk, priorities and Valleywise Health initiatives throughout the fiscal year.

Project Name	Audit Timing	Est. Audit Hours	Current Status	Completion Status	Initial Risk Rating	Post Review Ranking
<b>Risk Assessment and Selection Q1 (Current State Assessment)</b>						
IQ1.1 Care Re-Imagined (Prop 480) Controls and Monitoring Review	Q1	150 Hours			5	
IQ1.2 FQHC Grants Reviews	Q1	150 Hours			5	
<b>Risk Re-assessment and Selection Q2</b>						
IQ2.1 Patient Violence/Physical Security	Q2	200 Hours			5	
IQ2.2 Care Re-Imagined (Prop 480) Controls and Monitoring Review	Q2	100 Hours			5	

# 1.1 FY2024 Internal Audit Work Plan – FQHC

The FY2024 internal audit projects are listed below with proposed timing and estimated hours. Each project will, at a minimum, include a focus on the adequacy of internal controls as well as the identification of value-added recommendations. The FY2024 audit plan represents audits based on the results of the risk assessment and may be subject to change based on changes in risk, priorities and Valleywise Health initiatives throughout the fiscal year.

Project Name	Audit Timing	Est. Audit Hours	Current Status	Completion Status	Initial Risk Rating	Post Review Ranking
<b>Risk Re-assessment and Selection Q3</b>						
IQ3.1 Payroll Audit	Q3	100 Hours			5	
IQ3.2 Care Re-Imagined (Prop 480) Controls and Monitoring Review	Q3	150 Hours			5	
<b>Risk Re-assessment and Selection Q4</b>						
IQ4.1 HIPAA Privacy Review	Q4	150 Hours			5	
IQ4.2 Care Re-Imagined (Prop 480) Controls and Monitoring Review	Q4	100 Hours			5	
Risk Assessment and 2025 Internal Audit Plan Development	Quarterly	120 Hours				
Special Projects and Other Internal Audit Requests	On-going	TBD				
Internal Audit Planning, Administration and Meetings	Quarterly	TBD				







Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 7.

FQHC CEO Report  
No Handout



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 8.

District Board Report  
No Handout





Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 9.

Valleywise Health CEO Report  
No Handout



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 10.

Closing Comments  
No Handout



Valleywise Community Health  
Centers Governing Council  
Meeting

June 7, 2023

Item 11.

Staff Assignments  
No Handout