

**Council Members**

Scott Jacobson, Chairman
Eileen Sullivan, Vice Chairman
Earl Arbuckle, Treasurer
Chris Hooper, Member
Salina Imam, Member
Norma Muñoz, Member
William O'Neill, Member
Wayne Tormala, Member
Jane Wilson, Member
Mary Rose Garrido Wilcox, District Board,
Non-Voting Member

RESULTS**Valleywise Community Health Centers
Governing Council****Mission Statement of the
Federally Qualified Health Centers**

Serve the population of Maricopa County with excellent, comprehensive health and wellness in a culturally respectful environment.

• Virginia G. Piper Charitable Trust Pavilion •
• 2609 East Roosevelt Street • Phoenix, Arizona 85008 •
• 2nd Floor • Auditoriums 1 and 2 •

Wednesday, October 4, 2023
5:30 p.m.

Access to the meeting room will start at 5:20 p.m., 10 minutes prior to the start of the meeting.

One or more members of the Valleywise Community Health Centers Governing Council may be in attendance by technological means. Council members attending by technological means will be announced at the meeting.

Please silence cell phone, computer, etc., to minimize disruption of the meeting.

Call to Order**Roll Call****Call to the Public**

This is the time for the public to comment. The Valleywise Community Health Centers Governing Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling a matter for further consideration and decision at a later date.

ITEMS MAY BE DISCUSSED IN A DIFFERENT SEQUENCE

Agendas are available within 24 hours of each meeting at Valleywise Community Health Centers and at Valley Comprehensive Health Centers, and on the internet at <https://valleywisehealth.org/about/governing-council/>. Accommodations for individuals with disabilities, alternative format materials, sign language interpretation, and assistive listening devices are available upon 72 hours advance notice via the Clerk's Office, Virginia G. Piper Charitable Trust Pavilion, 2609 East Roosevelt Street, Phoenix, Arizona 85008, (602) 344-5177. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

General Session, Presentation, Discussion and Action:

1. Approval of Consent Agenda: 5 min

Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any voting Governing Council member.

a. Minutes:

- i. **Approve** Valleywise Community Health Centers Governing Council meeting minutes dated September 6, 2023

b. Contracts:

- i. INTENTIONALLY LEFT BLANK

c. Governance:

- i. **Acknowledge** grant award from Aunt Rita's Foundation for \$11,000 for annual ongoing partner funding to support education at Valleywise Community Health Center-McDowell

d. Medical Staff:

- i. **Acknowledge** the Federally Qualified Health Centers Medical Staff and Advanced Practice Clinician/Allied Health Professional Staff Credentials

APPROVED

2. Presentation on Health Services for Refugee Families 20 min

Jeanne Nizigiyimana, Clinic Manager, Center for Refugee and Global Health

No ACTION

3. Discuss, Review and **Approve** Revisions to the Sliding Fee Discount Program/Policy Including Revisions to the Sliding Fee Discount Schedule 5 min

*Amanda De Los Reyes, MBA, CRCR, Vice President, Revenue Cycle
Kathie Kirkland, Director, MBA, Patient Financial Services*

APPROVED

Motion to Recess General Session and Convene in Executive Session

Executive Session:

E-1 Legal Advice; Records Exempt by Law from Public Inspection; A.R.S. § 38-431.03(A)(3) and A.R.S. § 38-431.03(A)(2)¹: Annual Valleywise Health's Federally Qualified Health Center Clinics Patient Grievances and Complaints Report 10 min

¹ Exemptions based upon, utilization review records and information per A.R.S. § 36-441 et. seq. Peer review, professional practice, quality assurance/improvement records and information per A.R.S. § 36-445 et. seq. Health care entity quality assurance activities, records and information per A.R.S. § 36-2401 et. seq.

Recess Executive Session and reconvene in General Session

General Session, Presentation, Discussion and Action, cont.:

4. Discuss, Review and **Acknowledge** Valleywise Health's Federally Qualified Health Centers Locations, Hours of Operation and Services **5 min**
Michelle Barker, DHSc, Chief Executive Officer, Federally Qualified Health Centers

ITEM NOT DISCUSSED

5. Discuss, Review and **Acknowledge** the Renewal and/or Revisions of the Following Valleywise Health Policies and Protocols: **5 min**
- a. 13501 S - Patient Complaints and Grievances
 - b. 33006 S - Patient Continuity and Coordination of Care for Emergency Visits and Inpatient Hospitalization Discharges
 - c. 99002 G - Billing
 - d. 99004 G - Collection Efforts
- Michelle Barker, DHSc, Chief Executive Officer, Federally Qualified Health Centers*

ACKNOWLEDGED

6. Discuss, Review and **Approve** the Renewal and/or Revisions of the Following Valleywise Health Policies and Protocols: **10 min**
- a. 02014 S - FQHC: Safeguarding the Use of FQHC Resources and Associated Assets and Property
 - b. 20075 MT - FQHC Credentialing and Privileging of Clinical Staff
 - c. 20077 F- FQHC Clinic: After Hours Care and Calls; including assignment of a new policy number: 20077 D - FQHC Clinic: After Hours Care and Calls
 - d. 20080 F - FQHC Clinic: Coverage for Medical Emergencies During and After Hours; including assignment of a new policy number: 20080 MT - FQHC Clinic: Coverage for Medical Emergencies During and After Hours
 - e. 21531 D - Ambulatory Clinics Management of No-Shows and Late Arrivals
- Michelle Barker, DHSc, Chief Executive Officer, Federally Qualified Health Centers*

APPROVED

7. Discuss, Review and **Approve** the Maricopa County Special Health Care District dba Valleywise Health, Organizational Chart for the Federally Qualified Health Centers **5 min**
Michelle Barker, DHSc, Chief Executive Officer, Federally Qualified Health Centers

APPROVED

8. Discuss, Review and **Approve** the Job Description Federally Qualified Health Centers Chief Executive Officer **5 min**
Michelle Barker, DHSc, Chief Executive Officer, Federally Qualified Health Centers

APPROVED

9. Discuss and Review the Annual Federally Qualified Health Centers Fixed Assets Report **10 min**
Matthew Meier, MBA, Vice President, Financial Services

No ACTION

10. Federally Qualified Health Centers' Chief Executive Officer's Report including Ambulatory Operational Dashboards **10 min**
Michelle Barker, DHSc, Chief Executive Officer, Federally Qualified Health Centers

No ACTION

General Session, Presentation, Discussion and Action, cont.:

11. Maricopa County Special Health Care District Board of Directors Report **5 min**
Mary Rose Garrido Wilcox, Director, District 5, Maricopa County Special Health Care District Board of Directors

ITEM NOT DISCUSSED

12. Valleywise Health's President and Chief Executive Officer's Report **5 min**
Steve Purves, FACHE, President and Chief Executive Officer, Valleywise Health

NO ACTION

13. Governing Council Member Closing Comments/Announcements **5 min**
Valleywise Community Health Centers Governing Council

NO ACTION

14. Review Staff Assignments **5 min**
Denise Kreidler, Deputy Clerk of the Board

Old Business:

September 6, 2023

- Report on staffing as part of the FQHC CEO report

NO ACTION

Adjourn